

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTOR REGULAR MEETING  
FEBRUARY 10, 2015**

**SALUTE TO THE FLAG**

President Dennis opened the meeting with the salute to the flag.

**MOMENT OF SILENCE**

The Board observed a moment of silence for the recent terrorist events.

**CALL TO ORDER**

President Dennis called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Kiely, Kuehner and Onken. Representing the District were Manager Long, Field Supervisor Sanders, Engineer Keith Knibb and Clerk Quigley.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of January 13, 2015 the Financial Report and Warrant List for month ending January 31, 2015. After discussion, it was moved by Director Fairbanks and seconded by Director Onken that the items on the consent agenda be approved as presented. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely and Onken.

**PROPOSED BILLING CYCLE CHANGES**

General Manager Long presented the proposed billing cycle changes to the Board. He noted the major change would be billing for service rendered instead of future services. He also noted that this change would facilitate better functionality from the Black Mountain Utility Billing software and the QuickBooks Accounting software.

After discussion, it was moved by Director Onken and seconded by Director Kuehner to grant approval for staff to continue with the proposed changes to the District billing cycle. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely and Onken.

**APPOINTMENT OF 2015-16 BUDGET PERSONNEL ADVISORY COMMITTEE**

President Dennis appointed Director Kiely and Director Kuehner to the 2015-16 Budget Personnel Advisory Committee.

**APPOINTMENT OF 2015-16 BUDGET FINANCIAL ADVISORY COMMITTEE**

President Dennis appointed Director Fairbanks and Director Onken to the 2015-16 Budget Financial Advisory Committee.

**APPROVAL OF PG&E EASEMENT ACQUISITION REQUEST**

At 2:06 P.M. Directors Kiely and Onken recused themselves from this item due to a possible conflict of interest and left the meeting, both being former PG&E employees and are still stockholders in the company.

Manager Long stated that PG&E had contacted the District about acquiring an easement for a gas pressure regulator to serve the Southside area.

After discussion it was moved by Director Kuehner and seconded by Director Fairbanks not to sign the agreement as the Board disagrees with the wording of the agreement as structured. The motion passed with the following vote:

Ayes: Directors Dennis, Fairbanks and Kuehner.

Noes: None  
Abstentions: None  
Absent: Directors Kiely and Onken

At 2:39 P.M. Directors Kiely and Onken returned to the meeting.

#### **SC-OR COMMISSIONER'S REPORT**

Directors Dennis and Kiely noted the draft minutes were included in the Board packet. Director Kiely state that Director Dennis and he had been appointed to the committee to review the excess flow formulas and agreements.

Manager Long noted a memo was included in the packet from SC-OR Manager, Scott Koch regarding the development of a sewer service charge rate increase plan.

#### **BCSDA REPRESENTATIVES' AND LAFCo REPORT**

Manager Long directed the Board's attention to the enclosed LAFCo agenda and supporting documents included in the Board Packet.

#### **BOARD MEMBER'S, MANAGER AND STAFF COMMENTS**

Director Onken inquired about the recent rains and the District's peak flow at SC-OR. Manager Long stated the District's peak flow for the recent rain event was 3.2mg/d.

#### **ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned 3:15 P. M.

Respectfully submitted,

Cindy Quigley,  
Clerk of the Board