



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
June 14, 2022 – 2:00 PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

During this difficult time, we invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128
Meeting ID: 813 8591 0043
Passcode: 069095

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments, and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged throughout this crisis and appreciate your help in making that happen.

1. **CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 2.1 Regular Board Meeting Minutes of May10, 2022
- 2.2 Financial Reports for Month Ending May 31, 2022
- 2.3 Claims Report for Month Ending May 31, 2022
- 2.4 Adoption of "Resolution No. 08-2022 Authorizing Remote Meetings Consistent With AB 361"

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

REGULAR BUSINESS

4. CONSIDERATION OF DRAFT 2022-23 FISCAL YEAR BUDGET AND ADOPTION OF RESOLUTION NO. 09-2022 ADOPTING BUDGET FOR FISCAL YEAR 2022-23

The Board will review the draft 2022-2023 budget along with recommendations from the Personnel Committee and consider adopting Resolution No. 09-2022 setting sewer service charge and step system sewer service charge rates, KRE pumping charges, regular pumping charges, annexation fees, capacity charges, plan check fees and connections fees.

DISCUSSION WITH POSSIBLE ACTION

5. APPROVAL OF REVISED BOARD POLICY NO. 2151 "EMPLOYEE COMPENSATION SCHEDULE"

The Board will review and consider approving the revised Board Policy No. 2151 "Employee Compensation Schedule".

DISCUSSION WITH POSSIBLE ACTION

6. APPOINT SC-OR COMISSIONERS FOR 2022-2023

The President will name two (2) Directors to sit on the SC-OR Commission for 2022-2023 and designate a voting representative.

DISCUSSION WITH POSSIBLE ACTION

7. RESOLUTION NO. 10-2022 RESOLUTION ADOPTING JUNETEENTH

The Board will review and consider adopting "Resolution No. 10-2022 – Resolution Adopting Juneteenth"

DISCUSSION WITH POSSIBLE ACTION

8. APPROVAL OF REVISED BOARD POLICY NO. 2030 "HOLIDAYS"

The Board will review and consider approving the revised Board Policy No. 2030 "Holidays".

DISCUSSION WITH POSSIBLE ACTION

9. CLOSED SESSION - PUBLIC EMPLOYEE PERFORMANCE EVALUATION

CALIFORNIA GOVERNMENT CODE SECTION § 54957 – GENERAL MANAGER

REPORTS AND CONSULTATIONS

10. **LAFCo AND SC-OR REPORTS**

11. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- FIELD OPERATIONS REPORT – FOS Victorino
- MANAGER'S REPORT - GM Goyer

12. **FUTURE AGENDA ITEMS**

13. **ADJOURNMENT**



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: June 14, 2022

RE: Item No. 1 – CALL TO ORDER

- 1.1 Roll call
- 1.2 Flag Salute
- 1.3 Moment of Silence



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: June 14, 2022

RE: Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the May 10, 2022 Regular Board meeting are included for the Board's review and approval.

Attachment Included

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through May 31, 2022 is attached for the Board's review and approval.

Attachment Included

Item No. 2.3 **Payment of Claims** - The May 31, 2022 Claims report is attached for the Board's review and approval.

Attachment Included

Item No. 2.4 **Adoption of "Resolution No. 08-2022 Authorizing Remote Meetings Consistent With AB 361"** - Resolution No. 08-2022 is attached for the Board's review and approval.

Attachment Included

Recommended Action:

A motion to approve the minutes from the Regular Board meeting of May 10, 2022 and approve the Financial Reports and Payment of Claims from May 2022 as presented and adopt Resolution No. 08-2022 Authorizing Remote Meetings Consistent With AB 361.

Roll call vote.

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS MEETING
MAY 10, 2022**

CALL TO ORDER

President Mastelotto called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Marciniak, and Sharman. General Manager (GM) Goyer, Field Operations Supervisor (FOS) Victorino, Utility Worker I Davis, Board Clerk (BC) Hamblin and Engineer Knibb represented the District in person. Director Salvucci was absent.

SALUTE TO THE FLAG

President Mastelotto led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Mastelotto requested a moment of silence.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of April 12, 2022, the Financial Reports and the Claims List for month ending April 30, 2022 and Resolution No. 05-2022 Authorizing Remote Meeting Consistent with AB 361. After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman.

REVIEW AND ADOPTION OF RESOLUTION NO. 06-2022 ADOPTING APPROPRIATIONS LIMIT FOR THE 2022/2023 FISCAL YEAR

The Board reviewed Resolution No. 06-2022 Adopting Appropriations Limit for the 2022/2023 Fiscal Year. After discussion, it was moved by Director Marciniak and seconded by Director Sharman to adopt Resolution No. 06-2022 – Adopting Appropriations Limit for the 2022/2023 Fiscal Year and setting the Fiscal Year 2022/2023 Appropriations Limit at \$992,976.50. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman.

REVIEW AND ADOPTION OF RESOLUTION NO. 07-2022 AUTHORIZING SUBMITTING KELLY RIDGE ESTATES MAINTENANCE AND OPERATIONS CHARGES TO THE 2022/2023 BUTTE COUNTY TAX ROLL AND DELINQUENT SEWER ACCOUNTS TO THE 2022/2023 BUTTE COUNTY TAX ROLL.

The Board reviewed Resolution No. 07-2022 Authorizing Submitting Kelly Ridge Estates Maintenance and Operations Charges to the Butte County Tax Roll and Delinquent Sewer Accounts to the Butte County Tax Roll. After discussion, it was moved by Director Mastelotto and seconded by Director Marciniak to adopt Resolution No. 07-2022 Authorizing Submitting Kelly Ridge Estates Maintenance and Operations Charges to the 2022/2023 Butte County Tax Roll and Delinquent Sewer Accounts to the 2022/2023 Butte County Tax Roll. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman.

REVIEW AND APPROVE THE RENEWAL OF THE BLUE SHIELD AND HUMANA SPECIALITY BENEFITS PROVIDED BY DAYTON / SAYER INSURANCE AGENCY

GM Goyer presented the Dayton / Sayer Blue Shield and Humana Specialty Benefits renewal for the period of June 1, 2022 through May 31, 2023. After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto to approve the renewal of the Blue Shield and Humana Specialty Benefits for employee health, dental and life insurance as presented by Dayton / Sayer Insurance Agency. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman.

REVIEW AND APPROVAL OF ENTERING INTO A MASTER AGREEMENT WITH GRANT MANAGEMENT ASSOCIATES (GMA)

GM Goyer updated the Board on the status of the intake survey the District completed for GMA. After discussion, it was moved by Director Mastelotto and seconded by Director Marciniak to approve entering into a Master Service Agreement with GMA to provide support for grant development and cultivate appropriate funding leads at the rate of \$195.00 per hour and not to exceed \$3,500.00. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, and Sharman.

LAFCo REPORT

No LAFCo report.

SC-OR COMMISSIONERS' REPORT

Director Mastelotto and Director Fairbanks presented the SC-OR report.

Cooper Davis left the meeting at 2:21 P.M.

BOARD MEMBERS', MANAGER, AND STAFF REPORTS

FOS Victorino presented the Field Operations Report
Updates on State Parks permit, Butte County Environmental Health
Status of Camera Van, Mt Ida Re-alignment

GM Goyer presented the Manager's Report.
Report on South Oroville Revitalization Advisory Group
Update on the Surveillance Camera upgrade
Update on the vacant position for a Utility Worker

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:52 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Cash Report
For the Accounting Period: 5/22

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General Acct.	381,778.54	384,438.60	0.00	404,156.45	106,783.92	255,276.77
10021 Five Star USDA	67,585.00	5.75	0.00	0.00	0.00	67,590.75
10031 Five Star Money Market	1,573,765.61	400,730.67	0.00	0.00	0.00	1,974,496.28
10400 LAIF 10401 Series A Bond Debt	2,707,479.52	0.00	0.00	0.00	0.00	2,707,479.52
10401 LAIF ACCOUNT SERIES A BOND DEPT	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	4,838,156.67	785,175.02		404,156.45	106,783.92	5,112,391.32
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General Acct.	-10,736.27	0.00	0.00	0.00	0.00	-10,736.27
57 LEAP GRANT						
10001 Five Star Bank - General Acct.	-3,712.50	0.00	0.00	0.00	0.00	-3,712.50
58 REAP GRANT						
10001 Five Star Bank - General Acct.	-3,382.50	0.00	0.00	0.00	0.00	-3,382.50
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General Acct.	-15,525.00	0.00	0.00	0.00	0.00	-15,525.00
71 Payroll Clearing						
10001 Five Star Bank - General Acct.	818.00	0.00	52,512.18	52,877.18	0.00	453.00
73 Claims Clearing						
10001 Five Star Bank - General Acct.	75,663.67	0.00	61,471.61	111,001.95	0.00	26,133.33
Totals	4,881,282.07	785,175.02	113,983.79	568,035.58	106,783.92	5,105,621.38

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge		1,195,294.79	1,592,439.00	-397,144.21	75
41150	Pumping Charge		95,581.74	127,322.00	-31,740.26	75
41200	Kelly Ridge Pumping Chg (Taxes)	16,632.00	42,010.65	45,000.00	-2,989.35	93
41300	Connection Fee	200.00	912.00		912.00	
41350	Other Services	19,259.00	26,877.69		26,877.69	
						77
	Total Revenue	36,091.00	1,360,676.87	1,764,761.00	-404,084.13	77
Expenses						
51000	Administration					
60100	Salaries & Wages	18,156.63	226,956.42	249,062.00	22,105.58	91
60200	Sick Time Buy Back			3,000.00	3,000.00	
62100	Health Insurance	4,322.86	55,766.16	72,279.00	16,512.84	77
62150	HSA PAYABLE	416.66	6,249.90	10,000.00	3,750.10	62
62200	Dental Insurance	292.44	3,336.45	3,802.00	465.55	88
62250	Life Insurance	33.78	384.72	462.00	77.28	83
62300	Vision Insurance	266.66	1,460.22	3,003.00	1,542.78	49
62400	Deferred Comp 457	355.44	4,423.79	4,981.00	557.21	89
62450	CALPERS Contribution	2,034.90	93,960.54	84,575.00	-9,385.54	111
62500	Workers Comp Ins.	289.44	2,499.40	4,572.00	2,072.60	55
62550	Payroll Taxes/Ins.	1,357.63	17,202.59	20,864.00	3,661.41	82
65100	Office Utilities		-124.39		124.39	
66100	Office Supplies & Expenses		100.00		-100.00	
	Total Account	27,526.44	412,215.80	456,600.00	44,384.20	90
51100	Director					
60100	Salaries & Wages	2,000.00	22,000.00	24,000.00	2,000.00	92
62300	Vision Insurance		232.00	5,000.00	4,768.00	5
62550	Payroll Taxes/Ins.	185.00	2,035.00	1,836.00	-199.00	111
	Total Account	2,185.00	24,267.00	30,836.00	6,569.00	79
57000	General Operating					
64100	Engineering Services	2,062.50	35,144.65	60,000.00	24,855.35	59
64150	Legal Services	1,260.00	46.52	36,000.00	35,953.48	
64200	Accounting/Audit Services		20,525.00	20,400.00	-125.00	101
64250	Insurance	4,102.66	41,158.46	44,600.00	3,441.54	92
64300	Software Licenses, Annual Fees and Tech Support	185.00	33,680.07	44,400.00	10,719.93	76
65100	Office Utilities	581.99	10,947.35	19,465.00	8,517.65	56
65150	Shop/Yard Utilities	323.26	5,564.86	10,380.00	4,815.14	54
66100	Office Supplies & Expenses	993.74	12,604.13	18,000.00	5,395.87	70
66102	BILLING AND PAYMENT PROCESSING	3,296.84	7,383.64		-7,383.64	
66150	Office Equipment	248.80	6,396.62	33,000.00	26,603.38	19
66200	Building & Yard Repairs / Maintenance		2,720.62	13,000.00	10,279.38	21
66350	Outside services	916.87	8,340.76	5,000.00	-3,340.76	167

53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
67100	Education & Training		175.00	12,000.00	11,825.00	1
67150	Membership/Subscriptions	90.56	7,945.37	6,400.00	-1,545.37	124
67200	Permits & Licenses		9,571.08	14,150.00	4,578.92	68
67250	Travel, Meals & Entertainment	24.94	1,052.93	3,000.00	1,947.07	35
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees	3,507.77	18,826.90	10,800.00	-8,026.90	174
67400	Safety Training		370.00		-370.00	
67450	Environmental			3,050.00	3,050.00	
67550	LAFCo Operating Fees		1,488.32	2,400.00	911.68	62
69150	Gasoline		20.17		-20.17	
69155	Propane		177.01		-177.01	
69300	Auto Repairs & Maintenance		14.60		-14.60	
	Total Account	17,594.93	224,154.06	361,045.00	136,890.94	62
58000	Field					
60100	Salaries & Wages	16,737.74	203,381.22	353,683.00	150,301.78	58
60200	Sick Time Buy Back			3,000.00	3,000.00	
61150	Standby Wages	508.92	5,457.91	6,525.00	1,067.09	84
61200	Reoccurring Overtime Wages	1,183.25	3,656.90	17,887.00	14,230.10	20
61250	Call-Out OT - Not VV	230.55	543.87	7,680.00	7,136.13	7
61351	Villa Verona Overtime	147.78	295.72		-295.72	
62100	Health Insurance	1,417.12	19,398.16	76,101.00	56,702.84	25
62150	HSA PAYABLE	416.66	2,708.29	2,500.00	-208.29	108
62200	Dental Insurance	108.33	1,406.91	8,332.00	6,925.09	17
62250	Life Insurance	29.96	329.64	901.00	571.36	37
62300	Vision Insurance		1,262.22	6,006.00	4,743.78	21
62400	Deferred Comp 457	368.46	4,218.43	7,573.00	3,354.57	56
62450	CALPERS Contribution	1,583.66	81,599.82	125,669.00	44,069.18	65
62500	Workers Comp Ins.	2,341.89	21,183.59	37,210.00	16,026.41	57
62550	Payroll Taxes/Ins.	1,457.73	16,906.91	35,507.00	18,600.09	48
63500	Boots and Uniforms		1,898.19	4,600.00	2,701.81	41
63502	Boots& Uniforms-Broderson			550.00	550.00	
63506	Boots & Uniforms - VICTORINO		492.99	550.00	57.01	90
63507	Boots & Uniforms - PETERSON		290.11		-290.11	
63508	Boots & Uniforms - DAVIS		313.93		-313.93	
64100	Engineering Services	1,237.50	6,022.50		-6,022.50	
64300	Software Licenses, Annual Fees and Tech Support		370.29		-370.29	
65175	PUMP STATION UTILITIES	1,604.21	48,249.69	69,340.00	21,090.31	70
66200	Building & Yard Repairs / Maintenance		181.56		-181.56	
66250	Small Tools & Consumables	901.04	4,521.03	22,700.00	18,178.97	20
66300	Safety Supplies		3,439.28	6,000.00	2,560.72	57
66350	Outside services	89.00	3,270.28	7,000.00	3,729.72	47
67150	Membership/Subscriptions		3,500.00	35,000.00	31,500.00	10
67200	Permits & Licenses		84.91		-84.91	
67400	Safety Training		3,258.50	12,000.00	8,741.50	27
68100	Routine Operations & Maintenance - Sewer System	3,523.20	10,650.29	9,000.00	-1,650.29	118
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	3,341.09	26,993.57	69,415.00	42,421.43	39
68150	I & I Operations & Maintenance		426.95	43,200.00	42,773.05	1
68650	VV Operations & Maintenance		588.55		-588.55	
69100	Diesel Fuel		8,046.79	22,680.00	14,633.21	35

53 Sewer

Account Object	Description	----- Current Year -----				
		Current Month	Current YTD	Budget	Variance	%
69150	Gasoline	3,755.79	11,180.18	15,120.00	3,939.82	74
69200	Oils & Grease			1,800.00	1,800.00	
69250	Heavy Equipment Repairs & Maintenance	10.31	8,511.45	13,000.00	4,488.55	65
69300	Auto Repairs & Maintenance	939.69	4,763.78	12,900.00	8,136.22	37
	Total Account	41,933.88	509,404.41	1,033,429.00	524,024.59	49
	Total Expenses	89,240.25	1,170,041.27	1,881,910.00	711,868.73	62
	Net Income from Operations	-53,149.25	190,635.60			
Other Revenue						
47100	Capacity Charge	4,777.00	26,560.12		26,560.12	
47150	Sewer Service Late Fees	-146.69	54,589.23		54,589.23	
47195	FUEL SALES		1,391.02		1,391.02	
47200	Interest	770.52	18,689.12	6,377.00	12,312.12	293
47250	RD Surcharge		271,685.40	362,148.00	-90,462.60	75
47350	Current Sec Taxes	141,638.82	332,430.29	280,000.00	52,430.29	119
47400	Current Unsec Tax		16,041.17	12,000.00	4,041.17	134
47450	Prior Unsec Tax		429.14		429.14	
47475	SUPPLEMENTAL APPORTIONMENT		2,836.58		2,836.58	
47500	Other Taxes	-52.56	1,948.32	3,600.00	-1,651.68	54
49000	Other Income	45.00	4,490.00		4,490.00	
	Total Other Revenue	147,032.09	731,090.39	664,125.00	66,965.39	110
Other Expenses						
81000	Capital Outlay					
81110	Equipment Purchase	3,587.51	323,279.72	345,055.00	21,775.28	94
81112	Master Plan Update		375.00		-375.00	
81120	Capitalized Expenditure - Other		47,355.52		-47,355.52	
81200	District Projects-CIP			457,780.00	457,780.00	
	Total Account	3,587.51	371,010.24	802,835.00	431,824.76	46
85000	Debt Service					
85200	Loan Principal		62,000.00	62,000.00		100
85250	Loan Interest Expense		101,532.50	101,533.00	0.50	100
	Total Account		163,532.50	163,533.00	0.50	100
87000	Other Expense					
74400	Depreciation			564,000.00	564,000.00	
	Total Account			564,000.00	564,000.00	

06/07/22
11:02:21

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Income Statement
For the Accounting Period: 5 / 22

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Report ID: LB170A

53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Total Other Expenses	3,587.51	534,542.74	1,530,368.00	995,825.26	35
	Net Income	90,295.33	387,183.25			

55 RIVER RANCH OROVILLE LLC

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Expenses						
59000	RIVER RANCH OROVILLE LLC					
64100	Engineering Services		2,972.90		-2,972.90	
	Total Account		2,972.90		-2,972.90	
	Total Expenses	0.00	2,972.90	0.00	-2,972.90	
	Net Income from Operations		-2,972.90			
	Net Income	0.00	-2,972.90			

57 LEAP GRANT

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Expenses						
55100	LEAP GRANT					
64100	Engineering Services	1,897.50	5,610.00	45,300.00	39,690.00	12
64152	SURVEYING SERVICES	4,814.30	21,263.20	81,000.00	59,736.80	26
67450	Environmental			160,000.00	160,000.00	
	Total Account	6,711.80	26,873.20	286,300.00	259,426.80	9
	Total Expenses	6,711.80	26,873.20	286,300.00	259,426.80	9
	Net Income from Operations	-6,711.80	-26,873.20			
Other Revenue						
48000	GRANT REVENUE		24,398.60	286,300.00	-261,901.40	9
	Total Other Revenue	0.00	24,398.60	286,300.00	-261,901.40	9
	Net Income	-6,711.80	-2,474.60			

58 REAP GRANT

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Expenses						
55200	REAP GRANT					
64100	Engineering Services	1,155.00	4,537.50	34,340.00	29,802.50	13
64152	SURVEYING SERVICES	2,950.70	13,032.54	60,950.00	47,917.46	21
67450	Environmental			120,960.00	120,960.00	
	Total Account	4,105.70	17,570.04	216,250.00	198,679.96	8
	Total Expenses	4,105.70	17,570.04	216,250.00	198,679.96	8
	Net Income from Operations	-4,105.70	-17,570.04			
Other Revenue						
48000	GRANT REVENUE		15,837.14	216,250.00	-200,412.86	7
	Total Other Revenue	0.00	15,837.14	216,250.00	-200,412.86	7
	Net Income	-4,105.70	-1,732.90			

62 PALERMO WASTEWATER CONSOLIDATION

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Expenses						
57000	General Operating					
64100	Engineering Services		13,365.00		-13,365.00	
64152	SURVEYING SERVICES		2,160.00		-2,160.00	
	Total Account		15,525.00		-15,525.00	
	Total Expenses	0.00	15,525.00	0.00	-15,525.00	
	Net Income from Operations		-15,525.00			
	Net Income	0.00	-15,525.00			

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
-99851	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	12262.67	5/22	05/06/22	
-99850	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	108.75	5/22	05/06/22	
-99849	Clm V	Check not processed in this period	0	/ 0	/ /	
-99848	Clm E	59 HSA BANK	833.32	5/22	05/31/22	
-89582*	Pay P	2 ROBERT L BRODERSON	1835.97	5/22	05/06/22	
-89581	Pay P	22 COOPER DAVIS	1123.48	5/22	05/06/22	
-89580	Pay P	21 DAVID GOYER	2254.86	5/22	05/06/22	
-89579	Pay P	4 KELLY J HAMBLIN	1605.37	5/22	05/06/22	
-89578	Pay P	15 SHAWN PETERSON	1764.83	5/22	05/06/22	
-89577	Pay P	11 ANNELYN A RACKLEY	470.94	5/22	05/06/22	
-89576	Pay P	19 VINCENT M VICTORINO	1699.39	5/22	05/06/22	
-89575	Pay P	CALPERS 457 CAL 457	997.10	5/22	05/06/22	
-89574	Pay P	PERS CLASS CAL PERS CLASSIC	1890.42	5/22	05/06/22	
-89573	Pay P	PEPRA CAL PERS PEPRA	1123.91	5/22	05/06/22	
-89572	Pay P	CA TRAIN (ETT) EDD	779.83	5/22	05/06/22	
-89571	Pay P	FIT EFTPS	4211.89	5/22	05/06/22	
-89570	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	2983.08	5/22	05/06/22	
-89569	Pay P	AD&D LOPUD	616.84	5/22	05/06/22	
-89568	Pay P	2 ROBERT L BRODERSON	1692.69	5/22	05/20/22	
-89567	Pay P	22 COOPER DAVIS	1123.48	5/22	05/20/22	
-89566	Pay P	21 DAVID GOYER	2254.86	5/22	05/20/22	
-89565	Pay P	4 KELLY J HAMBLIN	1615.39	5/22	05/20/22	
-89564	Pay P	16 ROBERT MARCINIAK	365.00	5/22	05/20/22	
-89563	Pay P	9 ANGELA D MASTELOTTO	365.00	5/22	05/20/22	
-89562	Pay P	15 SHAWN PETERSON	1764.83	5/22	05/20/22	
-89561	Pay P	11 ANNELYN A RACKLEY	525.38	5/22	05/20/22	
-89560	Pay P	19 VINCENT M VICTORINO	1699.39	5/22	05/20/22	
-89559	Pay P	CALPERS 457 CAL 457	995.38	5/22	05/20/22	
-89558	Pay P	PERS CLASS CAL PERS CLASSIC	1890.42	5/22	05/20/22	
-89557	Pay P	PEPRA CAL PERS PEPRA	1126.18	5/22	05/20/22	
-89556	Pay P	CA TRAIN (ETT) EDD	811.27	5/22	05/20/22	
-89555	Pay P	FIT EFTPS	4441.81	5/22	05/20/22	
-89554	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	2983.08	5/22	05/20/22	
-89553	Pay P	AD&D LOPUD	616.87	5/22	05/20/22	
22864*	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	97.51	5/22	05/13/22	
22865	Clm SC	133 UMPQUA BANK	5625.45	5/22	05/13/22	
22866	Clm SC	141 VISTA NET, INC.	185.00	5/22	05/13/22	
22867	Clm SC	7 ALHAMBRA	47.92	5/22	05/20/22	
22868	Clm SC	11 ANSWERLINE COMMUNICATIONS	248.95	5/22	05/20/22	
22869	Clm SC	12 AT & T/SBC	1476.12	5/22	05/20/22	
22870	Clm SC	14 BETTER DEAL EXCHANGE	62.19	5/22	05/20/22	
22871	Clm SC	48 DEL MAR EQUIPMENT	545.70	5/22	05/20/22	
22872	Clm SC	60 HUMANA	1117.54	5/22	05/20/22	
22873	Clm SC	78 MINASIAN LAW FIRM	1260.00	5/22	05/20/22	
22874	Clm SC	86 O'REILLY AUTOMOTIVE, INC	62.93	5/22	05/20/22	
22875	Clm SC	154 PAC MACHINE CO., INC	3270.74	5/22	05/20/22	
22876	Clm SC	97 PAYGOV.US	54.64	5/22	05/20/22	
22877	Clm SC	115 SOUTH FEATHER WATER	70.56	5/22	05/20/22	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Claims

Check #	Check		Check Amount	Date		Notes
	Type	Vendor/Employee/Payee Number/Name		Period	Issued	
22878	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	144.56	5/22	05/20/22	
22879	Clm SC	143 WEIMER AND SONS	251.52	5/22	05/20/22	
22880	Clm SC	17 BLUE SHIELD OF CA	7578.30	5/22	05/25/22	
22881	Clm SC	32 CA WATER SERVICE	58.28	5/22	05/25/22	
22882	Clm SC	999998 DAVID GOYER	266.66	5/22	05/25/22	
22883	Clm SC	999999 HERMAN PEREZ	142.29	5/22	05/25/22	
22884	Clm SC	86 O'REILLY AUTOMOTIVE, INC	70.35	5/22	05/25/22	
22885	Clm SC	95 PARAMEX	89.00	5/22	05/25/22	
22886	Clm SC	111 SDRMA	25267.44	5/22	05/25/22	
22887	Clm SC	115 SOUTH FEATHER WATER	24.42	5/22	05/25/22	
22888	Clm SC	145 XEROX CORPORATION	248.80	5/22	05/25/22	
88118*	Pay P	5 DARIN K KAHALEKULU	1760.12	5/22	05/06/22	
88119	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	100.00	5/22	05/06/22	
88120	Pay P	6 DEE G FAIRBANKS	365.00	5/22	05/20/22	
88121	Pay P	5 DARIN K KAHALEKULU	1760.12	5/22	05/20/22	
88122	Pay P	17 RICHARD SALVUCCI	365.00	5/22	05/20/22	
88123	Pay P	13 WILLIAM P SHARMAN	365.00	5/22	05/20/22	
88124	Pay P	FRANCHISE TAX B FRANCHISE TAX BOARD	100.00	5/22	05/20/22	
88125	Pay P	AFLAC 125 AFLAC	68.00	5/22	05/20/22	
Grand Total # of Checks:		67	Total: 113983.79	Total Claims	61471.61	Total Payroll 52512.18

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

RESOLUTION NO. 08-2022 (**SUBSEQUENT**)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT RE-AUTHORIZING REMOTE MEETINGS CONSISTENT WITH AB 361

WHEREAS, the Lake Oroville Area Public Utility District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Lake Oroville Area Public Utility District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote participation in meetings by members of a legislative body by audio or video or both, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of remote meetings is a declaration of a state of emergency by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 07-2021 on November 9, 2021, finding that the requisite conditions exist for the District’s legislative bodies to conduct remote meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency; and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, on March 4, 2020 the Governor proclaimed State of Emergency to exist in California due to the COVID-19 pandemic, which proclamation is still active; and

WHEREAS, state and local officials have recommended social distancing measures, including masks, to slow the spread of COVID-19 and the contagious Delta variant, and to protect the vulnerable and immunocompromised members of the community; and

WHEREAS, the Board of Directors does hereby find that the state of emergency continues to directly impact the ability of members to meet in-person; and

WHEREAS, as a consequence of the State of Emergency and recommended social distancing measures, the Board of Directors does hereby find that the legislative bodies of Lake Oroville Area Public Utility District shall continue to conduct their meetings without compliance with

paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the public may attend meetings and comment by calling in or by using the Zoom platform as described in meeting agendas.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 3. Remote Teleconference Meetings. The District's General Manager, Secretary, and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from adoption of this Resolution or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Lake Oroville Area Public Utility District, this 14th day of June, 2022, after a motion was made by Director _____ and seconded by Director _____, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President of the Board

ATTEST:

Secretary of the Board



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: June 14, 2022

RE: Item No. 3 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: June 14, 2022

RE: Item No. 4 – Adoption of Resolution No. 09-2022 “Adopting Budget For Fiscal Year 2022-2023”

The 2022-2023 Fiscal Budget and Report is included for your review and is ready for adoption. GM Goyer will review this material with the entire Board of Directors and provide clarification on any items of note or concern. If any amendments, additional time for review, or clarification is requested, the adoption of the budget can be delayed and presented for adoption at a future, to be scheduled, special meeting.

Attachment Included

Recommended Action: A motion to adopt Resolution No. 09-2022 “Adopting Budget for Fiscal Year 2022-2023”.

Roll call vote

RESOLUTION NO. 09-2022
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
ADOPTING BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, the Board of Directors of Lake Oroville Area Public Utility District, at its regularly scheduled meeting of June 14, 2022 reviewed and discussed the 2022-2023 Budget for the District, together with resource information as follows:

- 2022-2023 Fiscal Year Budget and Report
- 2022-2023 Capital Expenditures
- 2022-2023 District Revenue
- 2022-2023 Wages Worksheet
- 2022-2023 Total Wages and Benefits
- 2022-2023 Employee Compensation Schedules

WHEREAS, the Board of Directors of Lake Oroville Area Public Utility District, prior to final consideration of the 2022-2023 Budget, reviewed the Budget Highlights & Summary Report, using the proposed budget as a basis for the discussion.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Lake Oroville Area Public Utility District that the 2022-2023 District Budget be adopted as follows:

2022-2023 BUDGET
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

OPERATING REVENUE:

Sewer Service Charges	\$1,668,489
Pumping Charge	127,462
Kelly Ridge Pumping Charge	45,000
Total Operating Revenue:	<u>\$1,840,951</u>

OPERATING EXPENDITURES:

Salaries & Wages	\$ 710,686
Employee Benefits	387,529
Professional Services	180,555
Utilities	89,325
Services and Supplies	137,855
Training/Memberships/Fees	61,950
Operations and Maintenance	166,000
Operating Expenditures	<u>-\$ 1,733,900</u>

Non-Operating Revenues \$ 739,023

Non-Operating Expenditures -\$ 98,834

Net Income \$ 747,240

Capitalized Expenditures -\$1,249,500

Debt Service Principal Payment -\$65,000

Budgeted Net Cash Flow -\$ 567,250

Depreciation – Non-Cash -\$ 556,000

Change In Net Assets -\$ 1,123,250

RESOLUTION NO. 09-2022 (cont.)

BE IT FURTHER RESOLVED that the office staff, and field staff, will receive scheduled step increases, and/or an increase to wages per the appropriate policies as amended. The District will continue to offer its Employees 100% paid medical premium for the Employee and 90% paid medical premium for the Employee dependants. The District will also continue to offer to all employees the opportunity for a matching contribution to a 457 Plan up to 2% of the individuals' gross wages.

BE IT FURTHER RESOLVED that the following fee schedule be adopted for the 2022-2023 fiscal year:

Service Charge (Primary System)	\$22.31/EDU/mo.
RDA Debt Service (Primary System)	\$4.90/EDU/mo.
Pumping Charge (Primary System)	\$5.85/EDU/mo.
KRE Pumping Charge (Primary System)	\$3.37/EDU/mo.
STEP Service Charge	\$27.16/EDU/mo.
Connection Fee	\$200/EDU
Capacity Charge	\$4,777/EDU
Annexation Processing (Single Parcel less than 2 acres)	\$500
(Multiple Parcels 2 acres or greater)	\$1000
Line Extension Administrative Fee (mainline footage)	\$1.00/lf.
Plan Check Fee - Actual Costs to be Time & Materials Expended	
Inspection Fee based on Engineer's Estimate	
\$0 - \$ 10,000	4.25%
\$10,001 - \$ 50,000	3.60%
\$50,001 - \$100,000	3.20%
Over \$100,001	2.85%

BE IT FURTHER RESOLVED that the change in rates set forth above are required to meet the expenses of the District in operating and maintaining it's sewer system.

PASSED AND ADOPTED at a Regular Meeting this 14th day of June 2022, at Oroville, California, after being moved by Director _____ and seconded by Director _____ and the following roll call vote;

AYES: Directors

NOES:

ABSENT:

ABSTAINED:

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

By _____
Angela Mastelotto , President

ATTEST:

Kelly Hamblin, Clerk of the Board



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: June 14, 2022

RE: Item No. 5 – Approval of Board Policy No. 2151 – “Employee Compensation Schedule”

Approval of this policy will ratify the Employee Compensation Schedule for the 2022-2023 budget year.

Attachment Included

Recommended Action: A motion to approve Board Policy No. 2151 “Employee Compensation Schedule” for the 2022-2023 budget year.

Roll call vote

POLICY #	ADMINISTRATION	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F RANGE	
2365	ACCOUNTS PAYABLE CLERK REGULAR FULL TIME	\$25.15	\$26.42	\$27.74	\$29.14	\$30.59	\$32.13	\$32.13
2367	ACCOUNTS PAYABLE CLERK II REGULAR FULL TIME	\$ 25.15	\$ 26.42	\$ 27.74	\$ 29.14	\$ 30.59	\$ 32.13	\$ 32.13
2372	ACCOUNTS RECEIVABLE CLERK REGULAR FULL TIME	\$ 23.03	\$ 24.12	\$ 25.30	\$ 26.50	\$ 27.77	\$ 29.10	\$ 29.10
2370	ACCOUNTS RECEIVABLE CLERK II REGULAR FULL TIME	\$ 25.15	\$ 26.42	\$ 27.74	\$ 29.14	\$ 30.59	\$ 32.13	\$ 32.13
2377	ADMINISTRATIVE AIDE REGULAR FULL TIME	\$ 17.75	\$ 18.64	\$ 19.58	\$ 20.54	\$ 21.58	\$ 22.64	\$ 22.64
2377	ADMINISTRATIVE AIDE PART TIME OR TEMPORARY	\$ 14.92	\$ 15.19	\$ 15.46	\$ 15.72	\$ 15.99	\$ 16.26	\$ 16.26
2368	CLERK OF THE BOARD/BOOKKEEPER REGULAR FULL TIME	\$ 27.74	\$ 29.14	\$ 30.59	\$ 32.13	\$ 33.73	\$ 35.42	\$ 35.42
2379	CUSTOMER ACCOUNT SPECIALIST REGULAR FULL TIME	\$ 27.74	\$ 29.14	\$ 30.59	\$ 32.13	\$ 33.73	\$ 35.42	\$ 35.42
2374	OFFICE CLERK	\$ 24.70	\$ 25.94	\$ 27.25	\$ 28.60	\$ 30.02	\$ 31.52	\$ 34.59
	TEMORARY ASSISTANT TO THE MANAGER	\$ 35.17	\$ 36.84	\$ 38.61	\$ 40.45	\$ 42.39	\$ 44.52	\$ 47.54

FIELD OPERATIONS

	UTILITY WORKER PART TIME	\$ 14.92	\$ 15.46	\$ 15.99	\$ 16.52	\$ 17.06	\$ 17.59	\$ 17.59
2320	FIELD OPERATIONS FOREMAN REGULAR FULL TIME	\$ 27.08	\$ 28.44	\$ 29.87	\$ 31.35	\$ 32.92	\$ 34.56	\$ 34.56
2310	FIELD OPERATIONS SUPERVISOR REGULAR FULL TIME	\$ 35.17	\$ 36.84	\$ 38.61	\$ 40.45	\$ 42.39	\$ 44.52	\$ 47.54
2327	FIELD OPERATIONS TECHNICIAN REGULAR FULLTIME	\$ 25.15	\$ 26.42	\$ 27.74	\$ 29.14	\$ 30.59	\$ 32.13	\$ 32.13
	OPERATOR PART TIME	\$ 23.03	\$ 24.12	\$ 25.30	\$ 26.50	\$ 27.77	\$ 29.10	\$ 29.10
2330	OPERATOR REGULAR FULL TIME	\$ 24.70	\$ 25.94	\$ 27.25	\$ 28.60	\$ 30.02	\$ 31.52	\$ 34.59
2340	UTILITY WORKER I REGULAR FULL TIME	\$ 20.97	\$ 22.00	\$ 23.10	\$ 24.24	\$ 25.46	\$ 26.72	\$ 26.72
2345	UTILITY WORKER II REGULAR FULL TIME	\$ 22.00	\$ 23.10	\$ 24.24	\$ 25.46	\$ 26.72	\$ 28.07	\$ 28.07

**Step F can include merit and cola increases which are calculated differently for each employee in Step F



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: June 14, 2022

RE: Item No. 6 — Appointment of SC-OR Commissioners for 2022-2023

In June of each year, the District Board President is to appoint two (2) Directors to represent the District on the SC-OR Commission. Directors Fairbanks and Mastelotto are the 2021-2022 SC-OR Commissioners and Director Fairbanks is the designated voting member.

Recommended Action: President Mastelotto will appoint two Directors to represent the District as 2022-2023 SC-OR Commissioners and designate one as a voting member.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: June 14, 2022

RE: Item No. 7 – Resolution 10-2022 “Resolution Adopting Juneteenth”

In 2021 the Federal Government declared June 19th as “Juneteenth”, a special day of observance in recognition of the emancipation of all enslaved people in the United States. The Board will review and consider adopting Resolution 10-2022 “Resolution Adopting Juneteenth” as a designated local holiday for the Lake Oroville Area Public Utility District.

Recommended Action: A motion to adopt Resolution No. 10-2022 “Resolution adopting Juneteenth”.

Roll call vote

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

Resolution No. 10-2022

Resolution Adopting Juneteenth

WHEREAS, the State of California has designated June 19 as Juneteenth National Freedom Day as a special day of observance in recognition of the emancipation of all enslaved people in the United States; and

WHEREAS, the United States Congress has designated June 19 as Juneteenth National Independence Day in recognition of the historical significance of Juneteenth to the United States, and in order to support the continued nationwide celebration of Juneteenth National Independence Day providing an opportunity for the people of the United States to learn more about the past, to better understand and reckon with the experiences that have shaped the United States, and to recognize that the observance of the end of slavery is part of the history and heritage of the United States; and

WHEREAS, President Biden proclaimed June 19 as Juneteenth Day of Observance and called upon the people of the United States to acknowledge and celebrate the end of the Civil War and the emancipation of Black Americans, and commit together to eradicate systemic racism that still undermines our founding ideals and collective prosperity.

NOW, THEREFORE BE IT RESOLVED, that the Lake Oroville Area Public Utility District will designate June 19, 2022, and June 19 of each year thereafter, as a local holiday in honor of Juneteenth, until such time as it is designated a state-mandated holiday by the Governor and/or State Legislature.

PASSED AND ADOPTED by the following vote of the Board of Directors of the Lake Oroville Public Utility District, County of Butte, State of California, at its regular meeting on June 14, 2022:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT

Angela Mastelotto, President

ATTEST:

Kelly Hamblin,
Clerk of the Board



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: June 14, 2022

RE: Item No. 8 – Approval of Revised Board Policy No. 2030 “Holidays”

The Board will review and consider accepting the amended Board Policy No. 2030 “Holidays” to include Juneteenth”.

Recommended Action: A motion to accept the amended Board Policy No. 2030 “Holidays” to include Juneteenth.

Roll call vote

BOARD POLICY
Lake Oroville Area Public Utility District

TITLE: HOLIDAYS

NUMBER: 2030

ADOPTION DATE: February 8, 1983

AMENDED: June 14, 2022~~November 8, 2005~~

2030.1 This policy shall apply to all District employees.

2030.2 The following days shall be recognized and observed as paid holidays:

- 2030.2.1** New Years Day
- 2030.2.2** Martin Luther King, Jr.'s Birthday - Observed
- 2030.2.3** President's Day
- 2030.2.4** Good Friday Afternoon
- 2030.2.5** Memorial Day
- 2030.2.6** Labor Day
- 2030.2.7** Independence Day
- 2030.2.8** Admission Day
- 2030.2.9** Columbus Day
- 2030.2.10** Veteran's Day
- 2030.2.11** Thanksgiving Day
- 2030.2.12** Thanksgiving Friday
- 2030.2.13** Christmas Day
- 2030.2.14** Day Prior or Day after Christmas - (Employees' Option)
- 2030.2.15 Juneteenth**

2030.3 All regular work shall be suspended and employees shall receive one (1) day's pay for each of the holidays listed above. An employee is eligible for any paid holiday if he/she works the day before and the day after said holiday. Eligibility is also granted if the employee was on vacation or had notified the Manager and received permission to be absent from work on that specific day or days.

2030.4 Whenever a holiday falls on Saturday, the preceding Friday shall be observed as the holiday. Whenever a holiday falls on Sunday, the following Monday shall be observed as the holiday.

2030.5 When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.

2030.6 If any employee works on any of the holidays listed above, he/she shall, in addition to his/her holiday pay, be paid for all hours worked at the rate of time and one-half (1/2) his/her regular rate of pay, or as otherwise specified under Policy #2010, "Hours of Work and Overtime".

BOARD POLICY
Lake Oroville Area Public Utility District

TITLE: HOLIDAYS

NUMBER: 2030

ADOPTION DATE: February 8, 1983

AMENDED: June 14, 2022

2030.1 This policy shall apply to all District employees.

2030.2 The following days shall be recognized and observed as paid holidays:

- 2030.2.1** New Years Day
- 2030.2.2** Martin Luther King, Jr.'s Birthday - Observed
- 2030.2.3** President's Day
- 2030.2.4** Good Friday Afternoon
- 2030.2.5** Memorial Day
- 2030.2.6** Labor Day
- 2030.2.7** Independence Day
- 2030.2.8** Admission Day
- 2030.2.9** Columbus Day
- 2030.2.10** Veteran's Day
- 2030.2.11** Thanksgiving Day
- 2030.2.12** Thanksgiving Friday
- 2030.2.13** Christmas Day
- 2030.2.14** Day Prior or Day after Christmas - (Employees' Option)
- 2030.2.15** Juneteenth

2030.3 All regular work shall be suspended and employees shall receive one (1) day's pay for each of the holidays listed above. An employee is eligible for any paid holiday if he/she works the day before and the day after said holiday. Eligibility is also granted if the employee was on vacation or had notified the Manager and received permission to be absent from work on that specific day or days.

2030.4 Whenever a holiday falls on Saturday, the preceding Friday shall be observed as the holiday. Whenever a holiday falls on Sunday, the following Monday shall be observed as the holiday.

2030.5 When an employee is taking an authorized leave with pay when a holiday occurs, said holiday shall not be charged against said leave with pay.

2030.6 If any employee works on any of the holidays listed above, he/she shall, in addition to his/her holiday pay, be paid for all hours worked at the rate of time and one-half (1/2) his/her regular rate of pay, or as otherwise specified under Policy #2010, "Hours of Work and Overtime".



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: June 14, 2022

RE: Item No. 9 – Closed Session

California Government Code Section §54957

Public Employee Performance Evaluation – General Manager



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: June 14, 2022

Item No. 10 – LAFCo and SC-OR Reports

10.1 LAFCo

Please see attached May Agenda for LAFCo (if available)

10.2 SC-OR

Please see attached May Agenda and flow reports for SC-OR (if available).

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**
(Held at the Commission office on May 24, 2022 at 5:00 p.m.)

1. Call to Order ❖

Chairman Thomson called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Fairbanks from the Lake Oroville Area Public Utility District, Thomson and Reynolds from the City of Oroville, Hatley from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Scott Huber. Commissioner Wristen arrived at 5:25pm.

3. Salute to the Flag ❖

Chairman Thomson led the Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on May 24, 2022 ❖

Upon motion by Commissioner Hatley to approve the minutes of the meetings, and seconded by Chairman Thomson, the minutes of the April 26, 2022 regular meeting were approved.

6. Authorization of Warrants ❖

Commissioner Hatley met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Reynolds. Warrants 27439-27496 in the total amount of \$1,029,841.60 from April 27 to May 24, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant reported the fiscal reports for April 2022 were in the packets for review. There were no questions and nothing further to report.

8. Update to Policy 3110 – Expense Authorization ❖

Manager Sturdevant stated that at the regular April meeting Commissioner Reynolds asked that we review the policy to increase the amount authorized for the Manager to spend, along with an increased amount during emergency situations. It was recommended that the limit be increased to \$10,000 for day-to-day operations, and \$25,000 in emergency situations without authorization, and up to \$50,000 with approval from the Chair or Vice-Chair, while informing legal counsel. Attorney Huber wrote up the language for the change in this policy that is before you now.

Commissioner Reynolds made a motion to approve the amendment to policy 3110 with the spending increases as written. The motion was seconded by Chairman Thomson and passed by the following votes: Fairbanks – Aye, Reynolds – Aye, Hatley - Aye.

9. Resolution 02-22 and SC-OR Policy 7400 (Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge) ❖

Manager Sturdevant said that once a year we review our charges. Last year the Board chose to adopt a rate increase schedule that had already been determined for sewer service charges. Part of this resolution and policy covers the septage fees charged to the septic pumpers. Our fees are pretty far under what Neal Road charges for dumping septage, so next year we will research to determine what we should be charging. Staff's recommendation is to keep the septage processing fee the same as last year.

Commissioner Hatley asked if the entities would have to hold a proposition 218 hearing to implement this increase. Manager Sturdevant said that SC-OR would have to hold the proposition 218 hearing, as we are the entity that charges the septic pumpers. Attorney Huber concurred. He said there are some advertising obligations that the JPA entities would have to undertake on behalf of SC-OR prior to holding the 218 hearing.

Commissioner Hatley made a motion to approve Resolution 02-22 and Policy 7400, Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge. The motion was seconded by Commissioner Reynolds, and passed by unanimous consensus.

10. Closed Session ❖

Adjourned to closed session at 5:10 pm and reconvened to open session at 5:34. Chairman Thomson reported that information was given, and there was no action taken.

11. Attorney's Report ◆

Reported under closed session

12. Manager's Report ♦

Manager Sturdevant reported on the following:

On Wednesday, May 18, 2022, he and Mikah, and Jayme Boucher and Chris Heindell from TWSD met with property owner Dena Hubert regarding the land acquisition at the Ruddy Creek Pump Station. Preliminary discussions were held, and they believe that a deal can be worked out. The property needs to get appraised to know the value, and then we can determine the trade value for services.

We spent a total of \$78,675 for the emergency repair of the Feather River Bridge Force Main, so we were under the authorized \$80,000.

In the design of the Influent Pump Station, the electrical building was designed as a pre-fab building. It was supposed to come pre-built with the panels, be set down on the foundation, run the wires into it and it would be ready to go. Now it sounds that the lead time of these pre-fab buildings is more than a year out. We had a meeting with Coleman and Gateway, and they think they could build one for nearly the same cost, but we are waiting to get numbers from Coleman. Commissioner Wristen asked if there will be parts available to build this building. Manager Sturdevant said that Coleman is looking into that.

Plant Supervisor Salsi reported on the Risk Management Plan. He and Manager Sturdevant talked with Chris Heindell at TWSD about doing that plan for SC-OR, but he is not comfortable doing it as it is out of his expertise. We are moving forward with Coleman as the Board directed if TWSD couldn't do it, for a cost not to exceed \$10,000.

13. Visitor Comments ♦

None

14. Commissioner and Staff Comments ♦

Commissioner Wristen apologized for being late. He said the judge held the public defenders over in court. He came straight from the courthouse once they were released.

15. Adjournment ♦

There being no further business, the meeting was adjourned at 5:40 p.m. to the regular meeting scheduled for June 28, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

Sewerage Commission - Oroville Region

Monthly Flows Report -

May 21'

Name of Agency	Total Monthly Flow (MG)	Average Daily Flow (MG)	Total Peak Flow (MG)	Date of Peak Flow
SC-OR Plant Total	67.254	2.169	6.20	5.7.2021
Lake Oroville Area P.U.D.	21.585	0.696	1.30	5.22.2021
Thermalito Water and Sewer	12.046	0.389	1.08	5.24.2021
City of Oroville	33.622	1.085	4.06	5.07.2021

Septage Pumps 0.1171 Million Gallons/Month

Monthly Rainfall 0 Total Inches/Month



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: June 14, 2022

RE: Item No. 11 – Board Members', Manager, and Staff Comments

11.1 Field Operations Report

The May 2022 Field Operations Activity Report is included for your review and discussion.

Attachment Included

11.2 General Manger's Report

Updates on ongoing activities:

LAFCo Municipal Services Review (MSR) – 2022 Update completed

Two properties referred to the City Code Enforcement - Ongoing sewer lateral issues (I&I) and obstructed laterals. One property may qualify for the City Housing Rehab funding.

General Managers Summit – June 18th – 22nd out of office.

JPA meeting – June 15th

Project update meeting for River Ranch week of June – 27th

FIELD OPERATIONS ACTIVITY REPORT

MAY 2022

Safety Meetings and Compliance

- Lift Station Generator and By-Pass Pumping Training
- Laser and Trench Grading Training
- Weekly Tailgate Safety Training- Various subjects related to Oak Knoll Mainline Realignment Project

General Meetings

- Butte Utility Council- General discussion regarding new Butte County Encroachment Standards
- Field Meeting- Property owner of 2424 Oak Knoll regarding Oak Knoll Mainline Realignment Project
- Nixon-Egli- Office visit from Sean Hines updating approximate delivery of new Combination Vac Truck, mid-January 2023

New Permits and Connections, Estimates, Inquiries or Termination

- California State Parks and Recreation- Bidwell Canyon Campground S2 Lift Station Rehab inspected, tested and met District Standards
- New Permit- 2512 Oro Garden Ranch Rd. New Simplex Pump Villa Verona Step System, fees and materials paid
- New Lateral Reconnection Permit- 2154 Fort Wayne
- Inquiry Lateral Replacement- 5721 Autrey Lane

Lines Cleaned

- 7195' LF Cleaned with Jet Rodder

CCTV Work

- 1600' LF Televised

Maintenance, Repairs and Misc

- Oak Knoll Mainline Realignment Project Completed - Installed 220' LF of 6" SDR35 pipe, 40' LF of 4" SDR35 pipe, 4 lower laterals and District clean-outs installed, installed new pour in place manhole. Old mainline and manhole abandoned
- Front tires replaced on 2019 F350 Dually Service Truck
- Bidwell Canyon Lift Station L-3 pump #1 valute replaced- Cracks forming in old valute
- SC-OR Interceptor Line- Field Crew video inspected line for upcoming rehabilitation project
- 2010 Ford F150- Oil serviced

Service Calls/O.T. Call Outs- Primary

- (5) Primary System Service Calls- 2 Lateral back-up issues, 1 Easement encroachment questions from property owner, 1 water leak at a service meter, 1 Property owner question about lateral location on property
- (1) O.T Call Out- Bidwell Canyon L-3 L/S Pump #1 Low Flow Alarm, debris in impellar

Service Calls/O.T. Call Outs- Villa Verona -

- (7) Villa Verona Service Calls- Tanks serviced and pumped
- (3) Villa Verona O.T. Call Out- Tanks serviced and pumped

Gas Consumption: 261.5gals (Last Mo. 275gals)

Diesel Consumption: 189.3gals (Last Mo. 148.5gals)

LOAPUD Gas: 261.5gals (Last Mo. 275gals) Diesel: 189.3gals (Last Mo. 148.5gals)

El Medio Fire Dept. Gas: 0.0gals (Last Mo. 0.0gals) Diesel: 0.0gals (Last Mo. 0.0gals)

gals = gallons

Lf = Linear Feet

Ft = Feet

L/S = Lift Station

I&I = Infiltration & Intrusion

A.D.U. = Additional Dwelling Unit

O.T. = Overtime

Prepared By:

Vince Victorino

Field Operations Supervisor



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: June 14, 2022

RE: Item No. 12 – Future Agenda Items

- Review of Temporary Use Permit process and applicable fees.
- 2152 - General Manager Compensation Schedule. Update to reflect current dates and rates.