

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
OCTOBER 8, 2019**

CALL TO ORDER

President Kuehner called the meeting to order at 2:00 P.M. Directors present were Kiely, Mastelotto and Sharman. Representing the District were Manager McCutcheon, Field Operations Supervisor Sanders, Clerk of the Board Quigley, and Engineer Knibb. Also present in the audience SC-OR General Manager Scott Koch. Director Fairbanks was absent.

SALUTE TO THE FLAG

President Kuehner opened the meeting with the salute to the flag.

MOMENT OF SILENCE

President Kuehner asked the Board to observe a moment of silence.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of September 10, 2019, the Financial Report and Warrant List for month ending September 30, 2019. After discussion, it was moved by Director Kiely and seconded by Director Sharman that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote,

Ayes: Directors Kiely, Kuehner, Mastelotto, and Sharman.
Director Fairbanks arrived at 2:10 P.M.

MME DEMO OF CCTV VAN

MME was onsite to provide a demo of a CCTV van the District is considering purchasing.

The Board recommended General Manager McCutcheon pursue financing options for this purchase as presented in the 2019-2020 adopted budget.

APPROVAL TO REALLOCATE FUNDS AND UPGRADE COMPUTER SOFTWARE AND HARDWARE

General Manager McCutcheon stated due to the January, 2020 end of life for MS Windows 2007 and MS Server 2008 it is necessary to upgrade the existing workstations and server. He requested permission to reallocated monies budgeted for a new phone system to the software hardware upgrades based upon the Vistanet Inc. estimates.

After discussion it was moved by Director Fairbanks and seconded by Director Kuehner to authorize the General Manager to reallocate funds to the software and hardware upgrades in the amount not to exceed \$15,371.37. The motion passed with the following vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, Mastelotto, and Sharman.

REVIEW OF PROPOSED BOARD POLICY "LEGISLATIVE ADVOCACY POLICY"

General Manager McCutcheon presented the proposed Board Policy "Legislative Advocacy Policy" noting it outlines a path to streamline advocacy for the District.

After discussion President Kuehner requested the item be placed on the November 12, 2019 Agenda for approval.

SC-OR COMMISSIONER'S REPORT

Scott Koch presented information regarding the treatment plant upgrades, operations and anticipated changes.

Mr. Koch left the meeting at 3:20 P.M.

BCSDA REPRESENTATIVES' AND LAFCo REPORT

General Manager McCutcheon noted an Executive Meeting is tentatively scheduled for the third week in October.

Director Kiely noted the LAFCo October 3, 2019 meeting agenda was included in the Board packet. He also stated LOAPUD's Ashlock/Garden Oaks annexation had been approved.

QUARTERLY INVESTMENT SUMMARY AND CASH FLOW ANALYSIS

Manager McCutcheon presented the first quarter investment schedule and cash flow analysis.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

Field Operations Supervisor Sanders noted that field staff have been preparing for the Public Safety Power Shutdown by PG&E. They have been fueling generators and checking equipment in preparation. He also stated staff is taking measures to secure District portable generators including tongue locks, chains, and wheel locks.

Director Kiely suggested staff keep a record of time and expenses for a possible claim with PG&E losses and expenses related to the power outage. He suggested the following language be included, "You don't have confidence in your facilities to serve and provide continuous service these costs are additional to us and we request reimbursement."

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned 3:40 P. M.

Respectfully submitted,

Cindy Quigley,
Clerk of the Board