

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
OCTOBER 9, 2018**

**CALL TO ORDER**

President Fairbanks called the meeting to order at 2:00 P.M. Directors present were Dennis, Fairbanks, Kiely, and Kuehner. Representing the District were Manager Scott McCutcheon, Engineer Keith Knibb, Field Operations Supervisor Dan Sanders and Clerk Cindy Quigley. Director Sharman was absent.

**SALUTE TO THE FLAG**

President Fairbanks opened the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Fairbanks asked the Board to observe a moment of silence.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of September 11, 2018, the Financial Report and Warrant List for month ending September 30, 2018. After discussion, it was moved by Director Kiely and seconded by Director Kuehner that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote,

Ayes: Directors Dennis, Fairbanks, Kiely, and Kuehner.

Absent: Director Sharman

**APPROVAL OF SAUER'S ENGINEERING, INC. PROPOSAL FOR RATE OF SERVICE STUDY**

Engineer Knibb of Sauer's Engineering, Inc. presented a proposal for Rate of Service Study.

After discussion, it was moved by Director Kuehner and seconded by Director Dennis to accept and approve Sauer's Engineering, Inc. proposal for Rate of Service Study as presented. The motion passed with the following roll call vote,

Ayes: Directors Dennis, Fairbanks, Kiely, and Kuehner.

Absent: Director Sharman

**APPROVAL TO PARTICIPATE IN THE SCHOLARSHARE 529 WORKPLACE SAVINGS**

Manager McCutcheon stated that the Scholarshare program is aimed at making education more affordable and can be set up at no cost to the District.

After discussion, it was moved by Director Kuehner and seconded by Director Kiely to Authorize the General Manager to implement the Scholarshare 529 Workplace Savings Program. The motion passed with the following roll call vote,

Ayes: Directors Dennis, Fairbanks, Kiely, and Kuehner.

Absent: Director Sharman

**SC-OR COMMISSIONER'S REPORT**

SC-OR Commissioners Fairbanks and Kiely reviewed the draft minutes of the September Regular Meeting of the Sewerage Commission – Oroville Region.

**BCSDA REPRESENTATIVES' AND LAFCo REPORT**

Manager McCutcheon noted he and Director Kuehner attended the BCSDA Executive Board meeting held on October 4, 2018. He stated that no business was conducted due to lack of quorum.

The Butte LAFCo October 10, 2018 regular meeting agenda included in the Board Packet.

**GARDEN OAKS (ASHLOCK) DEVELOPMENT UPDATE**

General Manager McCutcheon stated he and Field Operations Supervisor Sanders met with Developer Jeff Ashlock regarding his Garden Oaks project. Mr. Ashlock presented a revised Tentative Subdivision Map and requested a letter from the District acknowledging the changes.

**QUARTERLY INVESTMENT SCHEDULE AND CASH FLOW ANALYSIS**

Manager McCutcheon presented the first quarter investment schedule and cash flow analysis, noting the SC-OR's first quarter billing payments were pending.

**BOARD MEMBER'S, MANAGER AND STAFF COMMENTS**

Field Supervisor Sanders stated the field crew is focusing on sealing manholes prior to the rainy season. He noted that had sealed 40 lids to date. He also stated field crew was continuing the GIS work.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned 2:49 P. M.

Respectfully submitted,

Cindy Quigley,  
Clerk of the Board