

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTOR REGULAR MEETING
JANUARY 12, 2016**

SALUTE TO THE FLAG

President Kuehner opened the meeting with the salute to the flag.

MOMENT OF SILENCE

President Kuehner asked the Board to observe a moment of silence.

CALL TO ORDER

President Kuehner called the meeting to order at 2:00 P.M. Directors present were Dennis, Fairbanks, Kiely, and Onken. Representing the District were Manager Long, Field Supervisor Dan Sanders, District Engineer Keith Knibb, District Legal Counsel Emily LaMoe Utility Worker Robert Broderson, and Clerk Cindy Quigley. Also present were Jayme Boucher, General Manager TWSD, Scott Koch, General Manager SC-OR, Ken Shuey SC-OR Consulting Engineer.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of December 8, 2015 the Financial Report and Warrant List for month ending December 31, 2015. After discussion, it was moved by Director Kiely and seconded by Director Fairbanks that the items on the consent agenda be approved as presented. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner and Onken.

MINIMUM SEWER SERVICE CONNECTION

General Manager Long noted that this item was a continuation of the Board's request for staff to pursue and implement a minimum sewer service charge to facilitate requests from residential customers to stop or reduce the monthly sewer service fees without having to terminate the service resulting in connection fees when they request service be restored.

The Board directed staff to work with Legal Counsel LaMoe to review current Board policy to insure it is clear, concise, understandable, enforceable and consistent with the District's Rules & Regulations as well as SC-OR policy. The Directors agreed that staff should continue to pursue the logistics of implementing a minimum sewer service charge.

In addition the Board requested Legal Counsel LaMoe and General Manager Long to draft a letter to Lori Marcotte of Charles Marcotte Development Company, The Oaks Senior Community mobile home park outlining the options for the park to stop paying sewer service charges on 66 lots. According to current Board policy those options are continue to pay sewer service charges or terminate service which means; stop paying the quarterly sewer service charges, pay all current required fees at the time service is requested. The Board suggested the letter include imposing an annual physical audit of the mobile home park to insure no new connections are made.

Legal Counsel LaMoe left the meeting at 3:23P.M.

APPOINTMENT OF SC-OR COMISSIONERS FOR 2016

President Kuehner appointed Director Kiely and Director Dennis to the 2016 SC-OR Commission with Director Kiely being the voting commissioner.

Mr. Boucher left the meeting at 3:25P.M.

SC-OR COMMISSIONER'S REPORT

Director Kiely updated the Board on SC-OR's current business.

Mr. Koch and Mr. Shuey left the meeting at 3:30P.M.

BCSDA REPRESENTATIVES' AND LAFCo REPORT

Manager Long noted the Butte LAFCo agenda for January 7, 2016 regular meeting was included in the Board packet.

QUARTERLY INVESTMENT SCHEDULE AND CASH FLOW ANALYSIS

Manager Long presented the second quarter investment schedule and cash flow analysis, noting the Butte Co. Tax payment had been received and RD Loan Interest Payment, SC-OR's second quarter billing payments were pending.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

Field Operations Supervisor Sanders noted that the crew has been searching the District for possible inflow and infiltration contributors ahead of the predicted El Niño.

Manager Long introduced the District's newest employee Robert Broderson, Utility Worker.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned 3:35P. M.

Respectfully submitted,

Cindy Quigley,
Clerk of the Board