

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
JUNE 9, 2009**

SALUTE TO THE FLAG

President Fraser asked Field Operations Supervisor Magliocca to open the meeting with the salute to the flag.

MOMENT OF SILENCE

President Fraser asks for a moment of silence.

CALL TO ORDER

President Fraser called the meeting to order at 2:00 P.M. Directors present were Ball, Dennis, Kiely and Onken. Representing the District were Manager Brown, Field Operations Supervisor Magliocca, Foreman Sanders and Clerk Rustenhoven. Also representing the District was Engineer Knibb.

BOARD MEETING MINUTES

The Board reviewed the minutes of the Regular Board Meeting of May 12, 2009. After discussion, it was moved by Director Dennis and seconded by Director Kiely that the minutes of the Regular Board Meeting of May 12, 2009 be approved as presented. The motion passed with a majority affirmative vote.

FINANCIAL REPORT AND AUTHORIZATION OF WARRANTS

The Board reviewed the Financial Report for the month of May 2009. After discussion it was moved by Director Kiely and seconded by Director Ball that the Financial Report ending May 31, 2009 be approved and that bank transfers No. 56727 and 87228 (Account #11697-80000) totaling \$9,648.28 and Warrants No. 11812 through 11885 (Account #191047059) totaling \$98,807.54 and Warrant No. 1009 (Account #191047035) totaling \$75.00 and Warrant No. 1025 through Warrant No. 1029 (Account #191047047) totaling \$1,456.49 and be approved for payment. The motion passed with a majority affirmative vote.

CONSIDERATION OF DRAFT BUDGET FOR FISCAL YEAR 2009/10 AND ADOPTION OF RESOLUTION NO. 4-09 "ADOPTING BUDGET FOR FISCAL YEAR 2009/10"

Manager Brown stated the Budget presented today was in "Draft" form, it reflects recommendations of the Personnel and Finance Advisory Committees. Manager Brown continued the proposed sewer service fees were adjusted based on 2% increase. Manager Brown reported both Committees' are recommending adoption of the Budget as a guideline for the upcoming Fiscal Year.

After discussion it was moved by Director Onken and seconded by Director Dennis for the Adoption of Resolution No. 4-09 "Adopting Budget for Fiscal Year 2009/2010". The motion passed with a unanimous affirmative vote.

APPROVAL OF BOARD POLICY NO. 2151 "EMPLOYEE COMPENSATION SCHEDULE"

Manager Brown noted this Board Policy is submitted as part of the Budget Adoption package as prepared based on the Personnel Committee recommendations. The Personnel Committee recommended the District provide all the employees with a 1% wage increase for the 2009/2010 Fiscal Year.

After discussion it was moved by Director Ball and seconded by Director Onken for the Approval of Board Policy No. 2151 "Employee Compensation Schedule". The motion passed with a unanimous affirmative vote.

APPROVAL OF AMENDMENTS TO BOARD POLICY NO. 2310 "JOB DESCRIPTION – FIELD OPERATIONS SUPERVISOR"

Manager Brown reported a "Draft" Amendment of this Board Policy was circulated at the May 12, 2009 Regularly Scheduled Board Meeting for review, and he is now recommending approval of the amendment as presented.

After discussion it was moved by Director Ball and seconded by Director Dennis for the Approval of Amendments to Board Policy No. 2310 "Job Description – Field Operations Supervisor". The motion passed with a unanimous affirmative vote.

APPROVAL OF AMENDMENTS TO BOARD POLICY NO. 2340 "JOB DESCRIPTION – UTILITY WORKER"

Manager Brown reported a "Draft" Amendment of this Board Policy was circulated at the May 12, 2009 Regularly Scheduled Board Meeting for review, and he is now recommending approval of the amendment as presented.

After discussion it was moved by Director Ball and seconded by Director Dennis for the Approval of Amendments to Board Policy No. 2340 "Job Description – Utility Worker". The motion passed with a unanimous affirmative vote.

APPROVAL OF BOARD POLICY NO. 2327 "JOB DESCRIPTION - FOREMAN/FIELD OPERATIONS TECHNICIAN"

Manager Brown reported a "Draft" of this Board Policy was circulated at the May 12, 2009 Regularly Scheduled Board Meeting for review, and he is now recommending approval of the Board Policy No. 2327 as presented.

After discussion it was moved by Director Ball and seconded by Director Dennis for the Approval of Amendments to Board Policy No. 2327 "Job Description – Foreman/Field Operations Technician". The motion passed with a unanimous affirmative vote.

APPROVAL OF BOARD POLICY NO. 2345 "JOB DESCRIPTION UTILITY WORKER II"

Manager Brown reported a "Draft" of this Board Policy was circulated at the May 12, 2009 Regularly Scheduled Board Meeting for review, and he is now recommending approval of the Board Policy No.2345 as presented.

After discussion it was moved by Director Ball and seconded by Director Dennis for the Approval of Amendments to Board Policy No. 2345 "Job Description – Utility Worker II". The motion passed with a unanimous affirmative vote.

APPROVAL OF BOARD POLICY NO. 2368 "JOB DESCRIPTION BOOKKEEPER/CLERK OF THE BOARD"

Manager Brown reported a "Draft" of this Board Policy was circulated at the May 12, 2009 Regularly Scheduled Board Meeting for review, and he is now recommending approval of Board Policy No. 2368 as presented.

After discussion it was moved by Director Ball and seconded by Director Dennis for the Approval of Amendments to Board Policy No. 2368 "Job Description – Bookkeeper/Clerk of the Board". The motion passed with a unanimous affirmative vote.

**APPROVAL OF RESOLUTION NO. 5-09 AMENDING RESOLUTION NO. 1-09
ADOPTING APPROPRIATIONS LIMIT FOR THE 2009/2010 FISCAL YEAR**

Manager Brown stated an error was discovered with the original appropriations limit calculation; therefore the correct appropriations limit for 2009/2010 Fiscal Year shall be \$504,636.17.

After discussion it was moved by Director Onken and seconded by Director Kiely to Adopt Resolution No/ 5-08 Amending Resolution No. 1-09 Adopting Appropriations Limit for the 2009/2010 Fiscal Year The motion passed with a unanimous affirmative vote.

APPROVAL OF ROMAGUERA LINE EXTENSION REIMBURSEMENT AGREEMENT

Manager Brown stated the Board Approved the District Line Extension Reimbursement Agreement previously as an Amendment to Board Policy No. 6110. Manager Brown continued that Mr. Romaguera project includes a short mainline extension on Riverview Drive. Mr. Romaguera's Reimbursement includes two project parcels and four additional parcels that could connect in the future to the line extension. Manager Brown recommended the Approval of the Romaguera Line Extension Reimbursement Agreement.

After discussion it was moved by Director Onken and seconded by Director Dennis to Approve the Romaguera Line Extension Reimbursement Agreement pending execution of the specified document by Mr. Romaguera. The motion passed with a unanimous affirmative vote.

CLEAN WATER STATE REVOLVING FUND – PROJECT PRIORITY LIST

Manager Brown reported the CWSRF Project Priority List (PPL) was released on June 4, 2009 and the District's State Line Replacement 2009- Phase 3 Project is in the list. The District's application is designated as a priority; the eligible cost is \$3,646,000 and has indicated that funding may be available for the entire project. Manager Brown said he would keep the Board update with the process.

DRAFT AMENDMENT BOARD POLICY 2150 EMPLOYEE COMPENSATION

Manager Brown submitted this draft Board Policy Amendment to the Board for review. This coincides with the changes made within the Budgetary process, adding the \$15 per day on call pay as recommended by the Personnel Committee. Manager Brown stated he would bring the Amendment for consideration/approval at the July 14, 2009 Board Meeting.

PROPERTY TAX REVENUE

Manager Brown provided as review of the Property Tax Shift which occurred in 2005 as reference for discussion of the current indication of a similar property tax shift by the State of California. Much discussion ensued, with the conclusion to wait and see how this matter is determined by the State of California.

COORESPONDENCE

Manager Brown included the correspondence received for the Butte County Air Quality Management District on May 18, 2009. There was no further discussion.

SC-OR COMMISSIONER'S REPORT

Director Dennis referred to the SC-OR Minutes of May 27, 2009, adding SC-OR has called a special Meeting for June 10, 2009 to discuss employee benefits.

BCSDA REPRESENTATIVES' AND LAFCO REPORT

Manager Brown announced the next BCSDA Meeting is June 30, 2009.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

Director Kiely stated he would not be able attend the July 14, 2009 Regularly Scheduled Board Meeting.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:28 P.M.

Respectfully submitted,

Janette Rustenhoven,
Clerk of the Board