



# AGENDA

1960 Elgin Street  
Oroville, CA 95966  
530-533-2000  
[www.loapud.com](http://www.loapud.com)

Board of Directors  
Regular Meeting  
November 12, 2024  
2:00PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

California Government Code section 54954.2(a)(1) requires the agenda include "information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. An example of agenda language that would satisfy this requirement is: "Any persons requiring a disability-related modification or accommodation to participate in the public meeting can contact the District Secretary at 530-533-2000 at least 48 hours in advance of the meeting."

We invite you to join today's scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128  
Meeting ID: 872 2308 8198  
Passcode: 670705

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other's mute status, we will simply need to be patient as we wait in between comments and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged and appreciate your help in making that happen.

## 1. **CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment

## **2 CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

- 2.1 Regular Board Meeting Minutes of October 8, 2024.
- 2.2 Financial Reports for Month Ending October 31, 2024
- 2.3 Claims Report for Month Ending October 31, 2024

## **3. ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

### **4. ADOPT RESOLUTION NO. 07-2024 APPLICATION FOR ANNEXATION OF LANDS OF SANNA HYVARINEN APN 068-346-020**

The Board will review and consider adopting Resolution No. 07-2024 Application for Annexation of Lands of Sanna Hyvarinen APN 068-346-020.

*Discussion with possible action*

### **5. REVIEW BOARD POLICY 3040 & 7040 EASEMENT ABANDONMENT AND 3042 & 7042 EASEMENT ACCEPTANCE TO REVISE AND CONSOLIDATE**

The Board will review the above policies to revise and consolidate into the appropriate Board Policies for Easement Acceptance and Easement Abandonment.

*Discussion with possible action*

### **6. REVIEW ITEMS ON THE SURPLUS EQUIPMENT LIST FOR DISPOSAL**

The Board will review the list of surplus equipment and determine items that need to be disposed of as per Board Policy 3055.

*Discussion with possible action*

### **7. CLOSED SESSION - PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

CALIFORNIA GOVERNMENT CODE SECTION §54957 – GENERAL MANAGER

## **REPORTS AND CONSULTATIONS**

8. **SC-OR COMMISSIONER'S REPORT**
  
9. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**
  - FIELD OPERATIONS ACTIVITY REPORT
  - MANAGER'S REPORT
  - ENGINEER'S REPORT
  
10. **FUTURE AGENDA ITEMS**
  
11. **ADJOURNMENT**



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** November 12, 2024

**RE:** Item #1 – CALL TO ORDER

1.1 Roll call

1.2 Flag Salute

1.3 Moment of Silence

1.4 Public Comment



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** November 12, 2024  
**RE:** Item #2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the October 8, 2024 Regular Board meeting are included for the Board's review and approval.

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through October 31, 2024, is attached for the Board's review and approval.

Item No. 2.3 **Payment of Claims** - The October 31, 2024, Claims report is attached for the Board's review and approval.

Attachments for each item included.

*Recommended Action:*

A motion to approve the minutes from the Regular Board meeting of October 8, 2024, and approve the Financial Reports and Payment of Claims from October 31, 2024 as presented.

Roll call vote.

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
OCTOBER 8, 2024 2:00 P.M.**

**CALL TO ORDER**

President Marciniak called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Mastelotto, and Sharman. Director Salvucci attended via Zoom . General Manager (GM) Goyer, Engineer Knibb, Field Operations Supervisor (FOS) Victorino and Board Clerk (BC) Hamblin represented the District in person.

**SALUTE TO THE FLAG**

Director Mastelotto led the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Marciniak requested a moment of silence for the victims of hurricanes Helene and Milton.

**PUBLIC COMMENT**

No Public Comment.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Meeting of September 10, 2024 (as corrected), the Financial Reports and the Claims List for month ending September 30, 2024. After discussion, it was moved by Director Mastelotto and seconded by Director Fairbanks that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Sharman and Salvucci.

**SC-OR REPORTS**

Director Mastelotto reported that general year end items were discussed at the SC-OR meeting.

**BOARD MEMBERS', MANAGER, AND STAFF REPORTS**

**FOS Victorino presented the Field Operations Report**

- Reported that we had no SSO's for September 2024.
- Reported that the Annual Verification Questionnaire for the Hazardous Waste Mgmt. Program was submitted to the Dept. of Toxic Substances Control.
- Updated the Board on the removal of 300' of clay pipe on the D-Line project.
- Reported that 1200' of gravity line and storage tanks are in place for the Ophir/Lincoln Regional Lift Station project.

## **GM Goyer presented the Manager's Report**

- Reported the status of the Golden Vally Bank move.
- Reported on the training for the Asset Management software from BMS.
- Updated the Board on the status of the River Ranch Project.
- Reported that PG & E will be removing services from 3520 Spencer Ave. and work has begun to clean up the property.
- Reported that new plans have been submitted to UPRR on the Lincoln Family Apartments and A-Line project.
- Reported that talks are ongoing with Mooretown Rancheria regarding the proposed expansion.
- Reported that we received payment on the REAP grant and the LEAP payment is pending.
- Provided paint samples for the building at 3515 Myers Street and updated the Board on the installation of the fence.

## **Engineer Knibb comments**

- Engineer Knibb reported on the status of the lift station and redesign at River Ranch.

## **Board Member comments**

- Board members reviewed the color samples for the building at 3515 Myers. Two color choices were selected, and direction was given to Mgr. Goyer to paint sample colors on the building to be reviewed. It was decided to wait on the color of the fence slats until the color choice for the building has been made.

## **ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 2:32 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Cash Report  
For the Accounting Period: 10/24

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General	152,952.20	2,125,781.81	157.30	6,470.41	2,149,766.22	122,654.68
10021 Five Star USDA	29,581.20	0.00	0.00	0.00	0.00	29,581.20
10031 Five Star Money Market	1,306,168.02	0.00	0.00	1,306,168.02	0.00	0.00
10100 GVB GENERAL CHECKING	0.00	26,357.82	2,365.58	0.00	-224,487.24	253,210.64
10105 GVB - MONEY MARKET ACCOUNT	0.00	0.00	0.00	0.00	-1,306,168.02	1,306,168.02
10110 GVB - USDA ACCOUNT	0.00	0.00	0.00	29,581.20	-29,581.20	0.00
10200 California CLASS	4,835,557.74	20,494.52	0.00	0.00	0.00	4,856,052.26
10400 LAIF 10401 Series A Bond	93,014.63	18,982.33	0.00	0.00	0.00	111,996.96
10401 LAIF ACCOUNT SERIES A BOND	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
<b>Total Fund</b>	<b>6,524,821.79</b>	<b>2,191,616.48</b>	<b>2,522.88</b>	<b>1,342,219.63</b>	<b>589,529.76</b>	<b>6,787,211.76</b>
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General	83,606.39	0.00	0.00	0.00	528.43	83,077.96
57 LEAP GRANT						
10001 Five Star Bank - General	-66,157.32	0.00	0.00	0.00	0.00	-66,157.32
58 REAP GRANT						
10001 Five Star Bank - General	-343.04	0.00	0.00	0.00	0.00	-343.04
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General	-19,150.00	0.00	0.00	0.00	0.00	-19,150.00
71 Payroll Clearing						
10001 Five Star Bank - General	8,487.97	0.00	71,637.82	66,794.10	0.00	13,331.69
73 Claims Clearing						
10001 Five Star Bank - General	179,868.51	0.00	2,087,830.49	5,921.31	0.00	2,261,777.69
<b>Totals</b>	<b>6,711,134.30</b>	<b>2,191,616.48</b>	<b>2,161,991.19</b>	<b>1,414,935.04</b>	<b>590,058.19</b>	<b>9,059,748.74</b>

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.



53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge	-63.33	466,632.01	1,903,642.00	-1,437,009.99	25
41150	Pumping Charge		33,582.12	135,200.00	-101,617.88	25
41200	Kelly Ridge Pumping Chg (Taxes)		3,370.95	45,000.00	-41,629.05	7
41300	Connection Fee	200.00	600.00		600.00	
41350	Other Services		1,549.50		1,549.50	
						24
	Total Revenue	136.67	505,734.58	2,083,842.00	-1,578,107.42	24
Expenses						
51000	Administration					
60100	Salaries & Wages	23,159.20	91,203.13	294,515.00	203,311.87	31
60200	Sick Time Buy Back			2,000.00	2,000.00	
62100	Health Insurance	7,892.63	35,500.25	62,508.00	27,007.75	57
62150	HSA PAYABLE	624.99	2,499.96	7,500.00	5,000.04	33
62200	Dental Insurance	334.96	1,339.84	4,961.00	3,621.16	27
62250	Life Insurance	48.36	193.44	550.00	356.56	35
62300	Vision Insurance	1,000.00	1,400.00	3,000.00	1,600.00	47
62400	Deferred Comp 457	451.66	1,777.95	5,891.00	4,113.05	30
62450	CALPERS Contribution	2,876.38	51,058.83	156,360.00	105,301.17	33
62500	Workers Comp Ins.			3,000.00	3,000.00	
62550	Payroll Taxes/Ins.	1,718.12	7,332.97	22,890.00	15,557.03	32
	<b>Total Account</b>	<b>38,106.30</b>	<b>192,306.37</b>	<b>563,175.00</b>	<b>370,868.63</b>	<b>34</b>
51100	Director					
60100	Salaries & Wages	2,000.00	8,000.00	24,000.00	16,000.00	33
62300	Vision Insurance			5,000.00	5,000.00	
62550	Payroll Taxes/Ins.	185.00	740.00	2,220.00	1,480.00	33
	<b>Total Account</b>	<b>2,185.00</b>	<b>8,740.00</b>	<b>31,220.00</b>	<b>22,480.00</b>	<b>28</b>
57000	General Operating					
64100	Engineering Services	17,407.50	35,335.84	49,500.00	14,164.16	71
64150	Legal Services	972.00	1,944.00	24,000.00	22,056.00	8
64152	SURVEYING SERVICES			5,000.00	5,000.00	
64200	Accounting/Audit Services	7,475.00	22,675.00	29,260.00	6,585.00	77
64250	Insurance			57,415.00	57,415.00	
64300	Software Licenses, Annual Fees and Tech	5,161.25	14,675.50	49,750.00	35,074.50	29
65100	Office Utilities	1,434.08	6,598.29	15,730.00	9,131.71	42
65150	Shop/Yard Utilities	726.54	3,544.71	8,495.00	4,950.29	42
65175	PUMP STATION UTILITIES			2,500.00	2,500.00	
66100	Office Supplies & Expenses	32.41	1,678.79	7,500.00	5,821.21	22
66102	BILLING AND PAYMENT PROCESSING	191.80	10,254.51	38,005.00	27,750.49	27
66150	Office Equipment	334.33	458.53	20,000.00	19,541.47	2

53 Sewer

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
66200	Building & Yard Repairs / Maintenance	186.55	734.19	6,000.00	5,265.81	12
66250	Small Tools & Consumables		158.30	2,500.00	2,341.70	6
66300	Safety Supplies		64.92		-64.92	
66350	Outside services	575.57	3,904.57	31,000.00	27,095.43	13
67100	Education & Training	-23.30	888.07	5,000.00	4,111.93	18
67150	Membership/Subscriptions	8,820.66	12,338.25	12,500.00	161.75	99
67200	Permits & Licenses	45.00	45.00	8,500.00	8,455.00	1
67250	Travel, Meals & Entertainment	96.53	403.32	4,500.00	4,096.68	9
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees			12,000.00	12,000.00	
67400	Safety Training			1,000.00	1,000.00	
67550	LAFCo Operating Fees		2,500.82	2,900.00	399.18	86
69155	Propane			200.00	200.00	
	<b>Total Account</b>	<b>43,435.92</b>	<b>118,202.61</b>	<b>398,255.00</b>	<b>280,052.39</b>	<b>30</b>
58000	Field					
60100	Salaries & Wages	25,351.13	102,739.66	398,500.00	295,760.34	26
60200	Sick Time Buy Back			1,500.00	1,500.00	
61150	Standby Wages	508.43	1,931.96	6,500.00	4,568.04	30
61200	Reoccurring Overtime Wages	1,594.94	5,130.09	25,000.00	19,869.91	21
61250	Call-Out OT - Not VV		937.43	5,000.00	4,062.57	19
61350	Villa Verona Reg Time		152.73		-152.73	
61351	Villa Verona Overtime	21.27	390.35	2,500.00	2,109.65	16
62100	Health Insurance	6,503.90	32,039.03	50,409.00	18,369.97	64
62150	HSA PAYABLE	833.32	3,333.28	7,500.00	4,166.72	44
62200	Dental Insurance	310.04	1,244.45	5,329.00	4,084.55	23
62250	Life Insurance	79.24	318.52	700.00	381.48	46
62300	Vision Insurance			5,000.00	5,000.00	
62400	Deferred Comp 457	541.83	2,255.31	8,500.00	6,244.69	27
62450	CALPERS Contribution	2,528.93	30,323.91	104,500.00	74,176.09	29
62500	Workers Comp Ins.			24,801.00	24,801.00	
62550	Payroll Taxes/Ins.	2,063.27	8,593.47	31,200.00	22,606.53	28
63500	Boots and Uniforms	325.24	913.41	5,000.00	4,086.59	18
63502	Boots& Uniforms-Broderson			550.00	550.00	
63506	Boots & Uniforms - VICTORINO			550.00	550.00	
63510	boots & Uniforms - WATSEN			550.00	550.00	
63511	Boots & Uniforms - Eads			550.00	550.00	
63512	Boots & Uniforms - FRANKLIN	248.76	454.38	550.00	95.62	83
64300	Software Licenses, Annual Fees and Tech		4,740.00	14,000.00	9,260.00	34
65175	PUMP STATION UTILITIES	2,823.94	22,265.00	78,625.00	56,360.00	28
66100	Office Supplies & Expenses	54.10	54.10		-54.10	
66200	Building & Yard Repairs / Maintenance	-255.44	391.80		-391.80	
66250	Small Tools & Consumables		157.44	5,000.00	4,842.56	3
66300	Safety Supplies		34.60	10,000.00	9,965.40	
66350	Outside services		525.00	7,500.00	6,975.00	7
67100	Education & Training			1,500.00	1,500.00	
67150	Membership/Subscriptions			7,500.00	7,500.00	
67200	Permits & Licenses		1,000.00		-1,000.00	

53 Sewer

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
67400	Safety Training			15,000.00	15,000.00	
68100	Routine Operations & Maintenance - Sewer	178.52	11,197.43	15,000.00	3,802.57	75
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS		7,501.79	92,000.00	84,498.21	8
68150	I & I Operations & Maintenance			10,000.00	10,000.00	
68650	VV Operations & Maintenance		194.83	25,000.00	24,805.17	1
69100	Diesel Fuel		8,179.06	10,250.00	2,070.94	80
69150	Gasoline	345.01	7,743.61	18,000.00	10,256.39	43
69155	Propane			200.00	200.00	
69250	Heavy Equipment Repairs & Maintenance		952.10	7,500.00	6,547.90	13
69300	Auto Repairs & Maintenance	117.00	1,944.16	20,000.00	18,055.84	10
	<b>Total Account</b>	<b>44,173.43</b>	<b>257,638.90</b>	<b>1,021,764.00</b>	<b>764,125.10</b>	<b>25</b>
	 Total Expenses	 127,900.65	 576,887.88	 2,014,414.00	 1,437,526.12	 29
	 Net Income from Operations	 -127,763.98	 -71,153.30			
	 Other Revenue					
47100	Capacity Charge	4,777.00	14,331.00		14,331.00	
47150	Sewer Service Late Fees	-54.76	30,617.46		30,617.46	
47200	Interest	39,476.85	129,411.00		129,411.00	
47250	RD Surcharge	-44.10	90,757.80	370,440.00	-279,682.20	25
47310	Tax Asses Admin Fee		6,020.00	6,020.00		100
47350	Current Sec Taxes		16,812.96	379,990.00	-363,177.04	4
47400	Current Unsec Tax	19,657.55	19,678.63	19,310.00	368.63	102
47420	PRIOR SECURED TAXES	245.31	245.31		245.31	
47450	Prior Unsec Tax	210.42	242.95	515.00	-272.05	47
47475	SUPPLEMENTAL APPORTIONMENT	531.12	531.12	23,287.00	-22,755.88	2
47500	Other Taxes		1,538.69	3,535.00	-1,996.31	44
47871	SC-OR Regional Facility Charge	6,638.00	6,638.00		6,638.00	
49000	Other Income	60.00	165.00		165.00	
	 Total Other Revenue	 71,497.39	 316,989.92	 803,097.00	 -486,107.08	 39

11/07/24  
14:24:04

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 10 / 24

Page: 4 of 6  
Report ID: LB170A

53 Sewer

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Other Expenses						
81000	Capital Outlay					
81110	Equipment Purchase		117,548.19	252,000.00	134,451.81	47
81120	Capitalized Expenditure - Other	75.00	75.00	251,000.00	250,925.00	
81200	District Projects-CIP		7,379.24	597,780.00	590,400.76	1
	<b>Total Account</b>	<b>75.00</b>	<b>125,002.43</b>	<b>1,100,780.00</b>	<b>975,777.57</b>	<b>11</b>
85000	Debt Service					
85200	Loan Principal			71,000.00	71,000.00	
85250	Loan Interest Expense		47,281.25	94,562.00	47,280.75	50
	<b>Total Account</b>		<b>47,281.25</b>	<b>165,562.00</b>	<b>118,280.75</b>	<b>29</b>
87000	Other Expense					
74400	Depreciation			556,000.00	556,000.00	
	<b>Total Account</b>			<b>556,000.00</b>	<b>556,000.00</b>	
	Total Other Expenses	75.00	172,283.68	1,822,342.00	1,650,058.32	9
	Net Income	-56,341.59	73,552.94			

11/07/24  
14:24:04

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 10 / 24

Page: 5 of 6  
Report ID: LB170A

55 RIVER RANCH OROVILLE LLC

Account Object	Description	----- Current Year -----			
		Current Month	Current YTD	Budget	Variance
Expenses					
59000	RIVER RANCH OROVILLE LLC				
60100	Salaries & Wages	386.33	818.11		-818.11
62100	Health Insurance	39.93	81.93		-81.93
62200	Dental Insurance	2.20	4.51		-4.51
62250	Life Insurance	0.80	1.64		-1.64
62400	Deferred Comp 457	7.72	16.35		-16.35
62450	CALPERS Contribution	61.89	131.06		-131.06
62550	Payroll Taxes/Ins.	29.56	62.59		-62.59
	<b>Total Account</b>	<b>528.43</b>	<b>1,116.19</b>		<b>-1,116.19</b>
	Total Expenses	528.43	1,116.19	0.00	-1,116.19
	Net Income from Operations	-528.43	-1,116.19		
	Net Income	-528.43	-1,116.19		

11/07/24  
14:24:04

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Income Statement  
For the Accounting Period: 10 / 24

Page: 6 of 6  
Report ID: LB170A

58 REAP GRANT

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
	Other Revenue					
48000	GRANT REVENUE		51,703.50		51,703.50	
	Total Other Revenue	0.00	51,703.50	0.00	51,703.50	
	Net Income	0.00	51,703.50			

Note: Formula for % columns = revenue\*100/total expense for Fund.

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99644	Clm E	59 HSA BANK	1458.31	10/24	10/31/24	
-99643	Clm E	133 UMPQUA BANK	30.36	10/24	10/18/24	
-99642	Clm E	133 UMPQUA BANK	42.34	10/24	10/18/24	
-99641	Clm E	133 UMPQUA BANK	109.28	10/24	10/18/24	
-99640	Clm E	133 UMPQUA BANK	119.24	10/24	10/18/24	
-99639	Clm E	106 RECOLOGY BUTTE COLUSA COUNTIES	143.07	10/24	10/11/24	
-99638	Clm E	172 STRATTI	1723.80	10/24	10/18/24	
-99637	Clm E	133 UMPQUA BANK	694.79	10/24	10/18/24	
-99636	Clm E	209 CINTAS CORP	55.00	10/24	10/18/24	
-99635	Clm E	60 HUMANA	902.36	10/24	10/18/24	
-99634	Clm E	190 CANON FINANCIAL SOLUTIONS	178.46	10/24	10/18/24	
-99633	Clm E	38 COMCAST	324.88	10/24	10/18/24	
-99632	Clm E	209 CINTAS CORP	55.00	10/24	10/25/24	
-99631	Clm V	Check not processed in this period	0	/ 0	/ /	
-99630	Clm V	Check not processed in this period	0	/ 0	/ /	
-99629	Clm E	115 SOUTH FEATHER WATER	24.42	10/24	10/25/24	
-99628	Clm E	115 SOUTH FEATHER WATER	16.26	10/24	10/25/24	
-99627	Clm E	115 SOUTH FEATHER WATER	43.74	10/24	10/25/24	
-99626	Clm E	172 STRATTI	1364.65	10/24	11/01/24	
-99625	Clm E	209 CINTAS CORP	44.33	10/24	11/01/24	
-99624	Clm E	93 PACIFIC GAS & ELECTRIC	3289.06	10/24	11/01/24	
-99623	Clm E	115 SOUTH FEATHER WATER	24.42	10/24	11/01/24	
-99622	Clm E	32 CA WATER SERVICE	89.65	10/24	11/01/24	
-99621	Clm E	139 VERIZON WIRELESS	403.53	10/24	11/01/24	
-99620	Clm E	194 GLOBAL OFFICE INC.	115.63	10/24	11/01/24	
-99619	Clm E	32 CA WATER SERVICE	80.68	10/24	11/01/24	
-99618	Clm E	38 COMCAST	299.39	10/24	11/08/24	
-99617	Clm E	209 CINTAS CORP	44.33	10/24	11/08/24	
-99616	Clm E	205 ANTHEM BLUE CROSS	7059.90	10/24	11/08/24	
-99615	Clm E	115 SOUTH FEATHER WATER	33.53	10/24	11/08/24	
-99614	Clm E	172 STRATTI	1748.80	10/24	11/08/24	
-88617*	Pay P	2 ROBERT L BRODERSON	2315.18	10/24	10/04/24	
-88616	Pay P	25 WYATT EADS	1542.37	10/24	10/04/24	
-88615	Pay P	26 JUSTIN FRANKLIN	1788.28	10/24	10/04/24	
-88614	Pay P	21 DAVID GOYER	2809.74	10/24	10/04/24	
-88613	Pay P	4 KELLY J HAMBLIN	2226.92	10/24	10/04/24	
-88612	Pay P	11 ANNELYN A RACKLEY	651.89	10/24	10/04/24	
-88611	Pay P	19 VINCENT M VICTORINO	2628.77	10/24	10/04/24	
-88610	Pay P	24 JASEN WATSON	1811.91	10/24	10/04/24	
-88609	Pay P	CALPERS 457 CAL 457	1209.99	10/24	10/04/24	
-88608	Pay P	PERS CLASS CAL PERS CLASSIC	2638.05	10/24	10/04/24	
-88607	Pay P	PEPRA CAL' PERS PEPRA	1997.38	10/24	10/04/24	
-88606	Pay P	SDI EDD	1112.43	10/24	10/04/24	
-88605	Pay P	FIT EFTPS	6046.95	10/24	10/04/24	
-88604	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3796.93	10/24	10/04/24	
-88603	Pay P	AD&D LOPUD	868.55	10/24	10/04/24	
-88602	Pay P	2 ROBERT L BRODERSON	1912.08	10/24	10/18/24	
-88601	Pay P	25 WYATT EADS	818.06	10/24	10/18/24	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Payroll

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-88600	Pay P	26 JUSTIN FRANKLIN	2327.15	10/24	10/18/24	
-88599	Pay P	21 DAVID GOYER	2809.74	10/24	10/18/24	
-88598	Pay P	4 KELLY J HAMBLIN	2226.92	10/24	10/18/24	
-88597	Pay P	16 ROBERT MARCINIAK	365.00	10/24	10/18/24	
-88596	Pay P	9 ANGELA D MASTELOTTO	365.00	10/24	10/18/24	
-88595	Pay P	11 ANNELYN A RACKLEY	586.69	10/24	10/18/24	
-88594	Pay P	17 RICHARD SALVUCCI	365.00	10/24	10/18/24	
-88593	Pay P	19 VINCENT M VICTORINO	2628.76	10/24	10/18/24	
-88592	Pay P	24 JASEN WATSON	1646.13	10/24	10/18/24	
-88591	Pay P	CALPERS 457 CAL 457	1174.74	10/24	10/18/24	
-88590	Pay P	PERS CLASS CAL PERS CLASSIC	2638.05	10/24	10/18/24	
-88589	Pay P	PEPRA CAL PERS PEPRA	1827.24	10/24	10/18/24	
-88588	Pay P	CA TRAIN (ETT) EDD	1052.05	10/24	10/18/24	
-88587	Pay P	FIT EFTPS	5940.67	10/24	10/18/24	
-88586	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3796.93	10/24	10/18/24	
-88585	Pay P	AD&D LOPUD	868.55	10/24	10/18/24	
24060*	Clm SC	211 GOLDEN VALLEY BANK	1306168.02	10/24	10/11/24	
24061	Clm SC	211 GOLDEN VALLEY BANK	29581.20	10/24	10/11/24	
24062	Clm SC	211 GOLDEN VALLEY BANK	250000.00	10/24	10/11/24	
24063	Clm SC	14 BETTER DEAL EXCHANGE	30.73	10/24	10/18/24	
24064	Clm SC	177 COSTCO	130.00	10/24	10/18/24	
24065	Clm SC	999998 KELLY J HAMBLIN	30.31	10/24	10/18/24	
24066	Clm SC	212 MODERN COLOR PAINTING	75.00	10/24	10/18/24	
24067	Clm C	210 ORO DAM AUTO CENTER	0	10/24	10/18/24	
24068	Clm SC	109 SAUERS ENGINEERING INC	17407.50	10/24	10/18/24	
24069	Clm SC	999998 DAVID GOYER	1000.00	10/24	10/18/24	
24070	Clm SC	34 CALIFORNIA SPECIAL DISTRICTS ASSO	8637.00	10/24	10/25/24	
24071	Clm SC	999998 JUSTIN FRANKLIN	248.76	10/24	10/25/24	
24072	Clm SC	78 MINASIAN LAW	972.00	10/24	10/25/24	
24073	Clm SC	11 ANSWERLINE COMMUNICATIONS	250.00	10/24	10/25/24	
24074	Clm SC	58 HOBBS PEST SOLUTIONS, INC	160.00	10/24	10/25/24	
24075	Clm C	210 ORO DAM AUTO CENTER	0	10/24	10/25/24	
24076	Clm SC	21 BUTTE COUNTY CLERK-RECORDER	45.00	10/24	10/30/24	
24077	Clm SC	110 SC-OR	453897.66	10/24	11/01/24	
24078	Clm SC	110 SC-OR	13276.00	10/24	11/01/24	
30001*	Clm SC	12 AT & T	211.93	10/24	11/01/24	
30002	Clm SC	16 BLACK MOUNTAIN SOFTWARE	75.00	10/24	11/01/24	
30003	Clm SC	58 HOBBS PEST SOLUTIONS, INC	80.00	10/24	11/01/24	
30004	Clm SC	113 SHARP'S LOCKSMITHING	95.00	10/24	11/01/24	
30005	Clm SC	114 SINGLETONAUMAN	7475.00	10/24	11/01/24	
30006	Clm SC	14 BETTER DEAL EXCHANGE	91.55	10/24	11/08/24	
30007	Clm SC	58 HOBBS PEST SOLUTIONS, INC	80.00	10/24	11/08/24	
30008	Clm SC	119 STREAMLINE	249.00	10/24	11/08/24	
30009	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	191.80	10/24	11/08/24	
88328*	Pay P	5 DARIN K KAHALEKULU	2043.73	10/24	10/04/24	
88329	Pay P	6 DEE G FAIRBANKS	365.00	10/24	10/18/24	
88330	Pay P	5 DARIN K KAHALEKULU	2043.73	10/24	10/18/24	
88331	Pay P	13 WILLIAM P SHARMAN	365.00	10/24	10/18/24	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



11/07/24  
14:24:21

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
Combined Check Register

Page: 3 of 3  
Report ID: W100X1

Payroll

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
88332	Pay P	AFLAC 125 AFLAC	26.26	10/24	10/18/24	
Grand Total # of Checks: 97			Total: 2182615.49	Total Claims	2110977.67	Total Payroll 71637.82

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** November 12, 2024

**RE:** Item #3 – Any Items Removed From Consent Agenda



## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** November 12, 2024

**RE:** Item #4 – Resolution No. 07-2024 – Application for Annexation of Lands of Sanna Hyvarinen APN 068-346-020

The Board will review and consider adopting Resolution No. 07-2024 – Application of Annexation of Lands of Sanna Hyvarinen APN 068-346-020.

Attachment Included.

*Recommended Action:*

A motion to approve Resolution No. 07-2024 – Application of Annexation of Lands of Sanna Hyvarinen APN 068-346-020.

**Resolution No: 07-2024**

**A Resolution of Application of the  
Lake Oroville Area Public Utility District  
Requesting the Local Agency Formation Commission to  
take proceedings for the annexation of Territory of the District  
Lands of Sanna Hyvarinen.  
AP # 068-346-020  
(±1.12 acres located at 4080 Hildale Ave.)**

**Resolved**, by the Board of Directors of Lake Oroville Area Public Utility District, that

**Whereas**, the Lake Oroville Area Public Utility District desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with §56000 of the California Government Code, for the annexation; and

**Whereas**, notice of intent to adopt this resolution of application has been given to each interested and subject agency; and

**Whereas**, the territory proposed to be annexed is inhabited, and a description of the boundaries of the territory is set forth in Exhibit 3 attached hereto and by this reference incorporated herein; and

**Whereas**, this proposed annexation is consistent with the sphere of influence of the Lake Oroville Area Public Utility District; and

**Whereas**, the project proposed to be facilitated by this change of organization is consistent with the county of Butte General Plan applicable to this property; and

**Whereas**, the reason for the proposed annexation is to provide sanitary sewer service and to comply as required by LAFCo Guidelines; and

**Whereas**, the proposed annexation has 100% landowner consent, the Lake Oroville Area Public Utility District requests that the LAFCo and Conducting Authority public hearings be waived; and

**Whereas**, the Board of Directors certifies that pursuant to Section 99(b) of the Tax and Revenue Code, the Master Property Tax Exchange Agreement that exists between the Lake Oroville Area Public Utility District and the County of Butte applies to this proposed annexation; and

**Whereas**, this Board finds that, in accordance with said Master Property Tax Exchange Agreement with Butte County, this change of organization will be revenue neutral to all affected agencies; and

**Whereas**, the Board of Directors notes that the annexation of this property is exempt from environmental review as the annexation of fully developed property or properties suitable for development with exempt uses; and

**Whereas**, the Board certifies that, pursuant to §56837 (c) of the Government Code: that the subject territory has fewer than twelve (12) residents, that all owners consent in writing to the annexation,

and that Lake Oroville Area Public Utility District, being the only affected agency gaining territory as a result of the annexation, hereby waives the final Conducting Authority hearing,

**Now, therefore be it resolved,** this Resolution of Application is hereby adopted and approved by the Board of Directors of Lake Oroville Area Public Utility District, and the Local Agency Formation Commission of Butte County is hereby requested to take proceedings for the annexation of territory as described in Exhibit 3, according to the terms and conditions stated above and in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

**Be it further resolved,** that in proposing the annexation of the aforesaid property to Lake Oroville Area Public Utility District, this Board of Directors has determined that pursuant to the California Environmental Quality Act, the proposal will not have a significant effect on the environment.

**Be it further resolved,** that the Local Agency Formation Commission be requested to make this change of organization subject to the Petition for Proceedings executed by the owners of the subject territory, attached hereto.

Passed and adopted by the Board of Directors of the Lake Oroville Area Public Utility District at its regular meeting on the 12<sup>th</sup> day of November by the following vote:

**AYES:**

**NOES:**

**ABSTENTIONS**

**ABSENT:**

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT**

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By Robert Marciniak, President

**ATTEST:**

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Kelly Hamblin, Board Clerk



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** November 12, 2024

**RE:** Item #5 – Review Board Policy 3040 & 7040 - Easement Abandonment and 3042 & 7042 - Easement Acceptance

The above Board Policies are duplicates and in different sections of our Board Policy book. The Board will review the above Board Policies and determine what policies to remove and which ones to keep.

Attachments Included:

Recommended Action:

A motion to keep Board Policy 7040 - Easement Abandonment and Board Policy 7042 - Easement Acceptance and remove Board Policy 3040 – Easement Abandonment and 3042 - Easement Acceptance effective November 12, 2024.

**BOARD POLICY**  
**Lake Oroville Area Public Utility District**

**TITLE: EASEMENT ABANDONMENT**

**NUMBER: 3040**

**ADOPTION DATE: April 11, 1984**

**AMENDED DATE: October 11, 2005**

- 3040.1** Abandonment by the District of interest in public utility easements, sanitary sewer easements and other easements; dedicated to the District for installation, maintenance, repair, etc., of facilities, shall require approval of the Board of Directors, with the exception of section 3040.3 of this policy.
- 3040.2** Commitments to abandon easements or assurances that easements will be abandoned may be provided by staff only after approval of the Board of Directors.
- 3040.3** Sewer easements, no longer necessary for the operation and maintenance of Villa Verona facilities may be released by the Clerk of the Board.
- 3040.4** Temporary sewer construction easements, no longer necessary for facility construction may be released by the Clerk of the Board.
- 3040.5** If it is determined that the District does not have any facilities within a public utility easement or any future needs for facilities within a public utility easement, the General Manager can attest to the local building department, that the District does not object to proposed construction encroaching into the public utility easement.

**BOARD POLICY**  
**Lake Oroville Area Public Utility District**

**TITLE: EASEMENT ABANDONMENT**

**NUMBER: 7040**

**ADOPTION DATE: April 11, 1984**

**AMENDED DATE: March 9, 2010**

**7040.1** Abandonment by the District of interest in public utility easements, sanitary sewer easements and other easements; dedicated to the District for installation, maintenance, repair, etc., of facilities, shall require approval of the Board of Directors, with the exception of section 7040.3 of this policy.

**7040.2** Commitments to abandon easements or assurances that easements will be abandoned may be provided by staff only after approval of the Board of Directors.

**7040.3** Sewer easements, no longer necessary for the operation and maintenance of Villa Verona facilities may be released by the Clerk of the Board.

**7040.4** Temporary sewer construction easements, no longer necessary for facility construction may be released by the Clerk of the Board.

**7040.5** If it is determined that the District does not have any facilities within a public utility easement or any future needs for facilities within a public utility easement, the General Manager can attest to the local building department, that the District does not object to proposed construction encroaching into the public utility easement.



**BOARD POLICY**  
**Lake Oroville Area Public Utility District**

**TITLE: EASEMENT ACCEPTANCE**  
**ADOPTION DATE: JUNE 14, 2005**

**NUMBER: 3042**  
**AMENDED DATE: AUGUST 8, 2006**

**3042.1** Acceptance by the District of any interest in public utility easements and other easements dedicated to the District for installation, maintenance, repair, etc., of facilities, shall require approval of the Board of Directors Or, per Resolution No. 15-02 (Exhibit "A").

**3042.2** Commitments to accept easements or assurances the easements will be accepted by the Clerk of the Board on behalf of the District after review and approval by the General Manager and/or Engineer.

**BOARD POLICY**  
**Lake Oroville Area Public Utility District**

**TITLE: EASEMENT ACCEPTANCE**  
**ADOPTION DATE: JUNE 14, 2005**

**NUMBER: 7042**  
**AMENDED DATE: MARCH 9, 2010**

**7042.1** Acceptance by the District of any interest in public utility easements and other easements dedicated to the District for installation, maintenance, repair, etc., of facilities, shall require approval of the Board of Directors Or, per Resolution No. 15-02 (Exhibit "A").

**7042.2** Commitments to accept easements or assurances the easements will be accepted by the Clerk of the Board on behalf of the District after review and approval by the General Manager and/or Engineer.



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** November 12, 2024

**RE:** Item #6 – Surplus Equipment for Disposal

The Board will review Policy 3055 – Disposal of Surplus Property and consider approving the items on the attached list of surplus equipment for disposal.

*Attachments included.*

Recommended Action:

A motion to approve disposing of the listed equipment as per Board Policy 3055 - Disposal of Surplus Property.





## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** November 12, 2024

**RE:** Item #7 – CLOSED SESSION AS PER CALIFORNIA GOVERNMENT  
CODE §54957 – GENERAL MANAGER



## Manager's Report

**To:** Board of Directors

**From:** David Goyer, General Manager

**Date:** November 12, 2024

**RE:** Item #8 – SC-OR Commissioner's Report

Please see attached October Agenda and most recent flow reports for SC-OR (if available).

## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** November 12, 2024

**RE:** Item #9 – Board Members', Manager, and Staff Comments

### 9.1 Field Operations Activity Report

The October 2024 Field Operations Activity Report is included (if available) for your review and discussion.

Information only, no action to be taken at this time.

Attachment Included

### 9.2 General Manger's Report

#### Updates on ongoing activities:

- Golden Valley Bank - Update
- Pallet shelter - Update
- Black Mountain Software Asset Management Module - On schedule.
- Regional Wastewater Lift Station. River Ranch Final Subdivision Map.
- 3520 Spencer Ave. Demo 90% complete.
- A-Line and Lincoln Family Homes. Awaiting comments from Union Pacific Railroad. Projected casing work up to 60 days for completion. Phase two.
- Reimbursement agreement for Mooretown Rancheria future upgrades and offsite improvements.
- JPA Meetings are continuing with good progress. Topics: Opening better lines of communications with land use agencies, Standardizing Construction Standards, Mutual aid with all JPA members, Future Growth of the Oroville Area short term and long-term planning.
- 3515 Myers St. building, exterior paint, iron fencing, gates and chain link.  
3520 Spencer Ave. chain link fencing

Information only, no action to be taken at this time.

# **FIELD OPERATIONS ACTIVITY REPORT**

## **OCTOBER 2024**

### **Meetings and Compliance**

- California State Water Resource Control Board: The District reported “ZERO” Sanitary Sewer Overflows for the month of October 2024.
- Daily/Weekly/Monthly compliance and safety inspections at all District facilities including equipment and vehicles.
- Special District Risk Management Authority: Various on-line safety topics.

### **General Updates**

- Hildale Line Extension: New 8” sanitary sewer gravity line installation completed, approximately 275’ LF. This line extension provides service to 4121 Hildale Avenue (APN# 068-342-014). Easement recording and dedication to the District not completed as of date.
- Ophir-Lincoln Regional Lift Station: Overflow storage tanks backfilled.
- River Ranch Subdivision: On-site gravity sewer being installed; Approximately 2600’ LF of 8” SDR35 sewer pipe, 12 manholes and the laterals for 56 lots including ADU’s as of date.
- 3520 Spencer Avenue: Demolition of the trailer home and out buildings completed. All rubbish/debris hauled either to the Neal Road Landfill or Recology. Recyclable materials hauled to Empire Steel.

### **New Permits and Connections, Estimates, Inquiries or Termination**

- 4080 Hildale Avenue: Installation of a new Simplex Liberty Grinder Pump System.

### **Lines Cleaned**

- 6390’ LF Cleaned with the Eco 900 Combo-Vac Truck.

### **CCTV Work**

- 2748’ LF of mainline inspected.

### **Maintenance, Repairs and Misc**

- General grounds maintenance at the District office and Field Operations Building.
- Lift Station Maintenance: All 9 Lift Station wet wells pumped of debris.
- Mooretown L/S: Pump #2 pulled due to low flow issues; bi-annual maintenance check completed. Both check valves inspected and cleared of debris.
- Bidwell Canyon L/S: Pumps #1 and #2 pulled for bi-annual maintenance checks. Both check valves inspected and cleared of debris.



### **Primary System Service Calls/OT Call Outs**

- Service Calls- 1: Lateral issues at 2127 B Street. Gave direction to have a plumber camera the line for assessment to either repair or replace the lateral.
- OT Call Outs- 4: (3) Kelly Ridge power outages resulting in power fails at the lift stations located in that area. (1) Mooretown L/S: Pump #2 failure to start due to overtemperature; Check valves plugged with debris.

### **Villa Verona Service Calls/OT Call Outs**

- Service Calls- 2: All tanks serviced and/or pumped.
- OT Call Outs- 1: Tank serviced.

### **Fuel Consumption**

- Gasoline: 230.8gals (Last Mo. 326.8gals)
- Diesel: 292.7gals (Last Mo. 170.6gals)

ADU = Additional Dwelling Unit

gals = gallons

LF = Linear Feet

Ft = Feet

L/S = Lift Station

I&I = Inflow & Infiltration

OT = Overtime

Prepared By:

Vince Victorino

Field Operations Supervisor



## **Manager's Report**

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** November 12, 2024

### **9.3 Engineer's Report**

*Information only, no action to be taken at this time.*



## Manager's Report

**To:** Board of Directors  
**From:** David Goyer, General Manager  
**Date:** November 12, 2024  
**RE:** Item #10 – Future Agenda Items

- Computer systems updates
- GIS data and system updates