

**UNADOPTED  
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
JULY 9, 2019**

**CALL TO ORDER**

Vice-President Kuehner called the meeting to order at 2:00 P.M. Directors present were Kiely, Fairbanks, and Sharman. Representing the District were Manager McCutcheon, Field Operations Supervisor Sanders, Clerk of the Board Quigley, Engineer Knibb and Foreman Dan Smith.

**SALUTE TO THE FLAG**

Vice-President Kuehner opened the meeting with the salute to the flag.

**MOMENT OF SILENCE**

Vice-President Kuehner asked the Board to observe a moment of silence.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of June 11, 2019, the Financial Report and Warrant List for month ending June 30, 2019. After discussion, it was moved by Director Kiely and seconded by Director Fairbanks that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, and Sharman.

**BOARD OF DIRECTORS ACCEPTANCE OF DIRECTOR DENNIS' RESIGNATION**

After discussion, it was moved by Director Kiely and seconded by Director Fairbanks to accept the resignation after 40 years of service, of Director T. C. Dennis. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, and Sharman.

**BOARD REORGANIZATION**

Vice-President Kuehner opened the meeting to nominations for 2019 Board Officers noting that with the resignation of President Dennis, Vice-President Kuehner moves up into the position of President. Director Kiely nominated Director Sharman the office of Vice-President. Director Fairbanks seconded the motion. The motion passed with the following vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, and Sharman.

Director Sharman was elected to the office of Vice-President for the remainder of 2019.

**APPOINTMENT OF SC-OR COMMISSIONERS FOR 2019/2020**

President Kuehner appointed Director Kiely as the non-voting commissioner to Director Dennis' position on the SC-OR Commission for 2019/2020 with Director Fairbanks being the voting commissioner

**2019 SDRMA BOARD OF DIRECTORS ELECTION**

After discussion, it was moved by Director Kiely and seconded by Director Fairbanks to cast the District's vote for Bob Swan, Incumbent Sandy Seifert-Raffleson, Incumbent and Patrick K. O'Rourke to the SDRMA Board of Directors. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, and Sharman.

**APPROVAL OF SAUER'S ENGINEERING, INC. PROPOSAL FOR A SEWER SYSTEM MANAGEMENT PLAN UPDATE**

District Engineer Keith Knibb presented Sauer's Engineering, Inc.'s proposal for a Sewer System Management Plan Update. After discussion, it was moved by Director Kuehner and seconded by Director Sharman to approve Sauer's Engineering, Inc Proposal for Updating the District's Sewer System Management Plan as presented. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, and Sharman.

**APPROVAL OF SAUER'S ENGINEERING, INC. PROPOSAL FOR A SEWER SYSTEM MASTER PLAN UPDATE**

District Engineer Keith Knibb presented Sauer's Engineering, Inc.'s proposal for a Sewer System Master Plan Update. After discussion, it was moved by Director Kiely and seconded by Director Kuehner to approve Sauer's Engineering, Inc Proposal for Updating the District's Sewer System Master Plan as presented. The motion passed with the following roll call vote,

Ayes: Directors Fairbanks, Kiely, Kuehner, and Sharman.

**APPOINTMENT OF RESERVE POLICY ADVISORY COMMITTEE**

General Manager McCutcheon requested the President appoint a Reserve Policy Advisory Committee to establish and redefine reserve policy if warranted. After discussion, no action was taken at this time.

**SC-OR COMMISSIONER'S REPORT**

Directors Fairbanks and Kiely noted the SC-OR minutes were included in the Board packets.

**BCSDA REPRESENTATIVES' AND LAFCo REPORT**

General Manager McCutcheon noted there was no report at this time.

Director Kiely noted the LAFCo July 4, 2019 meeting is canceled.

**QUARTERLY INVESTMENT SUMMARY AND CASH FLOW ANALYSIS**

Manager McCutcheon presented the fourth quarter investment schedule and cash flow analysis, noting SC-OR's fourth quarter billing and USDA Rural Development loan payment were pending.

**BOARD MEMBER'S, MANAGER AND STAFF COMMENTS**

Field Operations Supervisor Sanders noted there was a map included in the Board packet that showed areas of I&I concern.

General Manager McCutcheon introduced Dan Smith the District's Foreman hired July 8, 2019.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned 2:52 P. M.

Respectfully submitted,

Cindy Quigley,  
Clerk of the Board