

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTOR REGULAR MEETING
DECEMBER 13, 2016**

SALUTE TO THE FLAG

President Kuehner opened the meeting with the salute to the flag.

MOMENT OF SILENCE

President Kuehner asked the Board to observe a moment of silence, with thoughts of the victims of the Oakland, Ghost Ship Warehouse fire.

CALL TO ORDER

President Kuehner called the meeting to order at 2:00 P.M. Directors present were Dennis, Fairbanks, Kiely and Onken. Representing the District were Manager Long, Field Supervisor Dan Sanders, District Engineer Keith Knibb, and Clerk Cindy Quigley. Also present in the audience, Clay Singleton of SingletonAuman PC.

OATH OF OFFICE

Notary Public Cynthia Quigley completed the Appointment in Lieu of Election and administered the Oath of Office to Directors T.C. Dennis and Dee G. Fairbanks.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of November 8, 2016 the Financial Report and Warrant List for month ending November 30, 2016. After discussion, it was moved by Director Kiely and seconded by Director Fairbanks that the items on the consent agenda be approved as presented. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kiely, Kuehner and Onken.

PRESENTATION OF THE 2015-16 INDEPENDENT AUDIT REPORT

Clay Singleton of SingletonAuman PC presented the Board with a summary of the 2015/2016 Financial Statement and Independent Audit Report, this being the first year of a three year contract between the District and SingletonAuman PC. He noted that he and his staff enjoyed working with District staff during the audit process, and that overall it was a favorable audit.

After discussion, it was moved by Director Onken and seconded by Director Kiely to approve the 2015/16 Independent Audit Report as prepared and presented by SingletonAuman PC. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely and Onken.

Clay Singleton of SingletonAuman PC left the meeting at 2:25 P.M.

ANNUAL BOARD REORGANIZATION

President Kuehner opened the meeting to nominations for 2017 Board Officers. Director Dennis nominated Vice-President Kiely for the office of President. Director Fairbanks moved to close the nominations. Director Dennis seconded the motion. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely and Onken.

Vice-President Kiely was elected to the office of President for 2017.

Vice-President Kiely nominated Director Fairbanks for the office of Vice-President. Director Onken moved to close the nominations. Director Dennis seconded the motion. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely and Onken.

Director Fairbanks was elected to the office of Vice-President for 2017.

2016 REGULAR BOARD MEETING SCHEDULE

General Manager Long presented the proposed 2017 Regular Board Meeting Schedule.

After discussion it was moved by Director Onken and seconded by Director Fairbanks to approve the 2017 Regular Board Meeting Schedule as presented. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely and Onken.

EMPLOYEE REQUEST FOR EMERGENCY SICK LEAVE BUY BACK

General Manager Long presented Darin Kahalekulu's request for emergency sick leave buy back of 40 hours, to the Board.

After discussion it was moved by Director Kiely and seconded by Director Onken to approve employee Darin Kahalekulu's request for emergency sick leave buy back of 40 hours. The motion passed with the following vote,

Ayes: Directors Dennis, Fairbanks, Kuehner, Kiely and Onken.

SC-OR COMMISSIONER'S REPORT

Directors Dennis updated the Board on SC-OR's current business.

BCSDA REPRESENTATIVES' AND LAFCo REPORT

Manager Long noted there was no report for BCSDA and that the LAFCo regular December meeting had been cancelled.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

Field Operations Supervisor Sanders noted field staff had been sealing manholes for the winter.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned 3:53 P. M.

Respectfully submitted,

Cindy Quigley,
Clerk of the Board