

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MAY 14, 2019**

CALL TO ORDER

President Dennis called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Kiely, and Sharman. Representing the District were Manager McCutcheon, Foreman Christensen, Clerk of the Board Quigley and Engineer Knibb.

SALUTE TO THE FLAG

President Dennis opened the meeting with the salute to the flag.

MOMENT OF SILENCE

President Dennis asked the Board to observe a moment of silence.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of April 9, 2019, the Special Board Meeting of April 16, 2019, the Financial Report and Warrant List for month ending April 30, 2019. After discussion, it was moved by Director Kiely and seconded by Director Fairbanks that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely, and Sharman.

ADOPTION OF RESOLUTION NO. 01-2019 RESOLUTION OF APPRECIATION FOR T.C. DENNIS IN RECOGNITION OF 40 YEARS OF SERVICE AS A DIRECTOR

After discussion, it was moved by Director Kiely and seconded by Director Fairbanks for the Adoption of Resolution No. 01-2019 Resolution of Appreciation of 40 Years of Service Director T.C. Dennis The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, and Sharman.

Abstained: Director Dennis

ADOPTION OF RESOLUTION NO. 02-2019 APPROPRIATIONS LIMIT FOR THE 2019/2020 FISCAL YEAR

After discussion, it was moved by Director Kiely and seconded by Director Sharman for the Adoption of Resolution No. 02-2019 setting the Appropriations Limit in the amount of \$973,171.62. The motion passed with the following roll call vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner, and Sharman.

RESOLUTION NUMBER 03-2019 KELLY RIDGE ESTATES MAINTENANCE & OPERATIONS CHARGE TO TAX ROLLS AND DELINQUENT SEWER SERVICE ACCOUNTS TO TAX ROLL

After discussion, it was moved by Director Fairbanks and seconded by Director Kiely to approve Resolution Number 03-2019 Kelly Ridge Estates Maintenance & Operations Charge to Tax Rolls and Delinquent Sewer Service Accounts to Tax Rolls. The motion passed with the following roll call vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner, and Sharman.

RENEWAL HUMANA SPECIALTY BENEFITS FOR LIFE AND DENTAL INSURANCE PLAN FOR 2019-20

Manager McCutcheon stated he had met with the Budget Personnel Advisory Committee for review of the dental/life insurance renewal policies for 2019-20. The Committee recommended renewal with Humana Specialty Benefits.

After discussion, it was moved by Director Kiely and seconded by Director Fairbanks to approve the renewal for 2019-20 with Humana Specialty Benefits for life and dental insurances plans as provided by Dayton Sayer Insurance Agency. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner and Sharman.

RENEWAL BLUE SHIELD EMPLOYEE HEALTH INSURANCE PLAN FOR 2019-20

Manager McCutcheon presented the renewal options as prepared by David Sayer of Dayton Sayer Insurance Agency.

After discussion, it was moved by Director Kiely and seconded by Director Kuehner to approve the renewal of the current Blue Shield Health Insurance Plan. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner, and Sharman

APPROVAL OF TRAKIT MEMORANDUM OF UNDERSTANDING RENEWAL WITH BUTTE COUNTY

Manager McCutcheon noted the TRAKIT Memorandum of Understanding with Butte County was in order and appropriate to renew for five years.

After discussion, it was moved by Director Fairbanks and seconded by Director Sharman to authorize the execution of the Memorandum of Understanding for the renewal of the District's access and use of the TRAKIT permitting system. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner and Sharman.

REQUEST AUTHORIZATION TO HIRE AT AN ADVANCE STEP SALARY RANGE

Manager McCutcheon noted the District would soon be advertising for a new Foreman/Field Operations Technician. He requested authorization to hire a Foreman/Field Operations Technician at a step range that is greater than the first step in order to fill the position with a qualified candidate.

After discussion, it was moved by Director Kiely and seconded by Director Fairbanks to authorize the General Manager to hire a Foreman/Field Operations Technician at a step salary range necessary to obtain a qualified applicant. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner and Sharman.

2019/2020 DRAFT BUDGET REVIEW

Manager McCutcheon presented the Board with the 2019/2020 Draft Budget. After discussion the Board directed the General Manager to bring the 2019/2020 Budget back to the June 11, 2019 Regular Board meeting for adoption.

SC-OR COMMISSIONER'S REPORT

Directors Fairbanks and Kiely noted the SC-OR minutes were included in the Board packets.

BCSDA REPRESENTATIVES' AND LAFCo REPORT

General Manager McCutcheon noted there was no report at this time.

Director Kiely noted the LAFCo May 2, 2019 agenda and Executive Officer's report was included in the Board packet.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

General Manager McCutcheon noted that the Jeff Ashlock's Garden Oaks Subdivision project had been submitted for annexation, and he hoped to have it on the June 11, 2019 agenda.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned
2:52 P. M.

Respectfully submitted,

Cindy Quigley,
Clerk of the Board