

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
JULY 13, 2021**

**CALL TO ORDER**

President Sharman called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Marciniak, Mastelotto and Salvucci. District Engineer Knibb, General Manager (GM) McCutcheon, and Clerk of the Board Hamblin represented the District.

**SALUTE TO THE FLAG**

Director Salvucci led the meeting with the salute to the flag.

**MOMENT OF SILENCE**

President Sharman asked the Board to observe a moment of silence.

**CONSENT AGENDA**

The Board reviewed the minutes of the Regular Board Meeting of June 8, 2021, the Financial Reports and the Claims List for month ending June 30, 2021. After discussion, it was moved by Director Fairbanks and seconded by Director Marciniak that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**UPDATE ON THE DISTRICT'S RESPONSE TO THE COVID19 PANDEMIC**

GM McCutcheon updated the Board on the District's current status of the COVID19 pandemic. Director Mastelotto stated that she was in favor of leaving the office lobby closed due to a projected surge in positive cases of the COVID19 virus. After discussion it was concluded that the office lobby should remain closed until further notice.

**APPOINTMENT OF TWO DIRECTORS TO SERVE ON THE GENERAL MANAGER HIRING COMMITTEE**

GM McCutcheon requested that President Sharman appoint two Directors to serve on an Ad Hoc committee to lead the search for the position of General Manager. After discussion, President Sharman appointed Director Marciniak and Director Mastelotto along with GM McCutcheon to serve on the General Manager Hiring Committee.

**APPROVAL OF BOARD POLICY NO. 2130 – “PAY PERIODS”**

After discussion, it was moved by President Fairbanks and seconded by Director Marciniak to waive the requirement to review the requested amendment at a prior Board Meeting and approve the amended Board Policy No. 2130 – “Pay Periods” The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

**SC-OR COMMISSIONERS’ REPORT**

Director Mastelotto stated that she scheduled a tour of the SC-OR Facility for Thursday July 15, 2021 at 11:15 A.M. and invited any interested parties to attend.

**BCSDA REPRESENTATIVES AND LAFCo REPORT**

No report given.

**REVIEW OF THE QUARTERLY INVESTMENT SUMMARY AND CASH FLOW ANALYSIS**

GM McCutcheon presented the Quarterly Investment Summary and Cash Flow Analysis and updated the Board on the new accounting system. GM McCutcheon requested the Board’s input on determining what reports from our new accounting system the Board feels would be beneficial for the quarterly review.

**BOARD MEMBERS’, MANAGER AND STAFF COMMENTS**

The Personnel Committee stated that they met in June and have begun the review of the current Board Policy – Series 2000.

GM McCutcheon presented a note the District received from a customer regarding a “job well done” by our field crew.

**ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 2:40 P.M.

Respectfully submitted,

Kelly Hamblin,  
Clerk of the Board