



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
August 8, 2023 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

California Government Code section 54954.2(a)(1) requires the agenda include “information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. An example of agenda language that would satisfy this requirement is: “Any persons requiring a disability-related modification or accommodation to participate in the public meeting can contact the District Secretary at 530-533-2000 at least 48 hours in advance of the meeting.”

During this difficult time, we invite you to join today’s scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128
Meeting ID: 894 7961 7815
Passcode: 677215

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other’s mute status, we will simply need to be patient as we wait in between comments and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. **CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

2.1 Regular Board Meeting Minutes of July 11, 2023

2.2 Financial Reports for Month Ending July 31, 2023

2.3 Claims Report for Month Ending July 31, 2023

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

4. **BOARD OF DIRECTORS TO REVIEW AND APPROVE THE PROPOSAL FROM SAUERS ENGINEERING TO BEGIN WORK ON THE A-LINE PIPELINE REPLACEMENT AND SEWER IMPROVEMENT PROJECT.**

The Board will consider approving the proposal from Sauers Engineering to begin work on the A-Line Pipeline Replacement and Sewer Improvements Project.

DISCUSSION WITH POSSIBLE ACTION

5. **BOARD OF DIRECTORS TO REVIEW AND APPROVE THE PROPOSAL FROM NORTHSTAR TO PROVIDE THE TOPOGRAPHICAL SURVEY FOR THE A-LINE PIPELINE REPLACEMENT AND SEWER IMPROVEMENT PROJECT.**

The Board will consider approving the proposal from NorthStar to complete the survey for the A-Line Pipeline Replacement Project and Sewer Improvements.

DISCUSSION WITH POSSIBLE ACTION

6. **BOARD OF DIRECTORS TO APPROVE THE REQUEST TO PURCHASE AN ENCROACHMENT PERMIT FROM UNION PACIFIC FOR THE A-LINE PIPELINE REPLACEMENT AND SEWER IMPROVEMENT PROJECT.**

The Board will consider approving a request to purchase an encroachment permit from Union Pacific Railroad for the A-Line Pipeline Replacement and Sewer Improvement Project.

DISCUSSION WITH POSSIBLE ACTION

7. **BOARD OF DIRECTORS TO REVIEW THE PROPOSED CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ENVIRONMENTAL INITIAL STUDY AND NEGATIVE DECLARATION FOR THE PROPERTY LOCATED AT 3520 SPENCER AVE APN# 035-106-005**

The Board will review the proposed CEQA Environmental Initial Study and Negative Declaration for the property located at 3520 Spencer Ave. APN# 035-106-005.

REPORTS AND CONSULTATIONS

8. **LAFCO & SC-OR COMMISSIONER'S REPORT**

9. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- **FIELD OPERATIONS ACTIVITY REPORT**
- **MANAGER'S REPORT**

10. **FUTURE AGENDA ITEMS**

11. **ADJOURNMENT**



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 1 – CALL TO ORDER

- 1.1 Roll call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: August 8, 2023
RE: Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the July 11, 2023 Regular Board meeting are included for the Board's review and approval.

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through July 31, 2023 is attached for the Board's review and approval.

Item No. 2.3 **Payment of Claims** - The July 31, 2023 Claims report is attached for the Board's review and approval.

Attachments for each item included.

Recommended Action:

A motion to approve the minutes from the Regular Board meeting of July 11, 2023, and approve the Financial Reports and Payment of Claims from July 31, 2023 as presented.

Roll call vote.

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS MEETING
JULY 11, 2023**

CALL TO ORDER

President Fairbanks called the meeting to order at 2:00 P.M. Directors present were Marciniak, Mastelotto, Salvucci, and Sharman. General Manager (GM) Goyer, Field Operations Supervisor (FOS) Victorino, Engineer Knibb and Board Clerk (BC) Hamblin represented the District in person.

SALUTE TO THE FLAG

Director Sharman led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Fairbanks requested a moment of silence.

PUBLIC COMMENT

No Public Comment

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of June 13, 2023, the Financial Reports and the Claims List for month ending June 30, 2023. After discussion, it was moved by Director Salvucci and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

BOARD OF DIRECTORS ACCEPTANCE OF DIRECTOR FAIRBANKS RESIGNATION FROM THE OFFICE OF PRESIDENT OF THE BOARD AND TO CONTINUE HIS TERM AS DIRECTOR

President Fairbanks made a request to the Board to resign as President and to continue his term as Director. The Board thanked Director Fairbanks for his service as President and were pleased to have him continue as a valued member of the Board.

It was moved by Director Salvucci and seconded by Director Sharman that the Board accept Director Fairbanks request to resign as President and to continue his term as Director. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

UPON ACCEPTANCE OF PRESIDENT FAIRBANKS RESIGNATION, VICE PRESIDENT MARCINIAK ASSUMED THE OFFICE OF PRESIDENT FOR THE REMAINDER OF THE 2023 CALENDAR YEAR.

ELECTION OF AN INTERIM VICE PRESIDENT FOR THE REMAINDER OF THE 2023 CALENDAR YEAR.

President Marciniak opened the meeting to nominations for the office of Vice President. Director Mastelotto nominated Director Salvucci for the office of Vice President. There being no other nominations, President Marciniak asked for a motion to close the nominations. It was moved by Director Salvucci and seconded by President Marciniak to close the nominations for Vice President. President Marciniak called for a vote to elect Director Salvucci to the office of Vice President. The following roll call vote was taken:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

Director Salvucci was elected to the office of Vice President for the remainder of the 2023 calendar year.

DISCUSSION REGARDING THE APPOINTMENT OF DISTRICT REAL PROPERTY NEGOTIATORS

The Board reviewed the request to appoint GM Goyer and Engineer Knibb to be the LOAPUD Real Property Negotiators and authorize negotiations with the property owner Joan Kelsay and her legal representative Jessica Cosgrove for the property located at 3520 Spencer Ave., Oroville, CA (APN 035-106-005). After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to appoint GM Goyer and Engineer Knibb as Real Property Negotiators for the property at 3520 Spencer Ave., Oroville (APN 035-106-005). The following roll call vote was taken:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

LAFCo REPORT

No LAFCo Report.

SC-OR COMMISSIONERS' REPORT

Director Mastelotto discussed the proposed employee schedule change to a 10 hours per day, 4 days per week at the SC-OR plant. She also noted that the SC-OR commissions voted to raise the emergency spending limit for GM Studevent.

QUARTERLY FINANCIAL STATEMENTS

The Board reviewed the quarterly financial statements for the 2ND quarter of 2023.

BOARD MEMBERS', MANAGER, AND STAFF REPORTS

FOS Victorino presented the Field Operations Report

- Reported Zero SSO's.
- Reported on the progress of the Mt Ida realignment project.
- Updated the Board on the purchase of the service truck.

GM Goyer presented the Manager's Report

- Updated the Board on the status of the Lincoln Family Apartments.
- Updated the Board on the status of the Royal Oaks lift station.
- Discussed the issues with the Comcast / SCADA phone lines.
- Requested submissions for the name of the building at 3515 Myers Street be turned in by 8/1/2023.
- Requested that color scheme and mural ideas for the building at 3515 Myers Street be submitted by 9/1/2023.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:50 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Cash Report
For the Accounting Period: 7/23

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General	182,589.63	773,793.72	0.00	792.68	492,906.43	462,684.24
10021 Five Star USDA	138,811.88	0.00	0.00	0.00	0.00	138,811.88
10031 Five Star Money Market	2,195,637.47	0.00	0.00	0.00	0.00	2,195,637.47
10400 LAIF 10401 Series A Bond	2,756,293.54	22,481.24	0.00	0.00	0.00	2,778,774.78
10401 LAIF ACCOUNT SERIES A BOND	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	5,380,880.52	796,274.96		792.68	492,906.43	5,683,456.37
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General	14,382.65	0.00	0.00	0.00	3,935.00	10,447.65
57 LEAP GRANT						
10001 Five Star Bank - General	-63,692.04	0.00	0.00	0.00	2,465.28	-66,157.32
58 REAP GRANT						
10001 Five Star Bank - General	-49,249.16	0.00	0.00	0.00	1,638.72	-50,887.88
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General	-16,035.00	0.00	0.00	0.00	0.00	-16,035.00
71 Payroll Clearing						
10001 Five Star Bank - General	6,943.47	0.00	66,210.56	61,510.45	0.00	11,643.58
73 Claims Clearing						
10001 Five Star Bank - General	177,461.98	0.00	444,112.97	20,991.34	0.00	600,583.61
Totals	5,450,692.42	796,274.96	510,323.53	83,294.47	500,945.43	6,173,051.01

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Combined Funds

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge	-66.93	-66.93	1,727,271.00	-1,727,337.93	
41150	Pumping Charge			128,000.00	-128,000.00	
41200	Kelly Ridge Pumping Chg (Taxes)	3,267.00	3,267.00	45,000.00	-41,733.00	7
	Total Revenue	3,200.07	3,200.07	1,900,271.00	-1,897,070.93	
Expenses						
51000	Administration					
60100	Salaries & Wages	20,435.58	20,435.58	275,850.00	255,414.42	7
60200	Sick Time Buy Back			2,000.00	2,000.00	
62100	Health Insurance	5,537.14	5,537.14	59,150.00	53,612.86	9
62150	HSA PAYABLE			7,500.00	7,500.00	
62200	Dental Insurance	341.22	341.22	4,400.00	4,058.78	8
62250	Life Insurance	40.74	40.74	508.00	467.26	8
62300	Vision Insurance			3,000.00	3,000.00	
62400	Deferred Comp 457	401.01	401.01	5,510.00	5,108.99	7
62450	CALPERS Contribution	11,478.51	11,478.51	141,468.00	129,989.49	8
62500	Workers Comp Ins.			2,900.00	2,900.00	
62550	Payroll Taxes/Ins.	1,521.18	1,521.18	21,835.00	20,313.82	7
	Total Account	39,755.38	39,755.38	524,121.00	484,365.62	8
51100	Director					
60100	Salaries & Wages	2,000.00	2,000.00	24,000.00	22,000.00	8
62300	Vision Insurance	472.06	472.06	5,000.00	4,527.94	9
62550	Payroll Taxes/Ins.	185.00	185.00	2,220.00	2,035.00	8
	Total Account	2,657.06	2,657.06	31,220.00	28,562.94	9
57000	General Operating					
64100	Engineering Services	1,445.00	1,445.00	40,000.00	38,555.00	4
64150	Legal Services	1,578.50	1,578.50	24,000.00	22,421.50	7
64152	SURVEYING SERVICES	1,466.00	1,466.00		-1,466.00	
64200	Accounting/Audit Services			26,600.00	26,600.00	
64250	Insurance			56,000.00	56,000.00	
64300	Software Licenses, Annual Fees and Tech Support	3,674.92	3,674.92	45,200.00	41,525.08	8
65100	Office Utilities	980.38	980.38	16,080.00	15,099.62	6
65150	Shop/Yard Utilities	841.26	841.26	9,000.00	8,158.74	9
66100	Office Supplies & Expenses	711.10	711.10	7,500.00	6,788.90	9
66102	BILLING AND PAYMENT PROCESSING	2,965.97	2,965.97	34,550.00	31,584.03	9
66150	Office Equipment	1,949.80	1,949.80	20,000.00	18,050.20	10
66200	Building & Yard Repairs / Maintenance			10,000.00	10,000.00	
66250	Small Tools & Consumables	64.67	64.67	5,000.00	4,935.33	1
66350	Outside services	867.00	867.00	31,000.00	30,133.00	3
67100	Education & Training			12,000.00	12,000.00	
67150	Membership/Subscriptions	1,989.09	1,989.09	9,000.00	7,010.91	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 7 / 23

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
67200	Permits & Licenses			14,150.00	14,150.00	
67250	Travel, Meals & Entertainment	135.77	135.77	4,595.00	4,459.23	3
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees			10,800.00	10,800.00	
67400	Safety Training			1,000.00	1,000.00	
67550	LAFCo Operating Fees			2,900.00	2,900.00	
69155	Propane			200.00	200.00	
	Total Account	18,669.46	18,669.46	384,575.00	365,905.54	5
58000	Field					
60100	Salaries & Wages	24,043.67	24,043.67	424,150.00	400,106.33	6
60200	Sick Time Buy Back			1,500.00	1,500.00	
61150	Standby Wages	488.38	488.38	6,500.00	6,011.62	8
61200	Reoccurring Overtime Wages	1,213.28	1,213.28	25,000.00	23,786.72	5
61250	Call-Out OT - Not VV	153.88	153.88	5,000.00	4,846.12	3
61351	Villa Verona Overtime	103.98	103.98	2,500.00	2,396.02	4
62100	Health Insurance	2,160.62	2,160.62	59,800.00	57,639.38	4
62150	HSA PAYABLE			7,500.00	7,500.00	
62200	Dental Insurance	161.56	161.56	3,500.00	3,338.44	5
62250	Life Insurance	51.06	51.06	700.00	648.94	7
62300	Vision Insurance			5,000.00	5,000.00	
62400	Deferred Comp 457	508.52	508.52	8,500.00	7,991.48	6
62450	CALPERS Contribution	6,714.39	6,714.39	86,910.00	80,195.61	8
62500	Workers Comp Ins.			23,535.00	23,535.00	
62550	Payroll Taxes/Ins.	1,991.26	1,991.26	31,500.00	29,508.74	6
63500	Boots and Uniforms			5,050.00	5,050.00	
63502	Boots& Uniforms-Broderson	249.60	249.60	550.00	300.40	45
63506	Boots & Uniforms - VICTORINO			550.00	550.00	
63507	Boots & Uniforms - PETERSON			550.00	550.00	
63508	Boots & Uniforms - DAVIS			550.00	550.00	
63509	Boots & Uniforms - MOENCH			550.00	550.00	
64100	Engineering Services	1,320.05	1,320.05		-1,320.05	
64300	Software Licenses, Annual Fees and Tech Support			11,500.00	11,500.00	
65175	PUMP STATION UTILITIES	5,820.84	5,820.84	67,050.00	61,229.16	9
66200	Building & Yard Repairs / Maintenance	15.03	15.03		-15.03	
66250	Small Tools & Consumables	68.56	68.56	18,500.00	18,431.44	
66300	Safety Supplies	219.50	219.50	10,000.00	9,780.50	2
66350	Outside services			5,000.00	5,000.00	
67100	Education & Training			7,500.00	7,500.00	
67150	Membership/Subscriptions			7,500.00	7,500.00	
67400	Safety Training	6,300.00	6,300.00	12,200.00	5,900.00	52
68100	Routine Operations & Maintenance - Sewer System			15,000.00	15,000.00	
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	4.36	4.36	133,500.00	133,495.64	
68150	I & I Operations & Maintenance			10,000.00	10,000.00	
68650	VV Operations & Maintenance			25,000.00	25,000.00	
69100	Diesel Fuel			9,500.00	9,500.00	
69150	Gasoline			18,000.00	18,000.00	
69155	Propane			200.00	200.00	
69250	Heavy Equipment Repairs & Maintenance			10,000.00	10,000.00	
69300	Auto Repairs & Maintenance	561.12	561.12	10,000.00	9,438.88	

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 7 / 23

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Total Account	52,149.66	52,149.66	1,069,845.00	1,017,695.34	5
	Total Expenses	113,231.56	113,231.56	2,009,761.00	1,896,529.44	6
	Net Income from Operations	-110,031.49	-110,031.49			
Other Revenue						
47150	Sewer Service Late Fees	-12.63	-12.63		-12.63	
47200	Interest	22,481.24	22,481.24		22,481.24	
47250	RD Surcharge	-14.70	-14.70	363,090.00	-363,104.70	
47350	Current Sec Taxes	21,264.84	21,264.84	351,100.00	-329,835.16	6
47400	Current Unsec Tax	146.57	146.57	19,200.00	-19,053.43	1
47450	Prior Unsec Tax	29.77	29.77	505.00	-475.23	6
47475	SUPPLEMENTAL APPORTIONMENT			6,500.00	-6,500.00	
47500	Other Taxes	910.33	910.33	3,000.00	-2,089.67	30
49000	Other Income	60.00	60.00		60.00	
	Total Other Revenue	44,865.42	44,865.42	743,395.00	-698,529.58	6
Other Expenses						
81000	Capital Outlay					
66250	Small Tools & Consumables	179.84	179.84		-179.84	
66300	Safety Supplies	907.33	907.33		-907.33	
67500	Permits	119.91	119.91		-119.91	
81110	Equipment Purchase	4,624.00	4,624.00	360,000.00	355,376.00	1
81200	District Projects-CIP	7,951.50	7,951.50	580,000.00	572,048.50	1
	Total Account	13,782.58	13,782.58	940,000.00	926,217.42	1
85000	Debt Service					
85200	Loan Principal			68,000.00	68,000.00	
85250	Loan Interest Expense			96,010.00	96,010.00	
	Total Account			164,010.00	164,010.00	
87000	Other Expense					
74400	Depreciation			556,000.00	556,000.00	
	Total Account			556,000.00	556,000.00	
	Total Other Expenses	13,782.58	13,782.58	1,660,010.00	1,646,227.42	1

08/02/23
13:24:55

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 7 / 23

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Report ID: LB170A

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Net Income	-78,948.65	-78,948.65			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combined Check Register
For the Accounting Period: 7/23

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Date Period Issued	Notes
-99780	Clm E	172 STRATTI	3500.00	7/23 07/14/23	
-99779	Clm E	172 STRATTI	1425.00	7/23 07/14/23	
-99778	Clm V	Check not processed in this period	0	/ 0 / /	
-99777	Clm V	Check not processed in this period	0	/ 0 / /	
-99776	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	13320.42	7/23 07/14/23	
-99775	Clm E	172 STRATTI	1595.92	7/23 07/14/23	
-99774	Clm E	172 STRATTI	1150.00	7/23 07/14/23	
-89118*	Pay P	2 ROBERT L BRODERSON	1989.25	7/23 07/14/23	
-89117	Pay P	22 COOPER DAVIS	1477.19	7/23 07/14/23	
-89116	Pay P	21 DAVID GOYER	2549.22	7/23 07/14/23	
-89115	Pay P	4 KELLY J HAMBLIN	1879.58	7/23 07/14/23	
-89114	Pay P	23 TROY MOENCH	1267.35	7/23 07/14/23	
-89113	Pay P	15 SHAWN PETERSON	2181.64	7/23 07/14/23	
-89112	Pay P	11 ANNELYN A RACKLEY	167.59	7/23 07/14/23	
-89111	Pay P	19 VINCENT M VICTORINO	2011.60	7/23 07/14/23	
-89110	Pay P	CALPERS 457 CAL 457	1142.99	7/23 07/14/23	
-89109	Pay P	PERS CLASS CAL PERS CLASSIC	2335.72	7/23 07/14/23	
-89108	Pay P	PEPRA CAL PERS PEPRA	1716.67	7/23 07/14/23	
-89107	Pay P	CA TRAIN (ETT) EDD	914.93	7/23 07/14/23	
-89106	Pay P	FIT EFTPS	5374.01	7/23 07/14/23	
-89105	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3911.01	7/23 07/14/23	
-89104	Pay P	AD&D LOPUD	778.02	7/23 07/14/23	
-89103	Pay P	2 ROBERT L BRODERSON	1887.10	7/23 07/28/23	
-89102	Pay P	22 COOPER DAVIS	1814.56	7/23 07/28/23	
-89101	Pay P	21 DAVID GOYER	2549.22	7/23 07/28/23	
-89100	Pay P	4 KELLY J HAMBLIN	2034.76	7/23 07/28/23	
-89099	Pay P	16 ROBERT MARCINIAK	365.80	7/23 07/28/23	
-89098	Pay P	9 ANGELA D MASTELOTTO	365.80	7/23 07/28/23	
-89097	Pay P	23 TROY MOENCH	958.74	7/23 07/28/23	
-89096	Pay P	15 SHAWN PETERSON	2025.17	7/23 07/28/23	
-89095	Pay P	11 ANNELYN A RACKLEY	603.14	7/23 07/28/23	
-89094	Pay P	17 RICHARD SALVUCCI	365.80	7/23 07/28/23	
-89093	Pay P	19 VINCENT M VICTORINO	2112.96	7/23 07/28/23	
-89092	Pay P	CALPERS 457 CAL 457	1160.06	7/23 07/28/23	
-89091	Pay P	PERS CLASS CAL PERS CLASSIC	2384.20	7/23 07/28/23	
-89090	Pay P	PEPRA CAL PERS PEPRA	1714.62	7/23 07/28/23	
-89089	Pay P	CA TRAIN (ETT) EDD	991.66	7/23 07/28/23	
-89088	Pay P	FIT EFTPS	5791.02	7/23 07/28/23	
-89087	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3911.01	7/23 07/28/23	
-89086	Pay P	AD&D LOPUD	778.06	7/23 07/28/23	
23448*	Clm SC	3 ACCULARM	144.00	7/23 07/07/23	
23449	Clm SC	12 AT & T	183.94	7/23 07/07/23	
23450	Clm SC	14 BETTER DEAL EXCHANGE	10.68	7/23 07/07/23	
23451	Clm SC	38 COMCAST	532.34	7/23 07/07/23	
23452	Clm SC	46 DATATREE	99.00	7/23 07/07/23	
23453	Clm SC	48 DEL MAR EQUIPMENT	191.46	7/23 07/07/23	
23454	Clm SC	152 E & M ELECTRIC MACHINERY INC.	4440.00	7/23 07/07/23	
23455	Clm SC	65 JOHN D. CHRISTOFFERSON, INC.	3444.00	7/23 07/07/23	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combined Check Register
For the Accounting Period: 7/23

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
23456	Clm SC	88 OROVILLE CABLE & EQUIPMENT	11.01	7/23	07/07/23	
23457	Clm SC	93 PACIFIC GAS & ELECTRIC	5816.16	7/23	07/07/23	
23458	Clm SC	110 SC-OR	367363.95	7/23	07/07/23	
23459	Clm SC	113 SHARP'S LOCKSMITHING	146.14	7/23	07/07/23	
23460	Clm SC	115 SOUTH FEATHER WATER	33.11	7/23	07/07/23	
23461	Clm SC	119 STREAMLINE	249.00	7/23	07/07/23	
23462	Clm SC	999999 WAYNE ROWE	2924.00	7/23	07/07/23	
23463	Clm SC	999998 ROBERT MARCINIAK	472.06	7/23	07/07/23	
23464	Clm SC	14 BETTER DEAL EXCHANGE	51.93	7/23	07/14/23	
23465	Clm SC	168 DUKE SHERWOOD CONTRACTING INC	844.76	7/23	07/14/23	
23466	Clm SC	86 O'REILLY AUTOMOTIVE, INC	4.36	7/23	07/14/23	
23467	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	105.04	7/23	07/14/23	
23468	Clm SC	109 SAUERS ENGINEERING INC	3510.05	7/23	07/14/23	
23469	Clm SC	133 UMPQUA BANK	4473.86	7/23	07/14/23	
23470	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	2965.97	7/23	07/14/23	
23471	Clm SC	143 WEIMER AND SONS	607.37	7/23	07/14/23	
23472	Clm SC	11 ANSWERLINE COMMUNICATIONS	277.00	7/23	07/21/23	
23473	Clm SC	14 BETTER DEAL EXCHANGE	12.74	7/23	07/21/23	
23474	Clm SC	60 HUMANA	696.43	7/23	07/21/23	
23475	Clm SC	78 MINASIAN LAW	5428.50	7/23	07/21/23	
23476	Clm SC	86 O'REILLY AUTOMOTIVE, INC	17.18	7/23	07/21/23	
23477	Clm SC	115 SOUTH FEATHER WATER	71.40	7/23	07/21/23	
23478	Clm SC	17 BLUE SHIELD OF CA	7103.17	7/23	07/28/23	
23479	Clm SC	190 CANON FINANCIAL SOLUTIONS	178.46	7/23	07/28/23	
23480	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	7/23	07/28/23	
23481	Clm SC	189 NORTHSTAR	1466.00	7/23	07/28/23	
23482	Clm SC	86 O'REILLY AUTOMOTIVE, INC	46.52	7/23	07/28/23	
23483	Clm SC	92 PACE SUPPLY CORP	364.07	7/23	07/28/23	
23484	Clm SC	110 SC-OR	6300.00	7/23	07/28/23	
23485	Clm SC	115 SOUTH FEATHER WATER	24.42	7/23	07/28/23	
23486	Clm SC	134 UNDERGROUND SERVICE ALERT OF NORT	1902.44	7/23	07/28/23	
23487	Clm SC	143 WEIMER AND SONS	314.11	7/23	07/28/23	
88237*	Pay P	5 DARIN K KAHALEKULU	1899.98	7/23	07/14/23	
88238	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	47.24	7/23	07/14/23	
88239	Pay P	6 DEE G FAIRBANKS	365.80	7/23	07/28/23	
88240	Pay P	5 DARIN K KAHALEKULU	1953.29	7/23	07/28/23	
88241	Pay P	13 WILLIAM P SHARMAN	365.80	7/23	07/28/23	
88242	Pay P	AFLAC 125 AFLAC	68.00	7/23	07/28/23	
Grand Total # of Checks:		86	Total: 510323.53	Total Claims	444112.97	Total Payroll 66210.56

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 3 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 4 – Proposal from Sauers Engineering Inc. for A-Line Pipeline Replacement.

The Board will review the attached proposal dated 6/28/2023 from Sauers Engineering Inc. to provide the engineering services for the replacement of approximately 2,800 feet of pipe and eight manholes along the District's A-Line between the new Lincoln Street Affordable Development and the District's State Line Interceptor east of 5th Ave. The proposal includes design, bidding, and construction engineering services for a "not to exceed" total cost of \$37,100.00.

Recommended Action:

A motion to approve Sauers Engineering, Inc. proposal dated 06/28/2023 for Engineering Services for the A-Line Pipeline Replacement Project with a "not to exceed" total cost of \$37,100.00.

Roll call vote.

Sauers Engineering, Inc.

Civil & Environmental Engineers

June 28, 2023

David Goyer, General Manager
Lake Oroville Area Public Utility District
1960 Elgin Street
Oroville, CA 95966

RE: **PROPOSAL FOR ENGINEERING SERVICES,
A-Line Pipeline Replacement**

Dear David,

Sauers Engineering, Inc. is pleased to provide this proposal for engineering services for the proposed replacement of approximately 2,800 feet of pipe and eight manholes along the District's existing A-Line between the new Lincoln Street Affordable Development and the District's State Line Interceptor east of 5th Avenue. This proposal covers engineering services including design, bidding, and construction engineering services for the pipeline replacement project. It is our understanding that the District intends to provide design drawings and technical specifications for construction of the pipeline replacement project by the developers of the Lincoln Street Affordable Development.

I. Scope of Services

A. Construction Document Phase

We anticipate providing design submittals for review by the District at the 60%, 90% and 100% design stages.

1. Civil design services for the proposed pipeline replacement are anticipated to include:
 - a. Incorporate topographical survey, by others, into our design documents.
 - b. Provide plan/profile sheets for pipeline construction including locations of existing utilities and facilities.
 - c. Coordinate with Union Pacific Railroad on design and permitting of replacement of pipeline under UPRR tracks.
 - d. Pipeline, manhole, connection, casing/carrier pipe, and general pipeline construction details.
 - e. Technical specifications for all pipeline and construction components.
 - f. Prepare bid documents.
 - g. Attend project coordination meetings as required.

Drawings and Technical Specifications will be prepared to cover all aspects of the work and associated details for the project.

B. Bidding Services

We will assist the District with bidding the project by performing the following tasks:

1. Respond to contractor's questions.
2. Compile addenda if necessary.
3. Attend a prebid meeting.

C. Construction Support Services

We will be available during construction stages to provide the following services:

1. Consult with project inspector regarding technical questions.
2. Review and respond to contractor submittals and requests for information.
3. Attend periodic Contractor/Engineer/Owner coordination meetings.
4. Periodic site visits to verify conformance with Contract requirements.
5. Prepare Record Drawings from Contractor markups at project completion.

D. Assumptions

1. Geotechnical information will be provided by others if necessary.
2. Topographic survey information will be provided by others.
3. Full time on-site inspection services are not included in our scope.

II. Schedule

We would be available to begin initial design tasks upon authorization to proceed. Approximate time required for each of the tasks listed are as follows:

Task		Time Required
1	Design	4-6 weeks following receipt of survey
2	Bidding	2 weeks
3	Construction Engineering	Per construction schedule

III. Engineering Fees

Proposed fees for services are outlined in the following tables. All fees are proposed to be billed on a Time and Expense basis and will be billed in accordance to our Fee Schedule provided at the end of this proposal. Time and Expense tasks will not be exceeded without additional authorization.

A-Line Pipeline Replacement

Task	Budget	Basis
1. Design	\$21,900	Time and Expense Not to Exceed
2. Bidding	\$3,500	Time and Expense Not to Exceed
3. Construction Engineering	\$11,700	Time and Expense Not to Exceed
Total =	\$37,100	

Closure

We look forward to working with the District on this project. If you have any questions regarding our proposed Scope of Services or fees, please call our office.

Sincerely,
Keith Knibb, P.E.

A handwritten signature in blue ink that reads "Keith Knibb". The signature is written in a cursive style with a large initial 'K'.

Sauers Engineering, Inc.

Sauers Engineering, Inc.

Civil & Environmental Engineers

Fee Schedule January 1, 2023

I. The following are hourly rates for professional services. Overtime and weekend hours are billed at time-and-a-half. Evening meetings are not considered overtime unless the total daily hours exceed eight.

Senior Engineer	(Registered)	\$ 175.00 /hour
Associate Engineer	(Registered)	\$ 155.00 /hour
Assistant Engineer	(E.I.T.)	\$ 135.00 /hour
Technician, Construction Inspector		\$ 110.00 /hour
Prevailing Wage Construction Inspector		\$ 130 /hour
Clerical		\$ 60.00 /hour
Expert Witness/Litigation Consulting		\$ 300.00 /hour

II. Consultant will remain the judge of the level of qualification required to complete a given task. In addition to the above, all expenses (telephone, postage, materials, blueprints, xerox copies, etc.) will be billed directly, at a rate of cost plus 15%. Consultant reserves the right to utilize sub-consultants when necessary.

III. Clients are requested to contract directly with the vendors of significant outside services, such as soils engineering, aerial photography, title work, and so on. In the event that client wishes to retain the above services utilizing consultant as a billing agent, a service charge of 15% per billing will also be assessed.

IV. Mileage will be billed at a rate of \$0.55 per mile.



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 5 – Proposal from NorthStar to complete the A-Line Sewer Survey

The Board will review the attached proposal from NorthStar to complete a topographical survey for the A-Line Sewer Improvements. The proposal is for all services to provide the District and Sauers Engineering with a completed topographical survey in an estimated price of \$9,000.00.

Recommended Action:

A motion to approve the NorthStar proposal dated 07/19/2023 to complete a topographical survey for the A-Line Sewer Improvements project for and amount not to exceed \$10,350.00.

Roll call vote.



Architecture
Civil Engineering
Planning
Surveying

July 19, 2023

David Goyer
Lake Oroville Area Public Utility District
1960 Elgin St.
Oroville CA, 95966

Subject: A-Line Sewer Survey

NorthStar is pleased to submit the following proposal to provide topographic surveying for the A-Line Sewer improvements.

NorthStar shall provide the following services:

1. Coordinate with Sauers Engineering to ensure the topographic survey meets their design needs.
2. Locate temporary benchmarks as established by GDA for the Stateline improvements to establish the project vertical datum.
3. Horizontal datum will be the California Coordinate System, NAD 83 as established by post-processed GNSS survey.
4. Locate sewer manholes Stateline 1 and A-1 through A-10 by GNSS survey.
5. Run a digital level loop to obtain accurate elevations for each manhole.
6. Obtain invert elevations and lateral size/locations at each manhole.
7. Using publicly available USGS LiDAR Data, prepare and process topographic data to obtain one-foot interval contours along the sewer alignment for the approximate 3,300 feet length of the project.
8. Reduce the manhole survey data, and merge with topographic data and a publicly available aerial photo base to prepare a base map to be used by Sauers Engineering for the design and preparation of the improvement plan/profile sheets.
9. Provide LOAPUD and Sauer's Engineering with a stamped/signed survey in a pdf file format and a copy of the AutoCAD Civil 3D drawing file.

The Time and Materials estimates to provide the above-described services are:

Topographic Survey	\$ 9,000.00
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The cost estimate is based on the following assumptions:

- a. A survey to resolve boundary and/or easement locations is not required
- b. NorthStar's surveyors will be able to gain unimpeded access to the existing sewer line
- c. The existing sewer manholes are visible on the surface, and accessible by the surveyors
- d. Underground utility survey and/or compilation is not required
- e. This project is not subject to California Prevailing Wage requirements

NorthStar will need approximately two weeks from the notice to proceed to start the field survey, and an additional two weeks to complete the survey and mapping.

Services defined by this proposal will be subject to the terms and conditions of the *Master Services Agreement for Professional Services* executed by LOAPUD and NorthStar on April 12, 2023.

Thank you for the opportunity to be a part of your project team. If you have any questions regarding this proposal, please do not hesitate to call.

Sincerely,



Michael Mays, PLS
Principal Surveyor

APPROVED:

By signing this Proposal, Lake Oroville Area Public Utilities District agrees to compensate NorthStar for said services as set forth above.

David Goyer
General Manager

Date



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 6 – Request to Purchase Encroachment Permit from Union Pacific Railroad for the A-Line Pipeline Replacement and Sewer Improvement Project.

The Board will review and approve the request to purchase an encroachment permit from Union Pacific Railroad for the A-Line Pipeline Replacement and Sewer Improvement Project.

Recommended Action:

A motion to approve the purchase of an encroachment permit from Union Pacific Railroad for the A-Line Pipeline Replacement and Sewer Improvement Project in an amount not to Exceed \$2,000.00.

Roll call vote.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: August 8, 2023

RE: Item No. 7 – Review the proposed CEQA Environmental Initial Study and Negative Declaration for 3520 Spencer Ave. APN# 035-106-005.

The Board will review and take the following actions regarding the environmental review for 3520 Spencer Ave. APN# 035-106-005.

1. Authorize the filing of the proposed Negative Declaration and Environmental Initial Study with the Office of the Butte County Clerk.
2. Authorize the circulation of the proposed Negative Declaration and Environmental Initial Study with responsible and interested agencies and with the State Clearinghouse.
3. Authorize publication of a Notice of Public Review Period and Public Hearing on the proposed Negative Declaration.
4. Schedule a public hearing for the proposed Negative Declaration at the regular Board Meeting on September 12, 2023.

Recommended Action:

A motion to take action on items 1-4 as listed above for the property located at 3520 Spencer Ave. APN# 035-106-005.

DRAFT

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
ENVIRONMENTAL INITIAL STUDY**

- 1. Project Title:** 3520 Spencer Avenue Property Acquisition
- 2. Lead Agency Name and Address:**
Lake Oroville Area Public Utility District
1960 Elgin Street
Oroville, CA 95966
- 3. Contact Person and Phone Number:**
David Goyer, General Manager
(530) 533-2000
- 4. Project Location:**
3520 Spencer Avenue
Oroville, Butte County, CA
Butte County Assessor's Parcel Number: 035-106-005
Section 17, Township 19 North, Range 4 East, MDM
See Figure 1: "3520 Spencer Avenue Property Acquisition, Project
Vicinity Map."
- 5. Project Sponsor's Name and Address:**
Lake Oroville Area Public Utility District
1960 Elgin Street
Oroville, CA 95966
- 6. General Plan Land Use Designation:**
MLDR - Medium Low Density Residential
- 7. Zoning Designation:**
R-1 - Single Family Residential
- 8. Description of Project:** (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation.)

Project Purpose

The project will involve the purchase of a single parcel of land adjacent to property already owned by the Lake Oroville Area Public Utility District (District, LOAPUD). The District intends to remove any structures, equipment, or other facilities located on the property following the acquisition. The parcel is intended to be used as an extension of the adjacent parcel as an equipment and materials storage yard.



Figure 1: 3520 Spencer Avenue Property Acquisition, Project Vicinity Map

Background

The Lake Oroville Area Public Utility District provides sanitary sewer collection services for mostly unincorporated areas east and south of the City of Oroville in Butte County, California. The District's boundary encompasses approximately 8,457 acres (13.2 square miles) ranging in elevation between approximately 250 feet and 1,200 feet above sea level.

The District is located primarily in unincorporated Butte County, with some portions located within the city limits of the City of Oroville including the parcel that is the subject of this Initial Study. For the unincorporated areas, land uses are governed by the Butte County General Plan 2030 adopted 2010. For areas within the City of Oroville city limits, land uses are governed by the City of Oroville 2030 General Plan adopted in 2009. The majority of the LOAPUD service area within the city limits is the Southside or South Oroville area, long served by LOAPUD but recently annexed for services other than sewer by the City of Oroville.

In June, 2023, LOAPUD acquired three parcels from the former El Medio Fire Protection District as surplus property. The El Medio FPD dissolved earlier in 2023 and offered their property at 3515 Meyers Street, consisting of three parcels, to LOAPUD as a surplus property acquisition between two public agencies. The property included the fire station building, offices, residential quarters for fire fighters, kitchen facilities, equipment storage, outdoor storage, and firefighter training structures. LOAPUD intends to continue with similar uses on the property including secured vehicle storage

and maintenance facilities, offices, and outdoor equipment and material storage. See “Figure 2, Project Site Map.”

In July, 2023, LOAPUD was approached by the owners of 3520 Spencer Avenue as to the District’s interest in purchasing the property. At their July 11, 2023 Regular Board Meeting, the LOAPUD Board of Directors authorized District staff to begin negotiations with the property owners.

Project Characteristics

The parcel proposed to be acquired by the District is located on the southwest corner of Spencer Avenue and D Street in South Oroville. The parcel is approximately 0.16 acres. The parcel currently includes an aluminum sided single wide mobile home and two aluminum carports, and is being occupied as a single family residence.

The District is proposing to clear the property of all structures and include it as an extension of their existing property located directly to the west. The District is not proposing any type of lot line adjustment or parcel recombination as part of this project.

The project shall include:

- Acquisition of the parcel known as 3520 Spencer Avenue, APN 035-106-005, by the Lake Oroville Area Public Utility District through fee title purchase
- Demolition and removal of the mobile home, car port structures, and any remaining ancillary structures
- Disconnection and removal of all utilities including sewer, water, power, natural gas, and communications
- Removal of the existing perimeter fence including between the parcel and the District’s adjacent parcel to the west
- Installation of a new fence around three sides of the perimeter of the parcel, south, east, and north, leaving the west property line open to the adjacent District property

Rights-of-Way, Encroachment Permits, Use Permits

The project will not require the acquisition of any form of right-of-way, easement, or other use permits.

Area of Disturbance

The total area of the project parcel is 0.16 acres which would potentially be disturbed by the land clearing activities.

9. Other agencies whose approval is required (and permits needed):

None

10. Environmental Setting of the Project:

The District is located in the central valley of California between the Feather River and the Sierra Foothills. Elevations within the District's service area range between 250 feet and 1,200 feet above sea level. According to a data base search from the UC Davis Information Center for the Environment, the District generally includes blue oak woodland, foothill pine woodland, interior live oak forest, urban, agricultural land, cropland, foothill pine-oak woodland, montane hardwood, and cultivated grassland.

The proposed project is located in City of Oroville in the community of South Oroville in Butte County, California. The site is currently fully developed as single family residence consisting of a mobile home, driveway with carports, and yard. Figures 3 – 6 show photographs of the existing parcel.



Figure 2: Project Site Map



Figure 3: Project Parcel Looking Southwest From Spencer Ave. And D Street



Figure 4: Looking South Showing Existing Mobile Home



Figure 5: Looking Northwest Showing Existing Carports



Figure 6: Looking West, Mobile Home Located Behind Trees

Environmental Factors Potentially Affected:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a “Potentially Significant Impact” or “Potentially Significant Unless Mitigated,” as indicated by the checklist on the following pages.

- Land Use and Planning Transportation Public Services
- Population and Housing Biological Resources Utilities and Service Systems
- Geophysical Energy and Mineral Resources Aesthetics
- Water Hazards Cultural Resources
- Air Quality Noise Recreation
- Greenhouse Gas Emissions Mandatory Findings of Significance Agricultural Resources

Determination.

(To be completed by the Lead Agency.)

On the basis of this initial evaluation:

I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.

I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described on the attached sheets have been added to the project. A NEGATIVE DECLARATION will be prepared.

I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.

I find that the proposed project MAY have a significant effect(s) on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets, if the effect is a “potentially significant impact” or “potentially significant unless mitigated.” An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

Signature

Date

Printed Name

For

Evaluation of Environmental Impacts:

- 1) *A brief explanation is required for all answers except “No Impact” answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question.* A “No Impact” answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e.g. the project falls outside a fault rupture zone). A “No Impact” answer should be explained where it is based on project-specific factors as well as general standards (e.g. the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- 2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- 3) “Potentially Significant Impact” is appropriate if an effect is significant or potentially significant, or if the lead agency lacks information to make a finding of insignificance. If there are one or more “Potentially Significant Impact” entries when the determination is made, EIR is required.
- 4) “Potentially Significant Unless Mitigated” applies where the incorporation of mitigation measures has reduced an effect from “Potentially Significant Impact” to a “Less than Significant Impact”. The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section XVII, “Earlier Analyses” may be cross-referenced).
- 5) Earlier analyses may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063(c)(3)(D). Earlier analyses are discussed in Section XVII at the end of the checklist.
- 6) Lead agencies are encouraged to incorporate into the checklist references to information sources for potential impacts (e.g. general plans, zoning ordinances). See the sample question below. A source list should be attached, and other sources used or individuals contacted should be cited in the discussion.
- 7) This is only a suggested form, and lead agencies are free to use different ones.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
--------	--------------------------------	--	------------------------------	-----------

1. AESTHETICS

Would the proposal:

- | | | | | |
|---|--|--|--|---|
| a. Have a substantial adverse effect on a scenic vista? | | | | × |
| b. Substantially damage scenic resources, including, but not limited to, tree, rock outcroppings, and historic buildings within a scenic state highway? | | | | × |
| c. Substantially degrade the existing visual character or quality of the site and its natural surroundings? | | | | × |
| d. Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area? | | | | × |

Discussion of Checklist Answers:

a., b., c., d. No Impact. The project will not involve the removal of any rock outcroppings or historic buildings and is not within a scenic state highway. The project property is not designated as a scenic vista and is not visible from any designated scenic highways or vistas.

Conclusions:

Impacts associated with aesthetics are considered less than significant.

Mitigation Measures:

No mitigation is required for the aesthetics section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
--------	--------------------------------	--	------------------------------	-----------

2. AGRICULTURAL AND FORESTRY RESOURCES

Would the proposal:

- | | |
|--|---|
| a. Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non- agricultural use? | X |
| b. Conflict with existing zoning for agricultural use, or a Williamson Act contract? | X |
| c. Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))? | X |
| d. Result in the loss of forest land or conversion of forest land to non-forest use? | X |
| e. Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use? | X |

Discussion of Checklist Answers:

a., b., c., d., e. No Impact. According to the Farmland Mapping and Monitoring Program of the California Resources Agency’s California Important Farmland Finder and the map of Butte County Important Farmland 2020, the project area is not within identified farmland areas. The project area is not zoned for agricultural use and does not include any land areas under Williamson Act contracts. The project does not conflict with timberland zoning and will not cause rezoning of any lands. The project will not result in any conversion of farmland to non-agricultural uses or forest land to non-forest use. The area is not suitable for production and management of timber resources. The project will not have any effect on the suitability of the surrounding areas as a timber resource. The project will not affect any other forested areas or convert any areas to non-forest use.

Conclusions:

Impacts associated with agricultural and forestry resources are considered less than significant.

Mitigation Measures:

No mitigation is required for the agricultural and forestry resources section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
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3. AIR QUALITY

Where available, the significance criteria established by the applicable air quality management or pollution control district may be relied upon to make the following determinations.
Would the proposal:

- | | |
|---|---|
| a. Conflict with or obstruct implementation of the applicable air quality plan? | X |
| b. Violate any air quality standard or contribute substantially to an existing or projected air quality violation? | X |
| c. Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)? | X |
| d. Expose sensitive receptors to substantial pollutant concentrations? | X |
| e. Create objectionable odors affecting a substantial number of people? | X |

Discussion of Checklist Answers:

a., b., c., d., e. No Impact. Acquisition and subsequent removal of buildings on the property will not generate any significant pollutants or odors, will not contribute to any air quality violation, will not increase any criteria pollutant, and will require no additional vehicular traffic.

Conclusions:

Impacts associated with air quality resources are considered less than significant.

Mitigation Measures:

No mitigation is required for the air quality section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
4. BIOLOGICAL RESOURCES				
<i>Would the proposal:</i>				
a. Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or US Fish and Wildlife Service?				X
b. Have a substantial adverse effect on any riparian habitat or sensitive natural community identified in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				X
c. Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act through direct removal, filling, hydrological interruption, or other means?				X
d. Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native residents or migratory wildlife corridors or impede the use of native wildlife nursery sites?				X
e. Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				X
f. Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local regional or state habitat conservation plan?				X

Discussion of Checklist Answers:

a., b., c., d., e., f. No Impact. Acquisition and subsequent removal of buildings on the property will not have any impacts on biological resources associated with this fully developed residential parcel. There is no riparian habitat, sensitive natural community, wetlands, migratory wildlife corridors, or other biological resources present at the project site.

Conclusions:

Impacts associated with biological resources are considered less than significant.

Mitigation Measures:

No mitigation is required for the air quality section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
5. CULTURAL RESOURCES				
<i>Would the proposal:</i>				
a.	Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?			X
b.	Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?			X
c.	Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?			X
d.	Disturb any human remains, including those interred outside of formal cemeteries?			X

Discussion of Checklist Answers:

a., b., c., d. No Impact. Acquisition and subsequent removal of buildings on the property will not have any impacts on cultural resources associated with this fully developed residential parcel. The property is not a historical or archaeological resource and contains no unique geological features.

Conclusions:

Impacts associated with cultural resources are considered less than significant.

Mitigation Measures:

No mitigation is required for the cultural resource section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
6. ENERGY				
<i>Would the proposal:</i>				
a. Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation?				✘
b. Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?				✘

Discussion of Checklist Answers:

a., b. No Impact. The project will not have any impacts on energy resources nor have any impact on state or local energy plans.

Conclusions:

Impacts associated with energy are considered less than significant.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
7. GEOLOGY AND SOILS				
<i>Would the proposal:</i>				
a. Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				
i. Rupture of a known earthquake fault, as delineated in the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				X
ii. Strong seismic ground shaking?				X
iii. Seismic-related ground failure, including liquefaction?				X
iv. Landslides?				X
b. Result in substantial soil erosion or loss of topsoil?				X
c. Be located on a geologic unit or soil that is unstable, or that would become unstable because of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction, or collapse?				X
d. Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				X
e. Have Soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				X
f. Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				X

Discussion of Checklist Answers:

a., b., c., d., e., f. No Impact. The project does not involve ground disturbing activities other than that associated with the removal of the mobile home and other above ground structures, and possible removal of at-grade features such as driveways. No new structures are planned to be built on the site. The project parcel is not within any Earthquake Zones of Required Investigation as shown on the most recent Alquist-Priolo Earthquake Fault Zone Map. Given the local topology, the area is not subject to landslides. The project parcel is served by a public sewer system.

Conclusions:

Impacts associated with geology and soils are considered less than significant.

Mitigation Measures:

No mitigation is required for the geology and soils section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
8. GREENHOUSE GAS EMISSIONS				
<i>Would the proposal:</i>				
a.	Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?			✗
b.	Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?			✗

Discussion of Checklist Answers:

a., b. No Impact. The proposed project will involve acquisition of a single parcel and subsequent removal of existing structures. As such, there are no impacts to greenhouse gas emissions associated with the project.

Conclusions:

Impacts associated with greenhouse gas emissions are considered less than significant.

Mitigation Measures:

No mitigation is required for the greenhouse gas emissions section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
9. HAZARDS AND HAZARDOUS MATERIALS				
<i>Would the proposal:</i>				
a. Create a significant hazard to the public or to the environment through the routine transport, use, or disposal of hazardous materials?				X
b. Create a significant hazard to the public or environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				X
c. Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one quarter mile of an existing or proposed school?				X
d. Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				X
e. For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				X
f. Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				X
g. Expose people or structures to a significant risk of loss, injury, or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				X

Discussion of Checklist Answers:

a., b., c., d., e., f., g., h. No Impact. The project site is not listed as a hazardous materials site. The project does not propose a use or activity that involves hazardous materials. It is not located near any airports or schools. The project will not interfere

with an adopted emergency response plan or evacuation plan. Because of its location, the project will not expose people or structures to wildland fire hazards.

Conclusion:

Impacts associated with hazards and hazardous materials are considered less than significant.

Mitigation Measure:

No mitigation is required for the hazards and hazardous materials section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
10. HYDROLOGY AND WATER QUALITY				
<i>Would the proposal:</i>				
a. Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality?				X
b. Substantially decrease groundwater supplies or interfere substantially with groundwater recharge such that the project may impede sustainable groundwater management of the basin?				X
c. Substantially alter the existing drainage pattern of the site or area, including through the alternation of the course of a stream or river or through the addition of impervious surfaces, in a manner which would:				X
i. result in substantial erosion or siltation on- or off-site;				X
ii. substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site;				X
iii. create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff, or				X
iv. impede or redirect flows?				X
d. In flood hazard, tsunami, or seiche zones, risk release of pollutants due to project inundation?				X
e. Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?				X

Discussion of Checklist Answers:

a., b., c., d., e. No Impact. The project does not involve any structures within a 100-year flood hazard area. The project does not involve the construction of any levee or dam, therefore the project will not increase 100-year flood hazards or flooding risks as a result of the failure of a levee or dam. There will be a modest decrease in the amount of

impervious area associated with the removal of structures. The project will not affect groundwater movement, quantity, or quality. Similarly, the project will not affect the amount, current, or course of any surface water. The project is not in a flood hazard, tsunami, or seiche zone. The project will not have any effect on water quality control or groundwater management plans.

Conclusions:

Impacts associated with hydrology and water quality are considered less than significant.

Mitigation Measures:

No mitigation is required for the hydrology and water quality section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
11. LAND USE PLANNING				
<i>Would the proposal:</i>				
a. Physically divide an established community?				X
b. Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or Land Use Code) adopted for the purpose of avoiding or mitigating an environmental effect?				X
c. Conflict with applicable habitat conservation plan or natural community conservation plan?				X
d. Affect agricultural resources or operations (e.g. impacts to soils or farmlands, or impacts from incompatible land uses)?				X

Discussion of Checklist Answers:

a., b., c., d. No Impact. Land use planning for the South Oroville community is regulated by the City of Oroville through the Oroville 2030 General Plan. The subject parcel is zoned R-1 - Single Family Residential, with a land use designation of MLDR - Medium Low Density Residential. The adjacent District owned property is zoned PQ - Public or Quasi-public Facilities, with a land use designation of PUB - Public Facilities and Services. The District is not intending to rezone the subject parcel as part of this project.

This project will result in the removal of a 1970's era single wide mobile home. The property will be used as a public utility district yard which is a consistent use under the current zoning.

The project will not be in conflict with habitat conservation or natural community conservation plans.

Since there are no agricultural activities within the project area, there will be no affect on agricultural resources or operations.

Conclusions:

Impacts associated with land use and planning are considered less than significant.

Mitigation Measures:

No mitigation is required for the land use and planning section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
12. MINERAL RESOURCES				
<i>Would the proposal:</i>				
a.	Result in the loss of availability of known mineral resources that would be of value to the region and the residents of the state?			X
b.	Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan, or other land use plan?			X

Discussion of Checklist Answers:

a., b. No Impact. There are no mineral resource locations or active or past producers of mineral resources in the project area.

Conclusions:

Impacts associated with mineral resources are considered less than significant.

Mitigation Measures:

No mitigation is required for the mineral resources section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
13. NOISE				
<i>Would the proposal result in:</i>				
a.				X
b.				X
c.				X
d.				X
e.				X
f.				X

Discussion of Checklist Answers:

a., b., c., d., e., f. No Impact. The City of Oroville Municipal Code for Noise establishes maximum allowable noise levels for different types of land uses. Once completed, the project will produce no additional noise. There will be temporary noise created during the demolition and removal of the existing structures, however these activities will be in compliance with the City’s designated exceptions for Construction and Alteration of Structures (Chapter 9.20 Noise, 9.20.060 Exceptions - Designated). The project site is not located within an airport land use or near a private or public airport.

Conclusions:

Impacts associated with noise are considered less than significant.

Mitigation Measures:

No mitigation measure is required for the noise section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
14. POPULATION AND HOUSING				
<i>Would the proposal:</i>				
a.	Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or infrastructure)?			X
b.	Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?			X
c.	Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?			X

Discussion of Checklist Answers:

a., b., c. No Impact. This project will result in the removal of one 1970's era single wide mobile home that was formerly used as a residence. The former residents are moving out of the area and have offered the property to LOAPUD. The project will not either directly or indirectly induce growth. The project will not displace any additional existing housing or people or affect the affordability of housing.

Conclusions:

Impacts associated with population and housing are considered less than significant.

Mitigation Measures:

No mitigation is required for the population and housing section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
15. PUBLIC SERVICES				
a. Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered government facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
i. Fire protection?				X
ii. Police protection?				X
iii. Schools?				X
iv. Parks?				X
v. Other Public Facilities?				X

Discussion of Checklist Answers:

a.i, a.ii., a.iii., a.iv., a.v. No Impact. The project will have no affect on any public facilities or services.

Conclusions:

Impacts associated with public services are considered less than significant.

Mitigation Measures:

No mitigation is required for the public services section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
16. RECREATION				
<i>Would the proposal:</i>				
a.	Increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?			X
b.	Include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?			X

Discussion of Checklist Answers:

a., b. No Impact. The project will have no impact on existing recreational facilities nor create the need for future facilities.

Conclusions:

Impacts associated with recreation are considered less than significant.

Mitigation Measures:

No mitigation is required for the recreation section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
17. TRANSPORTATION				
<i>Would the proposal:</i>				
a. Conflict with a program, plan, ordinance or policy addressing the circulation system, including transit, roadway, bicycle and pedestrian facilities?				X
b. Exceed, Conflict or be inconsistent with CEQA Guidelines § 15064.3, subdivision (b)?				X
c. Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?				X
d. Result in inadequate emergency access?				X

Discussion of Checklist Answers:

a., b., c., d., e., f., g. No Impact. The project will likely result in a reduction of traffic on Spencer Avenue and D Street as there will no longer be residents accessing the parcel. Access to the parcel by LOAPUD will be through their existing adjacent property. The project will not have any effect on emergency access, access to nearby uses, or alternative transportation. No increase in traffic hazards are expected. Parking for LOAPUD vehicles will be accommodated on their existing adjacent property.

Conclusions:

Impacts associated with transportation/traffic are considered less than significant.

Mitigation Measures:

No mitigation measure is required for the transportation/traffic section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
18. TRIBAL CULTURAL RESOURCES				
<i>Would the proposal:</i>				
a. Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code § 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:				
i. Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or				X
ii. A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code § 5024.1. In applying the criteria set forth in subdivision (c) of Public Resource Code § 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.				X

Discussion of Checklist Answers:

a. No Impact. The project involves the acquisition of a single 0.16 acre fully developed residential parcel in the South Oroville community that has no identified significant tribal cultural resources.

Conclusions:

Impacts associated with tribal cultural resources are considered less than significant.

Mitigation Measures:

No mitigation measure is required for the tribal cultural resources section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
19. UTILITIES AND SERVICE SYSTEMS				
<i>Would the proposal:</i>				
a. Require or result in the relocation or construction of new or expanded water, wastewater treatment or storm water drainage, electric power, natural gas, or telecommunications facilities, the construction or relocation of which could cause significant environmental effects?				X
b. Have sufficient water supplies available to serve the project and reasonably foreseeable future development during normal, dry and multiple dry years?				X
c. Result in a determination by the waste water treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?				X
d. Generate solid waste in excess of state or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?				X
e. Comply with federal, state, and local management and reduction statutes and regulations related to solid waste?				X

Discussion of Checklist Answers:

a., b., c., d., e. No Impact. The project will result in improvements to LOAPUD's operations by providing additional space for operations, maintenance and storage. The project will reduce utility and service demands by removing the existing mobile home and discontinuing all services including sewer, water, power, natural gas, communications, and solid waste. Following demolition, the project will not generate any appreciable amount of solid waste. Solid waste generated during demolition will be disposed of at the local refuse landfill.

Conclusions:

Impacts associated with utility and service systems are considered less than significant.

Mitigation Measures:

No mitigation measure is required for the utility and service systems section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
20. WILDFIRE				
<i>Would the proposal:</i>				
a. Substantially impair an adopted emergency response plan or emergency evacuation plan?				X
b. Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby expose project occupants to pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?				X
c. Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment?				X
d. Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?				X

Discussion of Checklist Answers:

a., b., c., d. No Impact. The project will have no impact on any emergency response evacuation plan and will result in the reduction of potential evacuees and project occupants by removing the existing residential structure. The project will not require any fire related infrastructure or create any additional fire related risks.

Conclusions:

Impacts associated with wildfires are considered less than significant.

Mitigation Measures:

No mitigation measure is required for the wildfires section.

Issues	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
21. MANDATORY FINDINGS OF SIGNIFICANCE				
a. Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?				X
b. Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, and the effects of probable future projects.)				X
c. Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?				X

Discussion of Checklist Answers:

As discussed in sections 1 through 21 above, the project will not significantly impact habitat of fish, wildlife, or plant species, rare or endangered species, historical or cultural resources, nor will it create substantial adverse impacts on human beings, either directly or indirectly. The project will not create any cumulative impacts.

Conclusions:

The project will not create a significant adverse impact on the environment.

REFERENCES: The following references used in preparing this report have not been attached to this report. The reference material listed below is available for review upon request of the Lake Oroville Area Public Utility District, 1960 Elgin Street, Oroville, CA 95966 , (530) 533-2000.

- City of Oroville 2030 General Plan
- California Department of Conservation, Alquist-Priolo Site Investigation Report, Map of Project Area, July 2023
- California Department of Conservation, Earthquake Zones of Required Investigation, Map of Project Area, July 2023
- Butte County Important Farmland 2020 Map
- California Department of Conservation, California Important Farmland Finder (CIFF), Map of Project Area, July 2023
- Custom Soil Resource Report for Butte Area, California, 3520 Spencer Ave Property Acquisition, United States Department of Agriculture, Soil Conservation Service, July 26, 2023
- Flood Insurance Rate Map, National Flood Hazard Layer FIRMette, Butte County Ca, Map Number 060017, Federal Emergency Management Agency, July 2023

ATTACHMENTS:

None

REPORT PREPARATION

This Initial Study was prepared under contract with the Lake Oroville Area Public Utility District by Sauers Engineering, Inc. Principal author was Keith Knibb, P.E.

Prepared by: 

Date: July 31, 2023

NEGATIVE DECLARATION

(XX) Proposed
() Final

NAME OF PROJECT: 3520 Spencer Avenue Property Acquisition

LOCATION: 3520 Spencer Avenue, Oroville, Butte County, California

Entity or Person Undertaking Project:

(XX) Lake Oroville Area Public Utility District

Other () Name: _____

Address: _____

Phone: _____

PROJECT DESCRIPTION:

The project involves the purchase of a single 0.16 acre parcel of land at 3520 Spencer Avenue adjacent to property owned by Lake Oroville Area Public Utility District in the South Oroville community. The project will include the removal of existing structures on the parcel and use as an equipment and storage yard.

Finding: It is hereby found that the above named project will not have a significant effect upon the environment.

Initial Study: An initial study of this project was undertaken and prepared in accordance with Section 15063 of the EIR Guidelines for the California Environmental Quality Act for the purpose of ascertaining whether this project might have a significant effect upon the environment. A copy of such initial study is attached hereto and incorporated herein by reference. Such initial study documents reasons to support the above finding.

Mitigation Measures: The following mitigation measures have been included in the project to avoid potentially significant effects:

None

Date: _____

By: _____
David Goyer, General Manager



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 8 – LAFCo and SC-OR Reports.

8.1 LAFCo

8.2 SC-OR

Please see attached July 2023 minutes and July 2023 flow reports for SC-OR (if available).

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on July 25, 2023 at 5:00 p.m.)

1. Call to Order ❖

Chairman Taggart called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Taggart and Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Keith Collins from Jones Mayer on Zoom who sat in for Attorney Ryan Jones.

3. Salute to the Flag ❖

Chairman Taggart led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Acknowledgement and Welcome of New Commissioner❖

The Commission welcomed Scott Koch from the Thermalito Water and Sewer District.

6. Board Meeting Minutes of the Regular Meeting held on June 27, 2023❖

Manager Sturdevant reported it was brought to our attention that there was a typo on the first page of the minutes from the June 27th meeting. It has been corrected and the corrected page provided to the commissioners. Upon motion by Commissioner Koch to approve the corrected minutes of the meeting, and seconded by Commissioner Salvucci, the minutes of the June 27, 2023 regular meeting were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Mastelotto met with Manager Sturdevant and reviewed the warrants earlier: Warrants included check numbers 28240-28289 for a total amount of \$359,430.06 from June 28, 2023 to July 25, 2023, including Commissioner fees and electronic fund transfers. The warrants were ordered paid.

8. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for June 2023 were in the packets for review.

Vice-Chair Pittman asked if there were any updates on the expected delivery of the VFD's. Manager Sturdevant stated that the latest delivery date is October, but we are looking at another manufacturer for availability. There are issues with them also; there is a 6-month lead time, and the VFD's are more expensive than what we have on order. They could also string us along with the delivery date. If we cancel or order with Tesco and go with this other manufacturer, then we go to the bottom of the list of those waiting for VFD's instead of being at or near the top of the list from Tesco for what we've been waiting 2-years for. Manager Sturdevant believes we should continue to wait on Tesco.

9. Consideration of Adoption of Proposed Contract for Manager Sturdevant ❖

Manager Sturdevant stated that following his self-review last month he was given a positive review from the Commission. Attorney Jones did not have his contract available at last months' meeting, so it has been brought to this meeting for consideration. Attorney Collins said that state law required that the board orally summarize the changes to the compensation for a local agency executive. He reported that the compensation offered is \$147,888 annually, which is step 4 of 5 steps on the manager's pay scale that was previously approved by the Commission. Commissioner Mastelotto commented that the pay scale has been affected by inflation. Manager Sturdevant stated that during the previous manager's 8 years in the manager's position inflation went up a total of around 6%; since October 2020 when he became manager it has gone up about 15% in 3 years.

A motion was made by Vice-Chair Pittman to approve the contract for Manager Sturdevant. The motion was seconded by Commissioner Mastelotto, and passed by the following vote: Pittman – Yes, Taggart – Yes, Mastelotto – Yes.

10. Appreciation of Service ❖

Chairman Taggart thanked Commissioner Mastelotto for serving as chairwoman this past fiscal year. Manager Sturdevant said that when she came to the board she didn't know much about SC-OR but asked a lot of great questions. Over the last year she has become a valuable board member.

11. Attorney's Report ❖

None

12. Manager's Report ❖

Manager Sturdevant said that there is nothing to report on the litigation.

He reported we made the final connection in our influent pump station pipework, so we are now just waiting on the VFD's, and then the repaving of the parking lot and then this project will be done. The connection was a bit stressful. We manned the plant 24-hours a day for two days. We used the 3rd auxiliary pump that we bought for this project to run the VFD in auto, which we had never done. We've never had a backup lift station that we could put in auto and let it go. We were happy with how it performed.

We are waiting on legal counsel to give us direction on exactly how to go about proposition 218 hearings after receiving the completed rate study from Bartle Wells Associates. A couple of the entities are not quite ready to hold 218 hearings, as they are considering rate studies themselves. He will keep the board informed once our counsel advises us on how to proceed.

He believes we need to have a JPA audit so that we know exactly what our EDU's are, who has them, what type they are, etc. The JPA managers are on board with this. We are at the members' mercy as to what EDU's they have on the books and what they are for. We will discuss this again at the JPA manager's meeting to come up with the best strategy to move forward with this audit if that is what the Commissioner would like us to do. The consensus was it was a great idea. Commissioner Mastelotto asked if the entities would be able to give accurate counts. Manager Sturdevant said that would be part of the process. He said he doesn't expect this to be an easy undertaking, especially for the City of Oroville. We have an industrial customer that was forced to stop discharging to SC-OR in 1999 due to illegal dumping into the sewer system. The City has been unable to answer if they continued to collect sewer service charges from them. If they have not been collecting them then the customer will need to pay a connection fee. If they have been collected, then no connection fee is due. We are unsure how to proceed since the City cannot answer.

Commissioner Taggart asked if there was any news on the Ruddy Creek property acquisition. Manager Sturdevant reported he finally heard from the property owner, and she wants to have a meeting next week. Hopefully there will be something positive to report after that meeting.

Manager Sturdevant reported that we were notified from Congressman Doug LaMalfa's office that we will receive \$2M for the upgrade project if the U.S. budget is passed. We have a meeting on Wednesday with our engineer, Ted Couch, and our grant administrator, Lori Ashby, to find out exactly where we can fold that money into the upgrade project. With grant monies there are certain ways monies must be handled, and we have to find the correct way.

Manager Sturdevant stated he has been looking for ways to cut down on our budget, make money, save money, etc. Two of the ideas are old ideas that may have been ahead of their time. He would like authorization to use SC-OR staff's time to attending meetings on water sales and a small hydro facility on the Butte-Sutter canal. The State passed legislation on July 11th making a path for direct potable reuse. The State has acknowledged that they will probably be losing a lot of the effluent from wastewater plants up and down the California Water Project. Staff will have a meeting with DWR in August to talk about the hydro project. TWSD's new general counsel represents water districts that are on the Butte-Sutter canal, so we may get some insight from him on this possibility.

Next week SC-OR is hosting a JPA electrical training at our plant. Members from each JPA agency will be here, along with members from the Cities of Chico and Colusa. This should be very good training.

In 2018 we were given two used filter vessels from TWSD. They increased the plant capacity by about 2.5M gallons, and improved the plant performance significantly. TWSD has now offered SC-OR another two vessels. Currently we don't have a use for them, but will in the upgrade. If we accept, we will have to pay to move them to the Bay Area for conversion to fit how we run our filters, and then have them brought back to the plant for use once we begin the upgrade project. There is a possibility they can be used as polishing filters for recycled water. Commissioner Koch said that with the new state legislation, the filters may not need to be reconfigured. They will need to be recoated, and get a new backwash system and new media installed, but they could work just fine as polishing filters. Manager Sturdevant will have some costs next month estimating what it would cost to ship them to the Bay Area for the work that will need to be done.

13. Visitor Comments ❖

None

14. Commissioner and Staff Comments ❖

Commissioner Pittman mentioned earlier that the city has hired two new department heads. He also said that the City Council approved the ALUC override for the 172 lots off of 20th and Biggs, which may be significant for TWSD.

21. Adjournment ❖

There being no further business, the meeting was adjourned at 5:38 p.m. to the regular meeting scheduled for August 22, 2023 at 5:00 p.m.

Respectfully submitted,

GLEN E. STURDEVANT, CLERK

Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 9 – Board Members', Manager, and Staff Comments.

9.1 Field Operations Activity Report

The July 2023 Field Operations Activity Report is included for your review and discussion. Information only, no action to be taken at this time.

Attachment Included

9.2 General Manger's Report

Updates on ongoing activities:

- Safety Training
- River Ranch Agreement / Time extension
- 3515 Myers St. - Name
The East Annex, LOAPUD East, The Future, At Your Service, The Big (color) Building, It's Necessary, It's Needed, Around the Corner, History Saved.
Possible LOAPUD & logo in small letters beneath the selected building name.
- 3515 Myers St. – Artwork, color scheme



Information only, no action to be taken at this time.

FIELD OPERATIONS ACTIVITY REPORT

JULY 2023

Meetings and Compliance

- California State Water Resource Control Board: The District reported “ZERO” Sanitary Sewer Overflows for the month of July 2023.
- JPA meeting at SC-OR with respective members.
- Special District Risk Management Authority: Various on-line safety topics for the Field Operations Crew.
- Safety Topic: Heat Stress in Construction.
- Monthly safety/compliance inspections of District facilities and equipment.

General Updates

- Mt. Ida Road Pipeline Replacement Project: One manhole and 180' LF of new pipe installed. As of date, 2 new manholes and approximately 245' LF installed.

I&I Repairs and Inspections

- No I&I repairs or inspections to report.

New Permits and Connections, Estimates, Inquiries or Termination

- New Lateral Installation: 2725 Elgin Street; Passed inspection and testing; Lower lateral accepted by the District.
- 5162 Royal Oaks Drive: Sewer connection inquiry for new dwelling.
- Hildale Avenue APN# 068-342-011: Undeveloped parcel inquiry for possible mainline extension.
- New Lateral Permits: 2078 ½ Ithaca Street and 2074 Elgin Street.

Lines Cleaned

- 5565' LF Cleaned with the Combo-Vac Truck.

CCTV Work

- No CCTV work to report.

Maintenance, Repairs and Misc

- General grounds maintenance at District office and LOAPUD #2 (formerly El Medio Fire Department).
- Combo Vac Truck: Diesel Exhaust Fluid sensor malfunction; Repaired by the Field Crew and Durham Truck Service.
- Total of 6 Villa Verona effluent tanks pumped.
- 3039 Lower Wyandotte: Villa Verona Duplex Tank; 1 of 2 pumps replaced; Mechanical failure due to age.

- Villa Verona System: 2 tank lid replacements due to age.
- SCADA System Repeater Tower: Replaced backup battery; Failure due to age after emergency PG&E shut down system disrupted power.

Primary System Service Calls/O.T. Call Outs

- Service Calls- 1: 154 Apache Circle Drive- Property owner having lateral issues and requested to check that the mainline was clear before calling a plumber.
- O.T. Call Outs- 2: (#1) Royal Oaks L/S- Power failure; Cause unknown. (#2) 5259 Farley Street- Sewer lateral backing up; Mainline was clear and recommended a plumber.

Villa Verona Service Calls/O.T. Call Outs

- Service Calls- 7: All tanks serviced and/or pumped.
- O.T. Call Outs-1: Tank was serviced.

Fuel Consumption

- Gasoline: 315.1gals (Last Mo. 323.7gals)
- Diesel: 360.0gals (Last Mo. 281.5gals)

gals = gallons
 gpm = gallons per minute
 LF = Linear Feet
 Ft = Feet
 L/S = Lift Station
 I&I = Inflow & Infiltration
 O.T. = Overtime

Prepared By:
 Vince Victorino
 Field Operations Supervisor



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: August 8, 2023

RE: Item No. 10 – Future Agenda Items.

- River Ranch Time extension Development Agreement.
- Update 3520 Spencer Ave APN 035-106-005.
- Lincoln Family Apartments Developers Agreement.