

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTOR REGULAR MEETING
JUNE 11, 2013**

SALUTE TO THE FLAG

President Fairbanks opened the meeting with the salute to the flag.

MOMENT OF SILENCE

President Fairbanks asked for a moment to remember those affected by recent disasters and violence.

CALL TO ORDER

President Fairbanks called the meeting to order at 2:00 P.M. Directors present were Ball, Dennis, Kiely, and Onken. Representing the District were Manager Long, Field Operations Supervisor Sanders, Engineer Knibb, Legal Counsel Meith, Foreman Christensen and Clerk Quigley.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of May 14, 2013, the Financial Report and Warrant List for month ending May 31, 2013. After discussion, it was moved by Director Kiely and seconded by Director Onken that the items on the consent agenda be approved as presented. The motion passed with a unanimous affirmative vote.

CONSIDERATION OF DRAFT BUDGET FOR FISCAL YEAR 2013/14 AND ADOPTION OF RESOLUTION NO. 05-2013 "ADOPTING BUDGET FOR FISCAL YEAR 2013/14"

General Manager Long presented the draft budget for fiscal year 2013/14 to the Board as recommended by the Personnel and Finance Advisory Committees

After discussion, it was moved by Director Ball and seconded by Director Onken to adopt Resolution No. 05-2013 "Adopting Budget for Fiscal Year 2013/14", the motion passed with a unanimous affirmative roll call vote.

APPROVAL OF BOARD POLICY NO. 2151 "EMPLOYEE COMPENSATION SCHEDULE"

Manager Long noted this Board Policy is submitted as part of the Budget Adoption package as prepared based on the Personnel Committee recommendations. The Personnel Committee recommended the District provide the employees no COLA wage increase, with the exception of those individuals who have already qualified for a merit step increase for the 2013/2014 Fiscal Year.

After discussion, it was moved by Director Dennis and seconded by Director Kiely for the Approval of Board Policy No. 2151 "Employee Compensation Schedule". The motion passed with a unanimous affirmative vote.

APPROVAL OF BOARD POLICY NO. 2152 "GENERAL MANAGER COMPENSATION SCHEDULE"

Manager Long noted this Board Policy is submitted as part of the Budget Adoption package as prepared based on the Personnel Committee recommendations. The Personnel Committee recommended the District provide the general manager no COLA wage increase for the 2013/2014 Fiscal Year.

After discussion, it was moved by Director Kiely and seconded by Director Ball for the Approval of Board Policy No. 2152 "General Manager Compensation Schedule". The motion passed with a unanimous affirmative vote.

APPROVAL OF BOARD POLICY NO. 2374 "JOB DESCRIPTION - OFFICE CLERK"

Manager Long noted that this policy was in order as Darin Kahalekulu was taking on more responsibilities since the downsizing of the office and the General Manager thought appropriate that he should be recognized.

After discussion, it was moved by Director Onken and seconded by Director Dennis for the approval of Board Policy No. 2374 "Job Description - Office Clerk" The motion passed with a unanimous affirmative vote.

APPROVAL TO EXECUTE DEVELOPMENT AGREEMENT WITH LOAFER CREEK PARTNERS LLC

Manager Long directed the Board's attention to the amended Development Agreement. He noted that entering into an agreement with Loafer Creek Partners LLC was the next step towards the development of Whisper Ridge Golf Resort at Lake Oroville. He also stated the Conditions of Sewer Service letter was also included for the Board's review

After discussion, it was moved by Director Onken and seconded by Director Kiely to approve Development Agreement with Loafer Creek Partners LLC for construction of sewer systems for the Whisper Ridge Golf Resort at Lake Oroville. The motion passed with a unanimous affirmative vote.

DISTRICT ACCEPTANCE OF LOWER LATERAL CERTIFICATE

Manager Long presented a draft Acceptance of Lower Lateral Certificate for review by the Board. He noted that per the District's Rules and Regulations the District could take over the lower lateral after they have been inspected and approved by District staff. An Acceptance of Lower Lateral Certificate is needed for District record keeping purposes.

After discussion, it was the consensus of the Board that the draft Acceptance of Lower Lateral Certificate was sufficient with the addition of a space for General Manager approval and signature.

APPROVAL TO CHANGE OFFICE OPERATING HOURS

Manager Long stated he and the office staff discussed the potential change to the office hours and that he had monitored the door and phone traffic between 4pm and 5pm. He also noted the potential for increased efficiency in the office.

After discussion, it was moved by Director Ball and seconded by Director Onken to approve the change of office operating hours from 8am-5pm to 7am-4pm. The motion passed with a unanimous affirmative vote.

2013 SDRMA BOARD OF DIRECTORS ELECTION

Manager Long stated the Board could vote for up to four (4) of the qualified candidates and adopt Resolution No. 06-2013 "Election of Directors to the Special District Risk Management Board of Directors"

After discussion, it was moved by Director Onken and seconded by Director Kiely to cast the District's votes for four (4) candidates and adopt Resolution No. 06-2013 "Election of Directors to the Special Districts Risk Management Board of Directors". The motion passed with a unanimous affirmative vote.

REQUEST FOR WITHDRAWAL FROM 457 DEFERRED COMPENSATION ACCOUNT

Manager Long stated that Field Operations Supervisor Dan Sanders had requested a withdrawal from his Nationwide 457 deferred compensation account.

After discussion, it was moved by Director Dennis and seconded by Director Kiely to approve Dan Sanders' request to withdraw monies from his Nationwide 457 deferred compensation account. The motion passed with a unanimous affirmative vote.

SC-OR COMMISSIONER'S REPORT

Director Dennis noted the SC-OR minutes were included in the Board packets. He also noted that SC-OR's Pipe Patch Program will be placed on hold at the end of fiscal year 2012-13.

BCSDA REPRESENTATIVES' AND LAFCo REPORT

Manager Long noted that BCSDA held an Executive Board meeting June 4, 2013. He stated that Paradise Irrigation District had volunteered to host the Summer General Membership meeting to be held July 30, 2013.

Manager Long stated that LAFCo unanimously approved the District's Autrey Ln. annexation at its Thursday June 6th 2013 public hearing.

SPHERE OF INFLUENCE UPDATE

Manager Long state DeNovo had released the Draft Environmental Impact Report (DEIR) for the 45-day public review period on Thursday May 9, 2013. LAFCo will hold a public hearing on Thursday June 6, 2013 to review and accept comments on the DEIR. He noted LAFCo anticipates the adoption of the Final Environmental Impact Report (FEIR) and approval of the Final Sphere of Influence Plan at the Commission's July 10, 2013 regular meeting.

RIO D'ORO DEVELOPMENT UPDATE

Manager Long noted that JKB Homes has reinitiated the development process for the proposed Rio D'Oro subdivision. He stated, along with Engineer Knibb, Field Operations Supervisor Sanders, he met Thursday May 9, 2013 with the developers and discussed possible alignments for the sewer infrastructure. The District's preferred alignment would construct a sewer line and lift stations through the town of Palermo. Manager Long continued he would be contacting Supervisor Bill Connelly's office regarding possible funding for a portion of the Palermo project.

VILLA VERONA PROJECT UPDATE

Manager Long stated Jack Biggs of Roto Rooter had purchased the two whackers, manhole-patching gun and camera inspection tv equipment. The scuba respirator was donated to Oroville Fire Department.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

Field Operations Supervisor Sanders stated the field crew had done some contract cleaning for Jack Biggs of Roto Rooter. He also noted the Villa Verona project was in full swing.

President Fairbanks welcomed Foreman Christensen to the meeting.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned 4:30 P. M.

Respectfully submitted,

Cindy Quigley,
Clerk of the Board