

**AKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
SEPTEMBER 14, 2021**

**CALL TO ORDER**

President Sharman called the meeting to order at 1:59 P.M. Directors present were Fairbanks, Marciniak, Mastelotto and Salvucci. General Manager (GM) McCutcheon, Field Operations Foreman Victorino, Clerk of the Board Hamblin and District Engineer Knibb represented the District. Guest Dania Jimmerson attended via Zoom.

**SALUTE TO THE FLAG**

Director Fairbanks led the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Sharman asked the Board to observe a moment of silence.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of August 10, 2021, and the minutes of the Special Board Meetings of August 5, 2021 and August 27, 2021, the Financial Reports and the Claims List for month ending August 31, 2021. After discussion, it was moved by Director Marciniak and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**PRESENTATION BY DANIA JIMMERSON OF THE STATE WATER BOARD REGARDING PALERMO WASTEWATER**

Dania Jimmerson delivered a Power Point presentation regarding the potential funding, what the funding would cover and the application process to provide sewerage services to Palermo. Following the presentation, she answered questions from the Board. Engineer Knibb gave the Board an overview of the need for sewerage services in the Palermo area and what has been done previously.

No action taken.

**APPROVAL OF RESOLUTION NO. 05-2021 KYLE ROBERSON APN 079-090-030  
ACCEPTANCE OF SEWAGE FACILITIES**

GM McCutcheon updated the Board regarding the sewerage system on APN 079-090-030. After discussion it was moved by Director Salvucci and seconded by Director Fairbanks to adopt Resolution No. 05-2021 Kyle Roberson APN 079-090-030 Acceptance of Sewerage Facilities. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**REVIEW AND AUTHORIZE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING  
(MOU) FOR THE LEAP AND REAP GRANTS**

GM McCutcheon requested that the Board authorize him to execute the MOU for the LEAP and REAP Grants. After discussion it was moved by Director Sharman and seconded by Director Mastelotto to authorize GM McCutcheon to execute the MOU for the LEAP and REAP Grant funding. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**APPROVAL OF THE 2021 SEWER SYSTEM MASTER PLAN**

GM McCutcheon presented the 2021 Sewer System Master Plan as prepared by Sauers Engineering and requested the Board to approve the plan. After discussion it was moved by Director Sharman and seconded by Director Mastelotto to approve the 2021 Sewer System Master Plan. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

**APPROVAL OF THE 2021 SEWER SYSTEM MANAGEMENT PLAN**

GM McCutcheon presented the 2021 Sewer System Management Plan as prepared by Sauers Engineering and requested the Board to approve the plan. After discussion it was moved by Director Sharman and seconded by Director Marciniak to approve the 2021 Sewer System Management Plan. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

**REQUEST TO AMEND THE CAPITAL EXPENDITURES BUDGET DUE TO INCREASED COST FOR A NEW SERVICE TRUCK**

GM McCutcheon requested that the Board approve an amendment to the capital expenditure budget due to the increase in cost for a new service truck. After discussion it was moved by Director Mastelotto and seconded by Director Salvucci to increase the line item budget for a new service truck from \$50,000.00 to \$55,000.00. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

**REQUEST TO AMEND THE CAPITAL EXPENDITURES BUDGET DUE TO INCREASED COST FOR A PUMP OVERHAUL AT HANGING TREE LIFT STATION**

GM McCutcheon requested that the Board approve an amendment to the capital expenditure budget due to the increase in cost for a pump overhaul at the Hanging Tree Lift Station. After discussion it was moved by Director Salvucci and seconded by Director Sharman to increase the line item budget for a pump over haul at the Hanging Tree Lift Station from \$6,055.00 to \$20,000.00. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman

**CLOSED SESSION – GOVERNMENT CODE §54957 and §54957.6**

President Sharman moved the meeting into closed session at 3:20 P.M.

President Sharman returned the meeting to open session at 3:37 P.M., stating that Direction was given to the District Labor Negotiator.

**SC-OR COMMISSIONERS' REPORT**

No report given.

**BCSDA REPRESENTATIVES AND LAFCo REPORT**

No report given.

**FIELD OPERATIONS REPORT**

Field Operations Foreman Vince Victorino presented the Field Operations Report.

**PERSONNEL COMMITTEE MEETING REPORT**

No report given.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 3:52 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board