

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS SPEICAL MEETING
SEPTEMBER 11, 2020**

CALL TO ORDER

President Kuehner called the meeting to order at 10:00 A.M. Directors present were Fairbanks, Hosley, Mastelotto and Sharman. Manager McCutcheon, Field Operations Supervisor Sanders, District Engineer Knibb, and Accounts Payable Clerk Hamblin represented the District.

SALUTE TO THE FLAG

President Kuehner led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Kuehner asked the Board to observe a moment of silence.

APPOINTMENT OF KELLY HAMBLIN TO THE POSITION OF CLERK OF THE BOARD/TREASURER OF THE BOARD

President Kuehner stated that with the retirement of Clerk of the Board/Treasurer of the Board the District now has an appointed position open. Director Fairbanks moved that Kelly Hamblin be appointed to the position of Clerk of the Board/Treasurer of the Board replacing the retiring Clerk Quigley. Director Sharman seconded the motion. The motion passed with the following roll call vote:

Ayes: Directors Kuehner, Fairbanks, Mastelotto, Hosley and Sharman.

Director Hosley left the meeting at 10:04 A.M.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of August 11, 2020, the Financial Report and the Warrant List for month ending August 31, 2020. After discussion, it was moved by Director Fairbanks and seconded by Director Sharman that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

ADOPTION OF RESOLUTION NUMBER 07-2020 RESOLUTION OF APPRECIATION IN RECOGNITION OF SERVICE CINDY M. QUIGLEY

After discussion it was moved by Director Fairbanks and seconded by Director Kuehner to approve Resolution No. 07-2020 Resolution of Appreciation in Recognizing Cindy M. Quigley for twenty-eight and one half years of service to the District. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Kuehner, Mastelotto, and Sharman.

Director Hosley rejoined the meeting at 10:09 A.M.

REQUEST AUTHORIZATION TO HIRE AT AN ADVANCE STEP SALARY RANGE

General Manager McCutcheon noted that the District had several positions open and requested authorization to hire at a step range that is greater than the first step in order to fill the current open positions with qualified candidates.

After discussion, it was moved by Director Kuehner and seconded by Director Sharman to authorize the General Manager McCutcheon to hire at a step salary range necessary to obtain qualified applicants. The motion passed with the following vote:

Ayes: Directors Fairbanks, Hosley, Kuehner, Mastelotto, and Sharman.

REQUEST AUTHORIZATION TO ENGAGE JOHN D. CHRISTOFFERSON, INC. FOR PROFESSIONAL SURVEY SERVICES

After discussion, it was moved by Director Mastelotto and seconded by Director Fairbanks to authorize General Manager McCutcheon to engage John D. Christofferson, Inc for Professional Survey Services. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Hosley, Kuehner, Mastelotto, and Sharman.

SC-OR COMMISSIONERS' REPORT

Director Kuehner noted that Superintendent Koch (SC-OR) had given his resignation and would be vacating his position effective September 30, 2020. Director Fairbanks noted that former Superintendent Ray Souza is temporarily returning to fill the position vacated by Superintendent Scott Koch until such time as a suitable replacement can be found.

No action was taken.

BCSDA REPRESENTATIVE & LAFCo COMMISSIONER REPORTS

General Manager McCutcheon stated that LAFCo had approved the Ophir Road Annexation with an additional adjoining parcel.

The Board was updated on the election of a Special District Alternate “Enterprise or Non-Enterprise” Member of the LAFCo Commission. The Board will be asked to nominate a candidate to be a Special District “Enterprise” Member to the Commission at the next regular LOAPUD Board Meeting.

No action was taken.

BOARD MEMBERS AND STAFF COMMENTS

Field Operations Supervisor Sanders updated the Board on the status of the pump stations during the evacuations and road closures.

General Manager McCutcheon noted the dates for the Facilities Tour would be forthcoming.

General Manager McCutcheon updated the Board on the River Ranch Project. He also spoke regarding the “LEAP” Grant and the possibility of an opportunity to apply for further grant funding through a “REAP” Grant.

Engineer Knibb spoke regarding the progress of the lateral line and pump designs for the lift station and force main on the Ophir Rd. / Lincoln Blvd. projects.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 10:34 A.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board