

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
OCTOBER 12, 2021**

CALL TO ORDER

Vice President Mastelotto called the meeting to order at 2:05 P.M. Directors present were Fairbanks and Marciniak. General Manager (GM) McCutcheon, Field Operations Supervisor (FOS) Victorino, Office Clerk Kahalekulu, Board Clerk (BC) Hamblin and District Engineer Knibb represented the District.

SALUTE TO THE FLAG

Vice President Mastelotto led the meeting with the salute to the flag.

PRESIDENT SHARMAN ARRIVED AT 2:07 P.M.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of September 14, 2021, and the minutes of the Special Board Meetings of September 8 2021, the Financial Reports and the Claims List for month ending September 30, 2021. After discussion, it was moved by Director Marciniak and seconded by Director Fairbanks that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman.

REVIEW OF NIXON EGLI EQUIPMENT CO. QUOTE FOR 2021 900-ECO 6 YARD COMBINATION TRUCK

GM McCutcheon and FOS Victorino presented a quotation from Nixon Egli Equipment Co. for a 2021 900-ECO 6 Yard Combination Truck. FOS Victorino updated the Board on the need and the benefits of the truck. After discussion, the Board requested that more information be gathered and presented at the November 9, 2021 Regular Board Meeting.

No Action Taken

REVIEW OF BILLING DOCUMENT SYSTEM (BDS) SERVICES

Office Clerk Kahalekulu and BC Hamblin presented a comparison of current accounts receivable processing with the services that BDS offers. After discussion, the Board requested that more information be gathered and presented at the November 9, 2021 Regular Board Meeting.

No Action Taken

OFFICE CLERK KAHALEKULU LEFT THE MEEING AT 2:56 P.M.

CLOSED SESSION – GOVERNMENT CODE §54957 and §54957.6

President Sharman moved the meeting into closed session at 2:57 P.M.

President Sharman returned the meeting to open session at 3:56 P.M., stating that Direction was given to the District Labor Negotiator.

REQUEST APPROVAL TO SUBMIT PALERMO WASTEWATER CONSOLIDATION PLANNING GRANT APPLICATION

GM McCutcheon and Engineer Knibb updated the Board on the status of the Palermo Wastewater Consolidation Planning Grant Application. After discussion, the Board asked that the new item be presented at the November 9, 2021 Regular Board Meeting for approval of the Grant Application.

No Action Taken.

REQUEST TO REVIEW AND ADOPT POLICY 2305- “JOB DESCRIPTION – TEMPORARY ASSISTANT TO THE MANAGER”

GM McCutcheon requested the Board to waive the requirement to review the draft proposed new policy at a prior meeting and adopt Policy 2305- “Job Description – Temporary Assistant to the Manager”. After discussion, it was moved by Director Sharman and seconded by Director Marciniak to waive the requirement to review the draft proposed new policy at a prior meeting and adopt Policy 2305- “Job Description – Temporary Assistant to the Manager”. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman.

SC-OR COMMISSIONERS’ REPORT

Director Fairbanks and Director Mastelotto updated the Board on the September 29, 2021 SC-OR Commissioners Meeting.

BCSDA REPRESENTATIVES AND LAFCo REPORT

No report given.

REVIEW OF THE QUARTERLY INVESTMENT SCHEDULE, QUARTERLY INCOME STATEMENT, AND BALANCE SHEET

GM McCutcheon and the Board reviewed the Quarterly Investment Schedule, Quarterly Income Statement and Balance Sheet.

FIELD OPERATIONS REPORT

FOS Victorino presented the Field Operations Report.

PERSONNEL COMMITTEE MEETING REPORT

No report given.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 4:18 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board