

**LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
JUNE 8, 2021**

CALL TO ORDER

President Sharman called the meeting to order at 2:01 P.M. Directors present were Fairbanks, Marciniak, Mastelotto and Salvucci. District Engineer Knibb, General Manager (GM) McCutcheon, and Clerk of the Board Hamblin represented the District. Also present in the audience were Utility Worker 1 Shawn Peterson and Utility Worker 1 Josh Freeman.

SALUTE TO THE FLAG

Director Fairbanks led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Sharman asked the Board to observe a moment of silence.

CONSENT AGENDA

The Board reviewed the minutes of the Regular Board Meeting of May 11, 2021, the Financial Reports and the Claims List for month ending May 31, 2021. After discussion, it was moved by Director Fairbanks and seconded by Director Mastelotto that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

REVIEW OF THE RIVER RANCH PROJECT DOCUMENTS

GM McCutcheon and Engineer Knibb presented a review of the River Ranch Project and a detailed explanation of the three (3) documents presented in the Board Package. GM McCutcheon stated that the River Ranch Project would require approximately 140 EDU's and the proposed Regional Lift Station would have a capacity for approximately 1,400 EDU's.

NO ACTION TAKEN

DISTRICT CONTRIBUTION TO THE OPHIR LINCOLN LIFT STATION AND FORCE MAIN AND APPOINTMENT OF DISTRICT REAL PROPERTY NEGOTIATORS

GM McCutcheon updated the Board on the previous correspondence between the District and the River Ranch Development team. He stated that District Counsel advised that the Board should appoint "Real Property Negotiators". After discussion, it was moved by Director Sharman and seconded by Director Fairbanks to appoint GM McCutcheon and District Engineer Knibb as the "Real Property Negotiators" to represent the District with the River Ranch LLC regarding APN's 078-090-043 and 078-090-044 (Ophir Rd. and Lincoln Blvd., Oroville, CA). The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

Utility Worker 1 Petersen and Utility Worker 1 Freeman left the meeting at 2:21 P.M.

CLOSED SESSION – CONFERENCE WITH REAL PROPERTY NEGOTIATORS

President Sharman moved the meeting into closed session at 2:22 P.M.

President Sharman returned the meeting to open session at 3:09 P.M., stating that during the closed session direction was given to GM McCutcheon and Engineer Knibb to act on behalf of the District as Real Property Negotiators with regards to the District Contribution to the Ophir Lincoln Lift Station and Force Main.

REVIEW AND APPROVAL OF MATTHEWS, HUTTON AND WARREN ENGAGEMENT LETTER FOR PRE-AUDIT SERVICES

After discussion it was moved by Director Mastelotto and seconded by Director Marciniak to engage Matthews, Hutton and Warren for the pre-audit services for fiscal year ending 6/30/2021 per the attached engagement letter. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPOINTMENT OF REPLACEMENT PERSONNEL COMMITTEE MEMBER

GM McCutcheon requested that President Sharman appoint a new Director to replace past Director Hosley on the Personnel Committee. After discussion, President Sharman appointed Director Marciniak to the Personnel Committee for the 2021 calendar year.

APPOINTMENT OF REPLACEMENT LATERAL COMMITTEE MEMBER

GM McCutcheon requested that President Sharman appoint a new Director to replace past Director Kuehner on the Lateral Committee. After discussion, President Sharman appointed Director Salvucci to the Lateral Committee for the 2021 calendar year.

APPROVAL OF RESOLUTION NO. 04-2021 ADOPTING BUDGET FOR FISCAL YEAR 2021/22

After discussion, it was moved by Director Salvucci and seconded by Director Fairbanks to approve Resolution No. 04-2021 Adopting Budget for Fiscal Year 2021/22 as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPROVAL OF BOARD POLICY NO. 2151 – “EMPLOYEE COMPENSATION SCHEDULE”

After discussion, it was moved by President Sharman and seconded by Director Mastelotto to approve Board Policy No. 2151 “Employee Compensation Schedule” for the 2021-2022 budget year. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

APPOINTMENT OF SC-OR COMMISSIONERS FOR THE 2021/2022

After discussion President Sharman appointed Director Mastelotto to the non-voting SC-OR Commissioner and Director Fairbanks to the voting SC-OR Commissioner for the District for the 2021/2022 appointment.

BOARD CONSIDERATION OF A “REQUEST FOR VARIANCE” FOR VAUGHT PROPERTY APN 078-080-013

GM McCutcheon provided the Board with the details surrounding the Request for Variance for Daniel Vaught’s property APN 078-080-013. After discussion, it was moved by President Sharman and seconded by Director Marciniak to approve Daniel Vaught’s Request for Variance for APN 078-080-013 based on the existing conditions discussed. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci and Sharman.

SC-OR COMMISSIONERS’ REPORT

Director Mastelotto related that Director Fairbanks had reminded the SC-OR Board of Commissioners of the I & I that was occurring.

BCSDA REPRESENTATIVES AND LAFCo REPORT

No report given.

BOARD MEMBER'S, MANAGER AND STAFF COMMENTS

GM McCutcheon updated the Board on the plans for an upcoming Staff Appreciation and Safety Dinner.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 3:57 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board