

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
OCTOBER 13, 2020**

CALL TO ORDER

President Kuehner called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Hosley, Kuehner, & Mastelotto. General Manager McCutcheon, Field Operations Supervisor Sanders, District Engineer Knibb, and Clerk of the Board Hamblin represented the District.

SALUTE TO THE FLAG

President Kuehner led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Kuehner asked the Board to observe a moment of silence.

CONSENT AGENDA

The Board reviewed the minutes of the Special Board Meeting of September 11, 2020, the Financial Report and the Warrant List for month ending September 30, 2020. After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following vote:

Ayes: Directors Fairbanks, Hosley, Kuehner and Mastelotto

COVID 19 UPDATE

General Manager McCutcheon updated the Board on the District's status regarding the COVID 19 Pandemic.

No action was taken.

NORTH COMPLEX – WEST ZONE FIRE UPDATE

General Manager McCutcheon updated the Board on the District's status regarding the North Complex – West Zone Fire.

No action was taken.

Director Sharman joined the meeting at 2:12 P.M.

REQUEST AUTHORIZATION TO PROCEED WITH THE BLACK MOUNTAIN SOFTWARE UPGRADE FOR ACCOUNTING AND PAYROLL

General Manager McCutcheon requested authorization to proceed with the purchase of the budgeted item of the Black Mountain Software upgrade for the accounting and payroll modules. After discussion, it was moved by Director Kuehner and seconded by Director Hosley that General Manager McCutcheon proceed with the purchase of the Black Mountain Software upgrade for the accounting and payroll modules. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Hosley, Kuehner, Mastelotto and Sharman

BUTTE LAFCo SPECIAL DISTRICT REGULAR ENTERPRISE MEMBER NOMINATION

After discussion, Director Kuehner nominated Director Sharman to be placed on the ballot to serve as a member of the LAFCo Commission's "Special District Regular Enterprise Member". The motion was seconded by Director Fairbanks. The motion passed with the following vote:

Ayes: Directors Fairbanks, Hosley, Kuehner, Mastelotto and Sharman

REQUEST APPROVAL TO HIRE A PART-TIME UTILITY WORKER

General Manager McCutcheon requested approval to hire a part-time utility worker. After discussion, Director Fairbanks made a motion to authorize the request to hire a part time utility worker. The motion was seconded by Director Kuehner. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Hosley, Kuehner, Mastelotto and Sharman

SC-OR COMMISSIONERS' REPORT

Director Kuehner noted Manager Scott Koch retired and Glen Sturdevant would serve as the interim Manager with Ray Sousa consulting as needed.

No action was taken.

BCSDA REPRESENTATIVE & LAFCo COMMISSIONER REPORTS

General Manager McCutcheon noted that he will be participating in a zoom conference with our CSDA representative Chris Norton and asked the board members if they had any questions or items of discussion that they would like him to present at the event.

General Manager McCutcheon noted that the LAFCo regular meeting agenda was included in the board package.

No action was taken.

BOARD MEMBERS AND STAFF COMMENTS

Field Operations Supervisor Sanders updated the Board on the flows during the Kelly Ridge evacuations and the status of the Loafer Creek Recreation Area restrooms.

General Manager McCutcheon noted the date for the LOAPUD Facilities Tour would be October 21, 2020 at 8:00 A.M.

General Manager McCutcheon noted that we have two new field staff employees.

District Engineer Knibb updated the Board on the status of the plans for the lift station, force main and lateral lines for the upcoming Ophir / Lincoln project.

General Manager McCutcheon updated the Board regarding the "LEAP" Grant and "REAP" Grant.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 2:47 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board