



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
July 13, 2021 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

During this difficult time, we invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128
Meeting ID: 843 6703 6736
Passcode: 982568

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. **SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

2. **MOMENT OF SILENCE**

3. **ROLL CALL AND ACKNOWLEDGEMENT OF VISITORS**

Individuals will be provided the opportunity to address the Board regarding matters NOT scheduled on the agenda. No action will be taken by the Board on these matters; however, the Board may ask questions for clarification and refer to staff or other resources for information and request staff reports at a subsequent meeting. Comments on items scheduled on the agenda may be made as they are considered by the Board.

4. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

4.1 BOARD MEETING MINUTES: REGULAR MEETING JUNE 8, 2021

4.2 FINANCIAL REPORT MONTH ENDING: JUNE 30, 2021

4.3 PAYMENT OF CLAIMS MONTH ENDING: JUNE 30, 2021

5. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

6. **COVID 19 PANDEMIC UPDATE**

GM McCutcheon will provide an update to the Board on the District's response to the COVID 19 Pandemic.

Discussion and possible action

7. **APPOINTMENT OF GENERAL MANAGER HIRING COMMITTEE**

GM McCutcheon requests that President Sharman appoint a hiring committee to fill the position of General Manager.

8. **BOARD CONSIDERATION AND APPROVAL OF CHANGES TO BOARD POLICY NO. 2130 – “PAY PERIODS”**

The General Manager will request that the Board waive the requirement to review an amendment to a policy at a prior regular meeting and amend Board Policy No. 2130 – “Pay Periods”.

Discussion and possible action

REPORTS AND CONSULTATIONS

9. **SC-OR COMMISSIONER'S REPORT**

10. **BCSDA REPRESENTATIVES AND LAFCO REPORT**

11. **QUARTERLY INVESTMENT SUMMARY AND CASH FLOW ANALYSIS**

12. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- **FIELD OPERATIONS SUPERVISOR REPORT**
- **PERSONNAL COMMITTEE MEETING**
- **CREW APPRECIATION NOTE**

13. **ADJOURNMENT**



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: July 13, 2021

RE: Item No. 1 – Salute To The Flag Of The United States



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: July 13, 2021
RE: Item No. 2 – Moment Of Silence



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: July 13, 2021

RE: Item No. 3 – Roll Call And Acknowledgment Of Visitors



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: July 13, 2021
RE: Item No. 4 – Consent Agenda

Item No. 4.1 **Board Meeting Minutes** - Minutes from the June 8, 2021 regular board meeting included for the Board's review, comment, and approval.

Attachment Included

Item No. 4.2 **Financial Reports** - Profit and Loss report through June 2021 is complete and ready for review, comment, and approval.

Attachment Included

Item No. 4.3 **Payment of Warrants** - The pending June 2021 Claims and Warrants are attached for review and Board approval for payment.

Attachment Included

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
JUNE 8, 2021**

CALL TO ORDER

President Sharman called the meeting to order at 2:01 P.M. Directors present were Fairbanks, Marciniak, Mastelotto and Salvucci. District Engineer Knibb, General Manager (GM) McCutcheon, and Clerk of the Board Hamblin represented the District. Also present in the audience were Utility Worker 1 Shawn Peterson and Utility Worker 1 Josh Freeman.

SALUTE TO THE FLAG

Director Fairbanks led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Sharman asked the Board to observe a moment of silence.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of May 11, 2021, the Financial Reports and the Claims List for month ending May 31, 2021. After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

REVIEW OF THE RIVER RANCH PROJECT DOCUMENTS

GM McCutcheon and Engineer Knibb presented a review of the River Ranch Project and a detailed explanation of the three (3) documents presented in the Board Package. GM McCutcheon stated that the River Ranch Project would require approximately 140 EDU's and the proposed Regional Lift Station would have a capacity for approximately 1,400 EDU's.

NO ACTION TAKEN

DISTRICT CONTRIBUTION TO THE OPHIR LINCOLN LIFT STATION AND FORCE MAIN AND APPOINTMENT OF DISTRICT REAL PROPERTY NEGOTIATORS

GM McCutcheon updated the Board on the previous correspondence between the District and the River Ranch Development team. He stated that District Counsel advised that the Board should appoint "Real Property Negotiators". After discussion, it was moved by Director Sharman and seconded by Director Fairbanks to appoint GM McCutcheon and District Engineer Knibb as the "Real Property Negotiators" to represent the District with the

River Ranch LLC regarding APN's 078-090-043 and 078-090-044 (Ophir Rd. and Lincoln Blvd., Oroville, CA). The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

Utility Worker 1 Petersen and Utility Worker 1 Freeman left the meeting at 2:21 P.M.

CLOSED SESSION – CONFERENCE WITH REAL PROPERTY NEGOTIATORS

President Sharman moved the meeting into closed session at 2:22 P.M.

President Sharman returned the meeting to open session at 3:09 P.M., stating that during the closed session direction was given to GM McCutcheon and Engineer Knibb to act on behalf of the District as Real Property Negotiators with regards to the District Contribution to the Ophir Lincoln Lift Station and Force Main.

REVIEW AND APPROVAL OF MATTHEWS, HUTTON AND WARREN ENGAGEMENT LETTER FOR PRE-AUDIT SERVICES

After discussion it was moved by Director Mastelotto and seconded by Director Marciniak to engage Matthews, Hutton and Warren for the pre-audit services for fiscal year ending 6/30/2021 per the attached engagement letter. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPOINTMENT OF REPLACEMENT PERSONNEL COMMITTEE MEMBER

GM McCutcheon requested that President Sharman appoint a new Director to replace past Director Hosley on the Personnel Committee. After discussion, President Sharman appointed Director Marciniak to the Personnel Committee for the 2021 calendar year.

APPOINTMENT OF REPLACEMENT LATERAL COMMITTEE MEMBER

GM McCutcheon requested that President Sharman appoint a new Director to replace past Director Kuehner on the Lateral Committee. After discussion, President Sharman appointed Director Salvucci to the Lateral Committee for the 2021 calendar year.

APPROVAL OF RESOLUTION NO. 04-2021 ADOPTING BUDGET FOR FISCAL YEAR 2021/22

After discussion, it was moved by Director Salvucci and seconded by Director Fairbanks to approve Resolution No. 04-2021 Adopting Budget for Fiscal Year 2021/22 as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPROVAL OF BOARD POLICY NO. 2151 – “EMPLOYEE COMPENSATION SCHEDULE”

After discussion, it was moved by President Sharman and seconded by Director Mastelotto to approve Board Policy No. 2151 “Employee Compensation Schedule” for the 2021-2022 budget year. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPOINTMENT OF SC-OR COMMISSIONERS FOR THE 2021/2022

After discussion President Sharman appointed Director Mastelotto to the non-voting SC-OR Commissioner and Director Fairbanks to the voting SC-OR Commissioner for the District for the 2021/2022 appointment.

BOARD CONSIDERATION OF A “REQUEST FOR VARIANCE” FOR VAUGHT PROPERTY APN 078-080-013

GM McCutcheon provided the Board with the details surrounding the Request for Variance for Daniel Vaught’s property APN 078-080-013. After discussion, it was moved by President Sharman and seconded by Director Marciniak to approve Daniel Vaught’s Request for Variance for APN 078-080-013 based on the existing conditions discussed. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

SC-OR COMMISSIONERS’ REPORT

Director Mastelotto related that Director Fairbanks had reminded the SC-OR Board of Commissioners of the I & I that was occurring.

BCSDA REPRESENTATIVES AND LAFCo REPORT

No report given.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

GM McCutcheon updated the Board on the plans for an upcoming Staff Appreciation and Safety Dinner.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 3:57 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

Combined Funds

Account	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	%
Revenue						
41000	Charges for Services	411,515.70	1,685,546.31	1,691,508.00	-5,961.69	100
	Total Revenue	411,515.70	1,685,546.31	1,691,508.00	-5,961.69	100
Expenses						
51000	Administration	42,978.71	525,676.44	548,353.00	22,676.56	96
51100	Director	3,057.40	23,362.43	29,004.00	5,641.57	81
57000	General Operating	14,521.98	179,279.36	250,250.00	70,970.64	72
58000	Field	49,444.81	636,382.15	864,775.00	228,392.85	74
	Total Expenses	110,002.90	1,364,700.38	1,692,382.00	327,681.62	81
	Net Income from Operations	301,512.80	320,845.93			
Other Revenue						
47000	Miscellaneous Revenue	96,847.13	767,959.76	633,246.00	134,713.76	121
49000	Other Income	15.00	7,520.36		7,520.36	
	Total Other Revenue	96,862.13	775,480.12	633,246.00	142,234.12	122
Other Expenses						
81000	Capital Outlay	5,057.88	251,557.88	646,673.00	395,115.12	39
85000	Debt Service		164,125.00	164,125.00		100
87000	Other Expense	47,000.00	564,644.37	564,000.00	-644.37	100
	Total Other Expenses	52,057.88	980,327.25	1,374,798.00	394,470.75	71
	Net Income	346,317.05	115,998.80			

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Operating Cash Report
For the Accounting Period: 6/21

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General Acct.	406,707.44	174,183.22	483.26	113,369.33	424,292.43	43,712.16
10021 Five Star USDA	67,053.92	113,008.60	0.00	0.00	0.00	180,062.52
10031 Five Star Money Market	1,055,975.93	277.60	0.00	75,000.00	0.00	981,253.53
Total Fund	1,529,737.29	287,469.42	483.26	188,369.33	424,292.43	1,205,028.21
71 Payroll Clearing						
10001 Five Star Bank - General Acct.	10,327.30	0.00	61,440.56	55,825.34	0.00	15,942.52
73 Claims Clearing						
10001 Five Star Bank - General Acct.	84,031.38	0.00	370,764.77	13,573.68	0.00	441,222.47
Totals	1,624,095.97	287,469.42	432,688.59	257,768.35	424,292.43	1,662,193.20

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99889	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	11207.01	6/21	06/15/21	CL 1308 11207.01
-99888	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	75.04	6/21	06/15/21	CL 1309 75.04
-99887	Clm E	59 HSA BANK	2291.63	6/21	06/30/21	CL 1390 2291.63
-89934*	Pay P	2 ROBERT L BRODERSON	1509.45	6/21	06/15/21	
-89933	Pay P	18 JOSHUA FREEMAN	1004.94	6/21	06/15/21	
-89932	Pay P	4 KELLY J HAMBLIN	1376.72	6/21	06/15/21	
-89931	Pay P	10 SCOTT A MCCUTCHEON	2427.99	6/21	06/15/21	
-89930	Pay P	15 SHAWN PETERSON	1158.21	6/21	06/15/21	
-89929	Pay P	11 ANNELYN A RACKLEY	389.21	6/21	06/15/21	
-89928	Pay P	12 DAN W SANDERS	751.38	6/21	06/15/21	
-89927	Pay P	14 LEVI M TOMLINSON	1860.07	6/21	06/15/21	
-89926	Pay P	FIT EFTPS	4152.78	6/21	06/15/21	
-89925	Pay P	CA TRAIN (ETT) EDD	746.06	6/21	06/15/21	
-89924	Pay P	CAL 457 FLAT CAL 457	1719.37	6/21	06/15/21	
-89923	Pay P	PERS CLASS CAL PERS CLASSIC	914.29	6/21	06/15/21	
-89922	Pay P	PEPRA CAL PERS PEPRA	1830.88	6/21	06/15/21	
-89921	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	4236.05	6/21	06/15/21	
-89920	Pay P	AD&D LOPUD	340.79	6/21	06/15/21	
-89919	Pay P	12 DAN W SANDERS	4192.99	6/21	06/18/21	
-89918	Pay P	2 ROBERT L BRODERSON	1623.98	6/21	06/30/21	
-89917	Pay P	18 JOSHUA FREEMAN	1106.04	6/21	06/30/21	
-89916	Pay P	4 KELLY J HAMBLIN	1376.72	6/21	06/30/21	
-89915	Pay P	16 ROBERT MARCINIAC	369.40	6/21	06/30/21	
-89914	Pay P	9 ANGELA D MASTELOTTO	364.60	6/21	06/30/21	
-89913	Pay P	10 SCOTT A MCCUTCHEON	2427.99	6/21	06/30/21	
-89912	Pay P	15 SHAWN PETERSON	1265.06	6/21	06/30/21	
-89911	Pay P	11 ANNELYN A RACKLEY	446.62	6/21	06/30/21	
-89910	Pay P	14 LEVI M TOMLINSON	1847.54	6/21	06/30/21	
-89909	Pay P	CALPERS 457 CAL 457	1568.53	6/21	06/30/21	
-89907*	Pay P	CA TRAIN (ETT) EDD	1372.63	6/21	06/30/21	
-89906	Pay P	PEPRA CAL PERS PEPRA	1933.52	6/21	06/30/21	
-89904*	Pay P	12 DAN W SANDERS	566.41	6/21	07/01/21	
-89903	Pay P	PERS CLASS CAL PERS CLASSIC	589.99	6/21	06/30/21	
-89902	Pay P	FIT EFTPS	6535.81	6/21	06/30/21	
-89901	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3556.29	6/21	06/30/21	
-89900	Pay P	AD&D LOPUD	263.03	6/21	06/30/21	
22378*	Clm SC	38 COMCAST	358.03	6/21	06/04/21	CL 1297 358.03
22379	Clm SC	46 DATATREE	99.00	6/21	06/04/21	CL 1306 99.00
22380	Clm SC	50 DURHAM-PENTZ TRUCK CENTER	216.00	6/21	06/04/21	CL 1290 216.00
22381	Clm SC	60 HUMANA	688.60	6/21	06/04/21	CL 1293 688.60
22382	Clm SC	79 MIRY'S CLEANING SERVICES	260.00	6/21	06/04/21	CL 1301 260.00
22383	Clm SC	88 OROVILLE CABLE & EQUIPMENT	112.90	6/21	06/04/21	CL 1300 112.90
22384	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	92.72	6/21	06/04/21	CL 1305 92.72
22385	Clm SC	115 SOUTH FEATHER WATER	33.11	6/21	06/04/21	CL 1296 33.11
22386	Clm SC	119 STREAMLINE	200.00	6/21	06/04/21	CL 1291 200.00
22387	Clm SC	139 VERIZON WIRELESS	379.77	6/21	06/04/21	CL 1298 379.77
22388	Clm SC	52 ENGLUND CHIROPRACTIC	95.00	6/21	06/11/21	CL 1322 95.00
22389	Clm SC	999999 GILDA BAKER	179.12	6/21	06/11/21	CL 1313 179.12

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Combined Check Register
For the Accounting Period: 6/21

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
22390	Clm SC	999999 MARY CIRNIGLIARO OR LARRY LUDVIGA	94.16	6/21	06/11/21	CL 1314 94.16
22391	Clm SC	76 MENDES SUPPLY COMPANY	94.85	6/21	06/11/21	CL 1318 94.85
22392	Clm SC	88 OROVILLE CABLE & EQUIPMENT	4.87	6/21	06/11/21	CL 1316 4.87
22393	Clm SC	92 PACE SUPPLY CORP	1969.59	6/21	06/11/21	CL 1317 1969.59
22394	Clm SC	108 RIEBES AUTO PARTS	780.26	6/21	06/11/21	CL 1310 701.09 CL 1320 79.17
22395	Clm SC	131 TRACTORS SUPPLY	147.18	6/21	06/11/21	CL 1321 147.18
22396	Clm SC	133 UMPQUA BANK	2258.28	6/21	06/11/21	CL 1323 2258.28
22397	Clm SC	141 VISTA NET, INC.	185.00	6/21	06/11/21	CL 1312 185.00
22398	Clm SC	100 POSTAGE-BULK MAILING	375.36	6/21	06/11/21	CL 1336 375.36
22399	Clm SC	7 ALHAMBRA	87.33	6/21	06/18/21	CL 1342 87.33
22400	Clm SC	11 ANSWERLINE COMMUNICATIONS	232.85	6/21	06/18/21	CL 1345 232.85
22401	Clm SC	149 CLARK EQUIPMENT CO. DBA BOBCAT CO	5057.88	6/21	06/18/21	CL 1343 5057.88
22402	Clm SC	40 COMP, INC	1615.45	6/21	06/18/21	CL 1334 1615.45
22403	Clm SC	999999 CONSTANCE LA TRELLE	59.95	6/21	06/18/21	CL 1333 59.95
22404	Clm SC	43 CREATIVE IMAGING CENTER	291.20	6/21	06/18/21	CL 1332 291.20
22405	Clm SC	60 HUMANA	678.85	6/21	06/18/21	CL 1337 678.85
22406	Clm SC	61 INDUSTRIAL POWER PRODUCTS	8.78	6/21	06/18/21	CL 1340 8.78
22407	Clm SC	67 KNIFE RIVER CONSTRUCTION	952.49	6/21	06/18/21	CL 1341 952.49
22408	Clm SC	78 MINASIAN LAW FIRM	11520.00	6/21	06/18/21	CL 1339 11520.00
22409	Clm SC	93 PACIFIC GAS & ELECTRIC	4332.18	6/21	06/18/21	CL 1338 4332.18
22410	Clm SC	95 PARAMEX	89.00	6/21	06/18/21	CL 1325 89.00
22411	Clm SC	119 STREAMLINE	200.00	6/21	06/18/21	CL 1335 200.00
22412	Clm SC	132 U S POSTAL SERVICE METER	250.00	6/21	06/18/21	CL 1351 250.00
22413	Clm SC	Check not processed in this period	0	/	0 / /	
22414	Clm SC	12 AT & T/SBC	0.00	6/21	06/25/21	CL 1357 0.00
22415	Clm SC	14 BETTER DEAL EXCHANGE	10.83	6/21	06/25/21	CL 1363 10.83
22416	Clm SC	17 BLUE SHIELD OF CA	8776.58	6/21	06/25/21	CL 1361 8776.58
22417	Clm SC	32 CA WATER SERVICE	47.34	6/21	06/25/21	CL 1368 19.92 CL 1369 27.42
22418	Clm SC	53 ERIKS NORTH AMERICA	515.51	6/21	06/25/21	CL 1373 515.51
22419	Clm SC	58 HOBBS PEST SOLUTIONS, INC	62.00	6/21	06/25/21	CL 1354 62.00
22420	Clm SC	63 JAMES J. COX INSURANCE	122.00	6/21	06/25/21	CL 1350 122.00
22421	Clm SC	154 PAC MACHINE CO., INC	1668.45	6/21	06/25/21	CL 1347 1668.45
22422	Clm SC	97 PAYGOV.US	645.19	6/21	06/25/21	CL 1358 645.19
22423	Clm SC	108 RIEBES AUTO PARTS	196.60	6/21	06/25/21	CL 1349 29.16 CL 1364 110.67 CL 1365 56.77
22424	Clm SC	115 SOUTH FEATHER WATER	67.20	6/21	06/25/21	CL 1370 24.42 CL 1371 16.26 CL 1372 26.52
22425	Clm SC	122 TEHAMA TIRE	753.69	6/21	06/25/21	CL 1374 753.69
22426	Clm SC	141 VISTA NET, INC.	30.00	6/21	06/25/21	CL 1353 30.00
22427	Clm SC	143 WEIMER AND SONS	170.38	6/21	06/25/21	CL 1352 170.38
22428	Clm SC	999998 KELLY J HAMBLIN	145.96	6/21	06/25/21	CL 1375 145.96
22429	Clm SC	155 PIONEER COLLISION CENTER, INC	1000.00	6/21	06/28/21	CL 1385 1000.00
22430	Clm SC	152 E & M INC.	300.00	6/21	06/28/21	CL 1386 300.00
22431	Clm SC	100 POSTAGE-BULK MAILING	1713.43	6/21	06/30/21	CL 1381 1713.43

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
22432	Clm SC	3 ACCULARM	135.00	6/21	06/30/21	CL 1382 135.00
22433	Clm SC	14 BETTER DEAL EXCHANGE	99.57	6/21	06/30/21	CL 1376 89.19 CL 1397 10.38
22434	Clm SC	16 BLACK MOUNTAIN SOFTWARE	100.00	6/21	06/30/21	CL 1395 100.00
22435	Clm SC	46 DATATREE	99.00	6/21	06/30/21	CL 1396 99.00
22436	Clm SC	68 KYSTINZ	177.38	6/21	06/30/21	CL 1383 151.58 CL 1384 25.80
22437	Clm SC	88 OROVILLE CABLE & EQUIPMENT	180.28	6/21	06/30/21	CL 1380 112.37 CL 1398 67.91
22438	Clm SC	108 RIEBES AUTO PARTS	58.41	6/21	06/30/21	CL 1377 35.71 CL 1378 7.57 CL 1379 15.13
22439	Clm SC	109 SAUERS ENGINEERING INC	6165.05	6/21	06/30/21	CL 1326 2970.00 CL 1327 330.00 CL 1328 1447.50 CL 1329 412.50 CL 1330 495.00 CL 1331 510.05
22440	Clm SC	110 SC-OR	29295.55	6/21	06/30/21	CL 1393 29295.55
22441	Clm SC	115 SOUTH FEATHER WATER	24.42	6/21	06/30/21	CL 1388 24.42
22442	Clm SC	145 XEROX CORPORATION	176.06	6/21	06/30/21	CL 1389 176.06
88031*	Pay P	5 DARIN K KAHALEKULU	1779.12	6/21	06/15/21	
88032	Pay P	16 ROBERT MARCINIAK	369.40	6/21	06/15/21	
88033	Pay P	17 RICHARD SALVUCCI	369.40	6/21	06/15/21	
88034	Pay P	6 DEE G FAIRBANKS	364.60	6/21	06/30/21	
88035	Pay P	5 DARIN K KAHALEKULU	1779.12	6/21	06/30/21	
88036	Pay P	17 RICHARD SALVUCCI	369.40	6/21	06/30/21	
88037	Pay P	13 WILLIAM P SHARMAN	364.60	6/21	06/30/21	
88038	Pay P	AFLAC 125 AFLAC	219.58	6/21	06/30/21	
Grand Total # of Checks: 109			Total: 425409.88	Total Claims	363969.32	Total Payroll 61440.56

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: July 13, 2021

RE: Item No. 5 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: July 13, 2021

RE: Item No. 6 - Manager McCutcheon will update the board on the District's continuing response to the COVID19 pandemic.

Recommended Action: Discussion with possible action.



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: July 13, 2021

RE: Item No. 7 - GM McCutcheon requests that President Sharman appoint a hiring committee to lead the search to fill the position of General Manager.



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: July 13, 2021

RE: Item No. 8 – Request to Amend Board Policy 2130- 'Pay Periods'

With approval from the Personnel Committee, General Manager McCutcheon is requesting amendments to Board Policy 2130 -'Pay Periods'.

Attachment Included

Recommended Action: Waive the requirement to review requested amendments to policy at a regular meeting prior, and per the attachment, amend Board Policy 2130 -'Pay Periods'.

BOARD POLICY
Lake Oroville Area Public Utility District

TITLE: PAY PERIODS

NUMBER: 2130

ADOPTION DATE: AUGUST 14, 1985

AMENDED DATE: June 13, 2021

- 2130.1** The salaries and wages of all District employees shall be paid bi-weekly, every other Friday.
- 2130.2** In the event a payday falls on one of the holidays listed in Policy #2030, "Holidays", or on a Saturday or Sunday the immediately previous working day shall become the payday.
- 2130.3** Direct deposit of wages is available for the convenience of the employee and is not required. A direct deposit form will be required to be filled out by the employee and submitted for processing at least one pay period prior to activation of direct deposit.



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: July 13, 2021

RE: Item No. 9 – SC-OR Commissioners

Report Included in your packet are the June 2021 Minutes of the Regular Meeting of the Sewerage Commission – Oroville Region. Director Mastelotto and Director Fairbanks will present the SC-OR report if any information is available for reporting.

Attachment Included

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on June 23, 2021 at 5:00 p.m.)

1. Call to Order ❖

Chairman Hatley called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, Hatley and Latulippe from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant and SC-OR Attorney Scott Huber.

3. Salute to the Flag ❖

Chairman Hatley led Commissioners, staff and guest in the salute to the flag.

4. Acknowledgment of Visitors ❖

Ray Sousa

5. Board Meeting Minutes of the Regular Meeting held on May 26, 2021 ❖

Upon motion by Vice-Chairman Pittman to approve the minutes of the meetings, and second by Commissioner Reynolds, the minutes of the May 26, 2021 regular meeting were unanimously approved.

6. Employee Safety Meeting Minutes of June 17, 2021 ❖

Upon motion by Chairman Hatley to approve the minutes of the employee safety meeting, second by Commissioner Reynolds, the minutes of the June 17, 2021 employee safety meeting were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Fairbanks met with Manager Sturdevant and checked the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Reynolds. Warrants 26795-26845 in the total amount of \$118,515.24 from May 27 to June 23, 2021, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

8. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for May 2021 were in the packets for review. There were no questions and nothing further to report.

9. Election of Officers ❖

Clerk Sturdevant opened the nominations for Chairperson in fiscal year 2021/2022. Commissioner Pittman was nominated by Commissioner Reynolds for the position of Chairperson, which was seconded and closed by Commissioner Hatley. There being no other nominations, Commissioner Pittman was elected Chairperson in fiscal year 2021/2022 by acclamation.

Chairman Hatley opened the nominations for Vice-Chair. Commissioner Hatley nominated Commissioner Fairbanks for the position of Vice-Chair, which was seconded and closed by Commissioner Pittman. Commissioner Fairbanks, was elected Vice-Chair in fiscal year 2021/2022 by acclamation.

10. CalPERS contribution ❖

Fiscal Officer Sturdevant stated each year we must pay our CalPERS annual unfunded accrued liability. If we pay it in a lump sum now for the year it will cost \$185,409.00, which will save SC-OR \$6,380.00, rather than as a monthly payment.

A motion was made by Chairman Hatley to authorize the manager to pay the CalPERS annual unfunded accrued liability in the sum of \$185,409.00, and seconded by Commissioner Fairbanks. The motion passed by unanimous vote.

11. Resolution 07-21 – Implementation of the California Family Rights Act (CRFA)❖

Manager Sturdevant reported that the policy governing this was brought to last months' meeting and was approved by the board. Attorney Huber informed us that there was an error in the policy regarding the Family Medical Leave Act (FMLA), so it was corrected in this resolution and is brought for adoption with the correct language regarding the FMLA. This resolution will cure the error in Board Policy 2530.

A motion was made by Commissioner Reynolds to adopt Resolution 07-21 (Implementation of the California Family Rights Act). The motion was seconded by Commissioner Fairbanks, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

Manager Sturdevant requested to discuss item #13 prior to item #12. Chairman Hatley authorized that change in order.

12. Subrecipient Agreement Between the County of Butte and Sewerage Commission – Oroville Region for a Primary Influent Pump Station ❖

Manager Sturdevant stated that Plant Supervisor Salsi worked very hard on this grant, and it took about five years to get, but we were awarded a grant in the amount of \$3,776,154. Manager Sturdevant's recommendation is to accept the agreement and move forward with this project.

A motion was made by Chairman Hatley to accept the Subrecipient Agreement between the County of Butte and SC-OR for a Primary Influent Pump Station. The motion was seconded by Commissioner Reynolds, and was passed by a unanimous vote.

13. Award Contract for Influent Pump Station Project ❖

Manager Sturdevant reported the bid opening was held on Tuesday, June 15th, and the low bid was \$7,171,451. This bid is much higher than the estimate of 3.5 million in 2016. His recommendation is to move forward with this project, and recommends awarding the contract to Gateway Pacific Contractors, Inc. They were the low bidder and met all of the conditions.

Commissioner Pittman asked if there was anything in the scope of work that we can hold off on to save money. Manager Sturdevant said he didn't think that was feasible. Commissioner Pittman asked if Attorney Huber had looked at the contract, and did he have any concerns. Attorney Huber said he had reviewed the contract and it looks fine.

A motion was made by Chairman Hatley to award the contract for the Influent Pump Station Project to Gateway Pacific Contractors, Inc. in the amount of \$7,171,451. The motion was seconded by Commissioner Reynolds, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

14. Provost & Pritchard Amendment No. 1 to the Funding and Environmental Planning Services Contract ❖

Manager Sturdevant said that this is the contract amendment that we have been working on for a couple of months. Attorney Huber worked with Provost & Pritchard to finish the SRF application for the original cost of the contract. After the board approved the design changes, we submitted them to Provost & Pritchard, who then gave us the new cost with those changes. His recommendation is to approve the amendment to complete the SRF application for the amount of \$95,400.

A motion was made by Chairman Hatley to authorize Amendment No. 1 of the Funding and Environmental Planning Services Contract with Provost & Pritchard for completion of the SRF application for the Plant Upgrade in an amount not to exceed \$95,400. The motion was seconded by Commissioner Reynolds, and passed by a unanimous vote.

15. Discussion of Future Engineering and Construction Projects ❖

Manager Sturdevant wanted to get direction for the future as to how the board would like to handle engineering projects. Precedence at SC-OR has been Jacobs (formerly CH2M Hill) has been our engineer of record and contract engineer since the plant was built. Typically, when we have projects we send them to Jacobs, they do they design and give us a cost for construction. He would like to offer three options for the future:

- 1) Continue to use Jacobs as our Engineer of Record
- 2) Request for proposal on every project
- 3) Compile a pre-qualified engineers call list that we will use to get bids on all projects

The consensus was to use option 3, but to keep Jacobs as our Engineer of Record.

It is the Manager's recommendation to go with Jacobs for the design of the Ruddy Creek Pump Station. It was the consensus of the Commissioners to move forward with Jacobs on this project.

16. Attorney's Report ❖

Nothing to report

17. Manager's Report ❖

Manager Sturdevant said there were no operational or maintenance issues this month. He said we received the preliminary copy of our new NPDES permit, and are still reviewing it. We will give our final comments to the State, and should be under our new permit in October 2021.

We are going through the Municipal Services Review (MSR). We met with LAFCO's consultant, and have done our part with them.

Our former Lab Technician, and now our Environmental Compliance Supervisor, is back at work after her maternity leave. Mikah is training her in her new position since that was his former position prior to his promotion.

We had our final interview today for the last OIT position we have approval to fill. We will have another conversation about the candidates tomorrow before we make our final decision. We have two very good candidates.

Vice-Chair Pittman asked if the city was doing better in their I&I, and said they have been doing a lot of work on their lines. Manager Sturdevant stated we won't know until we have a wet season, but they have noticed a difference in all entities' flows because of the work being done over the last few years.

18. Visitor Comments ❖

None

19. Commissioner and Staff Comments ❖

Commissioner Latulippe said that this was her last meeting, and hopefully she will be back in the next rotation. She said it was a good learning experience.

20. Adjournment ❖

There being no further business, the meeting was adjourned at 5:48 p.m. to the regular meeting scheduled on July 28, 2021 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

DRAFT



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: July 13, 2021

RE: Item No. 10 – BCSDA Representatives and LAFCo Commissioners Report

BCSDA

No report at this time.

LAFCo

The Butte LAFCO July 1, 2021 regular meeting was cancelled.



Manager's Report

To: Board of Directors
From: Scott McCutcheon, General Manager
Date: July 13, 2021

RE: Item No. 11 – Quarterly Investment Summary and Cash Flow Analysis

Included are the 4th quarter District Investment Summary and Cash Flow Analysis.

Attachment 1: "Investment Schedule" shows that the District's cash balance increased by \$205,620.42 over the last quarter.

Attachment 2 – Quarterly Income Statement & 3 – Balance Sheet:

With the new accounting system in place, GM McCutcheon and Bookkeeper Hamblin have been looking at different reports that are native to the BMS accounting system that provide quality information of the District's cash position. They will lead a discussion on each report and try to determine a best fit report(s) for the Board's quarterly financial reports.

Attachments Included

LOAPUD INVESTMENT SCHEDULE
JUNE 30, 2021

Bank	Beginning Balance APRIL 1, 2021	Ending Balance JUNE 30, 2021	Difference	Maturity	*Interest Rate
Five Star General	\$ 736,258.31	\$ 325,382.89	\$ (410,875.42)	CKG	0.1000%
Five Star USDA	\$ 67,042.71	\$ 180,062.52	\$ 113,019.81	CKG	0.1000%
Five Star MM	\$ 555,562.84	\$ 1,055,975.93	\$ 500,413.09	IF	0.3150%
LAIF	\$ 2,696,580.27	\$ 2,699,643.21	\$ 3,062.94	IF	0.3150%
LAIF Series A Bond Res	\$ 107,048.00	\$ 107,048.00	\$ -	IF	0.3150%
Total Investments	\$ 4,162,492.13	\$ 4,368,112.55	\$ 205,620.42		

* Current quarter interest rate

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2020-2021

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Revenue								
41100	Sewer Service Charge			1137,554.55	379,613.36	1517,167.91	1,518,420.00	-1,252.09
41150	Pumping Charge			95,467.94	31,842.21	127,310.15	128,088.00	-777.85
41200	Kelly Ridge Pumping Chg (25,111.35	16,795.35	41,906.70	45,000.00	-3,093.30
41300	Connection Fee			-883.05		-883.05		-883.05
41350	Other Services			33.70		33.70		33.70
41400	Sales			10.90		10.90		10.90
	Total Revenue	0.00	0.00	1257,295.39	428,250.92	1685,546.31	1,691,508.00	-5,961.69
Expenses								
51000	Administration							
60100	Salaries & Wages			188,335.17	57,529.27	245,864.44	245,834.00	-30.44
60200	Sick Time Buy Back			6,354.63		6,354.63	3,000.00	-3,354.63
60901	COVID19 Salaries & Wages			1,777.33		1,777.33		-1,777.33
62100	Health Insurance			57,771.31	15,044.31	72,815.62	68,950.00	-3,865.62
62200	Dental Insurance			2,756.73	906.48	3,663.21	3,950.00	286.79
62250	Life Insurance			305.73	98.58	404.31	438.00	33.69
62300	Vision Insurance			1,266.39	818.96	2,085.35	3,168.00	1,082.65
62400	Deferred Comp 457			3,884.96	1,123.12	5,008.08	4,913.00	-95.08
62450	CALPERS Contribution			74,197.44	38,978.37	113,175.81	77,140.00	-36,035.81
62500	Workers Comp Ins.			2,801.34	933.78	3,735.12	4,746.00	1,010.88
62550	Payroll Taxes/Ins.			32,694.02	4,386.03	37,080.05	53,774.00	16,693.95
65100	Office Utilities			11,385.46	2,189.09	13,574.55	18,540.00	4,965.45
66100	Office Supplies			10,294.64	2,504.48	12,799.12	18,000.00	5,200.88
66150	Office Equipment			4,387.80	2,951.02	7,338.82	45,900.00	38,561.18
	Total Account			398,212.95	127,463.49	525,676.44	548,353.00	22,676.56
51100	Director							
60100	Salaries & Wages			17,600.00	4,400.00	22,000.00	24,000.00	2,000.00
62300	Vision Insurance			809.03		809.03	5,004.00	4,194.97
62550	Payroll Taxes/Ins.			148.00	405.40	553.40		-553.40
	Total Account			18,557.03	4,805.40	23,362.43	29,004.00	5,641.57
57000	General Operating							
64100	Engineering Services			20,643.00	7,947.50	28,590.50	54,000.00	25,409.50
64150	Legal Services			12,131.54	3,360.00	15,491.54	24,000.00	8,508.46
64200	Accounting/Audit Services			20,010.00		20,010.00	19,600.00	-410.00
64250	Insurance			31,968.03	11,001.83	42,969.86	43,000.00	30.14
64300	Software Maintenance & Te			26,561.93	7,209.20	33,771.13	32,200.00	-1,571.13
65150	Shop/Yard Utilities				47.34	47.34		-47.34
66100	Office Supplies			135.00	1,713.43	1,848.43		-1,848.43
66250	Small Tools & Consumables				94.85	94.85		-94.85
66350	Outside services			5,572.72	7,419.35	12,992.07	7,200.00	-5,792.07
67100	Education & Training			2,051.81	250.15	2,301.96	12,000.00	9,698.04

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2020-2021

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
67150	Membership/Subscriptions			6,921.94	718.83	7,640.77	9,700.00	2,059.23
67200	Permits & Licenses			1,000.00	175.47	1,175.47	3,750.00	2,574.53
67250	Travel, Meals & Entertain				1,227.77	1,227.77	3,000.00	1,772.23
67300	Elections			605.61		605.61	25,000.00	24,394.39
67350	Bank Fees			3,951.02	5,469.73	9,420.75	9,600.00	179.25
67400	Safety Training			97.41	693.90	791.31	6,000.00	5,208.69
67600	Changed to 67350			300.00		300.00	1,200.00	900.00
	Total Account			131,950.01	47,329.35	179,279.36	250,250.00	70,970.64
58000	Field							
60100	Salaries & Wages			178,885.12	61,043.23	239,928.35	308,085.00	68,156.65
60110	I & I Wages			12,113.39		12,113.39		-12,113.39
60200	Sick Time Buy Back			3,691.03	1,485.23	5,176.26	3,000.00	-2,176.26
60901	COVID19 Salaries & Wages			3,122.82		3,122.82		-3,122.82
61150	Standby Wages			4,650.00	1,525.00	6,175.00	6,525.00	350.00
61200	Regular Overtime Wages			12,047.12		12,047.12	17,722.00	5,674.88
61250	Call-Out Overtime Wages			1,817.24		1,817.24	7,680.00	5,862.76
61350	Villa Verona O&M Wages			6,386.49		6,386.49		-6,386.49
61900	PSPS Salaries & Wages			3,137.36		3,137.36		-3,137.36
62100	Health Insurance			57,721.34	8,512.62	66,233.96	79,680.00	13,446.04
62200	Dental Insurance			3,929.52	916.73	4,846.25	5,904.00	1,057.75
62250	Life Insurance			426.53	115.42	541.95	672.00	130.05
62300	Vision Insurance			705.14		705.14	5,004.00	4,298.86
62400	Deferred Comp 457			4,561.54	1,271.64	5,833.18	6,648.00	814.82
62450	CALPERS Contribution			67,371.96	4,631.10	72,003.06	101,571.00	29,567.94
62500	Workers Comp Ins.			21,843.94	7,412.91	29,256.85	32,652.00	3,395.15
62550	Payroll Taxes/Ins.			1,821.34	5,026.37	6,847.71		-6,847.71
63500	Boots and Uniforms			1,441.53		1,441.53	5,004.00	3,562.47
63502	Boots& Uniforms-Broderson				540.25	540.25		-540.25
63504	Boots& Uniforms-Tomlinson				527.12	527.12		-527.12
65150	Shop/Yard Utilities			5,229.58	1,281.59	6,511.17	9,888.00	3,376.83
65200	Hanging Tree P/S-Utilitie			13,119.55	3,049.91	16,169.46	16,068.00	-101.46
65250	Heritage P/S-Utilities			477.12	97.42	574.54	552.00	-22.54
65300	L1 P/S-Utilities			3,578.96	745.44	4,324.40	4,692.00	367.60
65350	L2 P/S-Utilities			8,880.35	1,739.58	10,619.93	12,360.00	1,740.07
65400	L3 P/S-Utilities			3,083.04	604.51	3,687.55	3,960.00	272.45
65450	Mooretown P/S-007760-00			7,327.32	1,672.11	8,999.43	9,888.00	888.57
65500	Las Plumas P/S-Utilities			345.64	78.84	424.48	492.00	67.52
65550	Royal Oaks P/S-Utilities			2,964.14	606.24	3,570.38	4,200.00	629.62
65600	Vista Del Cerro P/S-Utiliti			2,949.77	653.53	3,603.30	3,960.00	356.70
65650	Villa Verona Exp-Utilitie			7,950.57	1,295.22	9,245.79	9,888.00	642.21
66200	Building & Yard Repairs /			2,945.96	89.19	3,035.15	14,000.00	10,964.85
66250	Small Tools & Consumables			1,871.20	1,144.72	3,015.92	15,095.00	12,079.08
66300	Safety Supplies			3,116.34	298.77	3,415.11	6,000.00	2,584.89
66350	Outside services				1,000.00	1,000.00		-1,000.00
67450	Environmental			2,848.00		2,848.00	3,050.00	202.00
67500	Permits			4,967.75		4,967.75	7,500.00	2,532.25
67550	LAFCo Operating Fees			2,300.40		2,300.40	1,900.00	-400.40
68100	Routine Operations & Main			1,169.06	1,454.01	2,623.07	9,000.00	6,376.93
68150	I & I Operations & Mainte			2,042.34	19.57	2,061.91	43,200.00	41,138.09

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2020-2021

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
68200	Hanging Tree P/S Op & Mai			7,713.92	515.51	8,229.43	10,710.00	2,480.57
68250	Heritage P/S Op & Maint			1,683.68		1,683.68	1,825.00	141.32
68300	L1 P/S Op & Maint			277.86		277.86	3,475.00	3,197.14
68350	L2 P/SOp & Maint			4,898.13		4,898.13	12,375.00	7,476.87
68400	L3 P/S Op & Maint				1,668.45	1,668.45	3,175.00	1,506.55
68450	Mooretown P/S Op & Maint			33.11		33.11	1,500.00	1,466.89
68500	Las Plumas P/S - Op & Mai						675.00	675.00
68550	Royal Oaks P/S-Op & Maint						10,200.00	10,200.00
68600	Vista Del Cerro P/S-Op &			56.24	1,991.24	2,047.48	4,700.00	2,652.52
68650	VV Operations & Maintenanc			2,237.40		2,237.40	4,800.00	2,562.60
68900	PSPS Operations & Mainten			1,022.42		1,022.42		-1,022.42
68901	COVID19 Operations & Main			10,355.16		10,355.16		-10,355.16
69100	Diesel Fuel			7,219.94	2,347.23	9,567.17	21,600.00	12,032.83
69150	Gasoline			5,922.90	2,481.48	8,404.38	14,400.00	5,995.62
69200	Oils & Grease			965.78		965.78	1,200.00	234.22
69250	Heavy Equipment Repairs &			1,355.08	1,639.03	2,994.11	8,700.00	5,705.89
69300	Auto Repairs & Maintenanc			6,117.85	4,200.97	10,318.82	9,600.00	-718.82
	Total Account			512,699.97	123,682.18	636,382.15	864,775.00	228,392.85
	Total Expenses	0.00	0.00	1061,419.96	303,280.42	1364,700.38	1,692,382.00	327,681.62
	Net Income from Operation			195,875.43	124,970.50	320,845.93		
Other Revenue								
47000	Miscellaneous Revenue				2,322.05	2,322.05		2,322.05
47100	Capacity Charge				4,777.00	4,777.00		4,777.00
47150	Sewer Service Late Fees			26,073.76	17,028.17	43,101.93		43,101.93
47200	Interest			13,521.47	3,934.48	17,455.95	25,498.00	-8,042.05
47250	RD Surcharge			271,298.30	90,522.60	361,820.90	362,148.00	-327.10
47350	Current Sec Taxes			177,268.31	137,451.75	314,720.06	230,000.00	84,720.06
47400	Current Unsec Tax			15,845.55	433.65	16,279.20	12,000.00	4,279.20
47420	PRIOR SECURED TAXES				108.12	108.12		108.12
47450	Prior Unsec Tax			825.43	70.27	895.70		895.70
47475	SUPPLEMENTAL APPORTIONMEN				645.78	645.78		645.78
47500	Other Taxes			2,779.74	3,053.33	5,833.07	3,600.00	2,233.07
49000	Other Income			7,505.36	15.00	7,520.36		7,520.36
	Total Other Revenue	0.00	0.00	515,117.92	260,362.20	775,480.12	633,246.00	142,234.12

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Quarterly Income Statement
For the Year 2020-2021

53 Sewer

Account Object	Description	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
Other Expenses								
81000	Capital Outlay							
81104	Las Plumas Lift Station P			101,311.59	12,918.50	114,230.09	100,000.00	-14,230.09
81110	Equipment Purchase			71,107.91	16,157.38	87,265.29	81,803.00	-5,462.29
81112	Master Plan Update			30,831.25	4,922.50	35,753.75		-35,753.75
81114	SSMP - Sewer System Manag			975.00		975.00		-975.00
81120	Capitalized Expenditure -			10,277.50	3,056.25	13,333.75	7,090.00	-6,243.75
81200	District Projects-CIP						457,780.00	457,780.00
	Total Account			214,503.25	37,054.63	251,557.88	646,673.00	395,115.12
85000	Debt Service							
85200	Loan Principal			60,000.00		60,000.00	60,000.00	
85250	Loan Interest Expense			104,125.00		104,125.00	104,125.00	
	Total Account			164,125.00		164,125.00	164,125.00	
87000	Other Expense							
74400	Depreciation			423,000.00	141,000.00	564,000.00	564,000.00	
87500	Bad Debt			644.37		644.37		-644.37
	Total Account			423,644.37	141,000.00	564,644.37	564,000.00	-644.37
	Total Other Expenses	0.00	0.00	802,272.62	178,054.63	980,327.25	1,374,798.00	394,470.75
	Net Income	0.00	0.00	-91,279.27	207,278.07	115,998.80		

Combined Funds

Assets

Current Assets

Five Star Bank - General Acct.	500,877.15	
Five Star USDA	180,062.52	
Five Star Money Market	981,253.53	
LAIF 10401 Series A Bond Debt Res	2,806,691.21	
Petty Cash	500.00	
Acct Receivable-Sewer Service	1,053,944.65	
Accounts Receivable Other	3,215.56	
Accounts Receivable: Butte Cnty Treasurer	114,975.90	
Accrued Interest Receivable	(50,404.45)	
Inventory	15,599.45	
Prepaid Expenses	69,048.68	
Prepaid Health Insurance	(1,384.98)	
Prepaid Dental/Life/AD&D	(285.78)	

Total Current Assets		5,674,093.44

Fixed Assets

Land	107,174.17	
Work in Progress	84,791.54	
Subsurface Lines	13,702,512.64	
Villa Verona Project 1991	163,196.80	
Sewage Collection Facilities	581,252.11	
General Plant	4,100,046.98	
Vila Verona Tank Removals	3,774,204.07	
Lower Wy Improvement District	79,368.26	
Allowance for Depreciation	(14,061,026.73)	
Investment in SC-OR	41,982.33	

Total Fixed Assets		8,573,502.17

Other Assets

Deferred Outflows	451,910.21	

Total Other Assets		451,910.21

Total Assets ----- **14,699,505.82**

Combined Funds

Liabilities and Equity

Current Liabilities

Checks Payable	457,164.99
CONVERSION Account Payable	11,110.06
SC-OR Service Pass-Thru	752.22
Accrued Vacation & Sick Leave	101,420.37
State Income Tax Withholding	(181.40)
CA Disability	(133.78)
CONVERSION Aflac Pre-Tax 125	216.94
CONVERSION Aflac After Tax	133.78
Employee PERS Contribution	(0.03)
PERS Employer Contribution	0.01
Adv on Exp-Ashlock Project	(4,473.80)
Adv on Exp-Berry Creek Development 2015	1,620.00
Adv on Exp-Feather Falls Mini Mart Expansi	675.00
Adv on Exp-Lazzareschi Annexation	(1,270.00)

Total Current Liabilities

567,034.36

Long-Term Liabilities

Loan Payable-USDA Rural Dev	2,480,000.00
Interest Payable-Bonds	52,700.00

Total Long-Term Liabilities

2,532,700.00

Other Liabilities

Net Pension Liability	1,484,215.00
Deferred Inflows of Resources	75,399.00

Total Other Liabilities

1,559,614.00

Total Liabilities

4,659,348.36

Equity

Invested in Capital Assets	6,615,519.84
Resserve-RDA Surcharge	286,726.46
Reserve-Capacity Charges	1,316,271.83
Capital Fund-Retained Earnings	1,706,209.53
Conversion Balancing	(569.00)
CURRENT YEAR INCOME/(LOSS)	115,998.80

Total Equity

10,040,157.46

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LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Balance Sheet
For the Accounting Period: 6 / 21

Page: 3 of 3
Report ID: L150

Combined Funds

Total Liabilities & Equity

14,699,505.82



Manager's Report

To: Board of Directors

From: Scott McCutcheon, General Manager

Date: July 13, 2021

RE: Item No. 12 – Board Members', Manager and Staff Comments

12.1 Field Operations Supervisor Report

None

12.2 Personnel Committee Meeting

The members of the Personnel Committee will give a brief verbal report on the last committee meeting.

12.3 Crew Appreciation Note

The crew received a nice note for a job well done. GM McCutcheon will share it with the Board.