



AGENDA

1960 Elgin Street
Oroville, CA 95966
530-533-2000
www.loapud.com

Board of Directors
Regular Meeting
April 9, 2024
2:00PM

Materials related to an item on the open meeting agenda that are provided to the Board of Directors, including those provided to the Board after distribution of the agenda packet, are available on the District website.

California Government Code section 54954.2(a)(1) requires the agenda include “information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. An example of agenda language that would satisfy this requirement is: “Any persons requiring a disability-related modification or accommodation to participate in the public meeting can contact the District Secretary at 530-533-2000 at least 48 hours in advance of the meeting.”

We invite you to join today’s scheduled meeting via Zoom by using your phone or computer to attend this meeting. Please call our District office at **(530)533-2000** for assistance in participating in the teleconference.

Dial in: 1-669-900-9128
Meeting ID: 880 5808 0009
Passcode: 927311

To ensure that our meetings are as orderly as possible, and to enable public participation at the proper times during the meeting, we are asking that everyone take a moment to ensure your line stays muted until public comment is invited. When it comes time for public comment, we will leave enough time for participants to unmute and speak to the entire group and our Board. Because attendees cannot see each other’s mute status, we will simply need to be patient as we wait in between comments and do our best not to speak over each other. Please state your name for the record before sharing comments. We are committed to keeping the public engaged and appreciate your help in making that happen.

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Flag Salute
- 1.3 Moment of Silence
- 1.4 Public Comment

2. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion unless an item is removed. Consent Agenda items will be read by title only. There will be no separate discussion of these items unless members of the Board or person in the audience request a specific item to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) is removed from the Consent Agenda, the item(s) will be considered immediately following action on the Consent Agenda.

2.1 Special Board Meeting Minutes of March 12, 2024

2.2 Financial Reports for Month Ending March 31, 2024

2.3 Claims Report for Month Ending March 31, 2024

3. **ITEMS REMOVED FROM THE CONSENT AGENDA (IF ANY)**

4. **CALIFORNIA COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM (CLASS)**

Presentation by Mr. Jerry Legg regarding California CLASS and potential investment opportunities.

5. **REQUEST TO PURCHASE EQUIPMENT**

GM Goyer will present the quotation from Tomahawk Power for 1 each 3.6 HP Honda Vibratory Rammer Jumping Jack Tamper with Honda GRX120 Engine and 1 each 6.5 HP Honda Vibratory Reversible Plate Compactor Tamper with GX200 Engine.

REPORTS AND CONSULTATIONS

6. **SC-OR COMMISSIONER'S REPORT**

7. **BOARD MEMBERS', MANAGER, AND STAFF COMMENTS**

- **FIELD OPERATIONS ACTIVITY REPORT**
- **MANAGER'S REPORT**

8. **FUTURE AGENDA ITEMS**

9. **ADJOURNMENT**



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 9, 2024

RE: Item No. 1 – Call To Order

1.1 Roll call

1.2 Flag Salute

1.3 Moment of Silence

1.4 Public Comment



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 9, 2024
RE: Item No. 2 – Consent Agenda

Item No. 2.1 **Board Meeting Minutes** - Minutes from the March 12, 2024 Regular Board meeting are included for the Board's review and approval.

Item No. 2.2 **Financial Reports** – Cash Report and Income Statement through March 31, 2024 is attached for the Board's review and approval.

Item No. 2.3 **Payment of Claims** - The March 31, 2024 Claims report is attached for the Board's review and approval.

Attachments for each item included.

Recommended Action:

A motion to approve the minutes from the Special Board meeting of March 12, 2024 and approve the Financial Reports and Payment of Claims from March 31, 2024 as presented.

Roll call vote.

**UNADOPTED
LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
MARCH 12, 2024**

CALL TO ORDER

President Marciniak called the meeting to order at 2:00 P.M. Directors present were Fairbanks, Mastelotto, Salvucci, and Sharman. General Manager (GM) Goyer, Engineer Knibb, Field Operations Supervisor (FOS) Victorino and Board Clerk (BC) Hamblin represented the District in person.

SALUTE TO THE FLAG

Director Fairbanks led the meeting with the salute to the flag.

MOMENT OF SILENCE

President Marciniak requested a moment of silence.

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

The Board reviewed the minutes of the Special Meeting of February 20, 2024, the financial Reports and the Claims List for month ending February 29, 2024. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci that the items on the consent agenda be approved as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

BARTLE WELLS ASSOCIATES 2024 DISTRICT RATE STUDY

Mr. Michael DeGroot presented the 2024 District Rate Study prepared by Bartle Wells Associates. After discussion, it was moved by Director Salvucci and seconded by Director Sharman to adopt the Bartle Wells Associates 2024 District Rate Study as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

SELECTION OF RATE INCREASE SCHEDULE

GM Goyer presented the proposed scenarios for the rate increase and proposed schedules for the Prop 218 implementation. The rate schedule will be incorporated into the Notice of Sewer Rate Increase that will be presented in the future for Board approval. After discussion, it was moved by Director Salvucci and seconded by Director Sharman to adopt and approve the proposed LOAPUD Rate Scenario #2 and Implementation Schedule #1 to incorporate into the Notice of Sewer Rate Increase. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

MISSION ESPERANZA PROJECT

GM Goyer presented a plan to work with the City of Oroville to assist in the planning and construction for the Mission Esperanza Project. The City and the District will work in cooperation to gain a new right of way for the existing infrastructure to improve serviceability to customers in the area. The City of Oroville and the District agree to pay 50% each of the cost to complete the project. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to approve the cooperative project with the City of Oroville and Mission Esperanza Project as presented. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

REQUEST TO AUTHORIZE HIRING AT AN ADVANCED STEP IN SALARY RANGE

GM Goyer requested authorization from the Board to hire a Utility Worker I or II and an Operator at an advanced step in salary range to obtain a qualified candidate. After discussion, it was moved by Director Mastelotto and seconded by Director Salvucci to approve the request to hire a Utility Worker I or II and an Operator at a step salary range necessary to obtain a qualified applicant. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

AMENDMENT TO SECTIONS 3, 5, & 6 OF THE DISTRICT'S RULES AND REGULATIONS.

GM Goyer presented a request to amend Sections 3, 5, & 6 of the District's Rules and Regulations regarding future acceptance of lower laterals. The amendment would eliminate any future acceptance of lower laterals into the District. After discussion, it was moved by Director Mastelotto and seconded by Director Marciniak to approve the amendment to Sections 3, 5, & 6 of the District's Rules and Regulations. The motion passed with the following roll call vote:

Ayes: Directors Fairbanks, Marciniak, Mastelotto, Salvucci, and Sharman.

SC-OR COMMISSIONERS' REPORT

Director Salvucci reported the influent pump station is fully functional but has only been run for testing. Full operation will begin after April 15th when Tesco is scheduled to validate installation for warranty purposes.

BOARD MEMBERS', MANAGER, AND STAFF REPORTS

FOS Victorino presented the Field Operations Report

- Reported that we had NO SSO's for February 2024.
- Reported on the effect the power outages had on the lift stations.
- Reported the afterhours emergency at Hanging Tree lift station.
- Reported that we had a faulty circuit board at the L1 lift station.
- Reported on the traffic accident that destroyed the fencing at the Mooretown lift station.

GM Goyer presented the Manager's Report

- 3515 Myers clean up and disposal of junk equipment and debris.
- Updated the Board on the status of River Ranch, Lincoln Family Apartment and A-Line projects.
- Reported the Sewer Main extension at 4071 Hildale was moving forward.

ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 3:33 P.M.

Respectfully submitted,

Kelly Hamblin,
Clerk of the Board

LAKE OROVILLE AREA PUBLIC UTILITY DISTRICT
Cash Report
For the Accounting Period: 3/24

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
53 Sewer						
10001 Five Star Bank - General	558,613.24	71,685.36	790.23	0.00	128,056.58	503,032.25
10021 Five Star USDA	22,847.44	0.00	0.00	0.00	0.00	22,847.44
10031 Five Star Money Market	2,759,032.19	0.00	0.00	0.00	0.00	2,759,032.19
10400 LAIF 10401 Series A Bond	2,834,050.82	0.00	0.00	0.00	0.00	2,834,050.82
10401 LAIF ACCOUNT SERIES A BOND	107,048.00	0.00	0.00	0.00	0.00	107,048.00
10500 Petty Cash	500.00	0.00	0.00	0.00	0.00	500.00
Total Fund	6,282,091.69	71,685.36	790.23		128,056.58	6,226,510.70
55 RIVER RANCH OROVILLE LLC						
10001 Five Star Bank - General	84,446.65	0.00	0.00	0.00	0.00	84,446.65
57 LEAP GRANT						
10001 Five Star Bank - General	-66,157.32	0.00	0.00	0.00	0.00	-66,157.32
58 REAP GRANT						
10001 Five Star Bank - General	-52,046.54	0.00	0.00	0.00	0.00	-52,046.54
62 PALERMO WASTEWATER CONSOLIDATION						
10001 Five Star Bank - General	-16,630.00	0.00	0.00	0.00	450.00	-17,080.00
71 Payroll Clearing						
10001 Five Star Bank - General	480.06	0.00	63,607.08	56,626.39	0.00	7,460.75
73 Claims Clearing						
10001 Five Star Bank - General	20,718.82	0.00	72,917.91	18,167.15	0.00	75,469.58
Totals	6,252,903.36	71,685.36	137,315.22	74,793.54	128,506.58	6,258,603.82

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
41100	Sewer Service Charge	436,351.71	1,307,310.80	1,727,271.00	-419,960.20	76
41150	Pumping Charge	31,983.69	95,657.63	128,000.00	-32,342.37	75
41200	Kelly Ridge Pumping Chg (Taxes)		28,304.10	45,000.00	-16,695.90	63
41300	Connection Fee	400.00	4,200.00		4,200.00	76
Total Revenue		468,735.40	1,435,472.53	1,900,271.00	-464,798.47	76
Expenses						
51000	Administration					
60100	Salaries & Wages	21,510.69	204,042.99	275,850.00	71,807.01	74
60200	Sick Time Buy Back			2,000.00	2,000.00	
62100	Health Insurance	5,537.14	52,602.83	59,150.00	6,547.17	89
62150	HSA PAYABLE		4,583.26	7,500.00	2,916.74	61
62200	Dental Insurance	341.22	3,241.59	4,400.00	1,158.41	74
62250	Life Insurance	40.74	387.03	508.00	120.97	76
62300	Vision Insurance			3,000.00	3,000.00	
62400	Deferred Comp 457	420.60	4,005.81	5,510.00	1,504.19	73
62450	CALPERS Contribution	2,688.65	103,587.84	141,468.00	37,880.16	73
62500	Workers Comp Ins.		1,145.88	2,900.00	1,754.12	40
62550	Payroll Taxes/Ins.	1,618.91	15,616.72	21,835.00	6,218.28	72
64152	SURVEYING SERVICES	-450.00				
66100	Office Supplies & Expenses	485.71				
	Total Account	32,193.66	389,213.95	524,121.00	134,907.05	74
51100	Director					
60100	Salaries & Wages	2,000.00	18,000.00	24,000.00	6,000.00	75
62300	Vision Insurance		472.06	5,000.00	4,527.94	9
62550	Payroll Taxes/Ins.	185.00	1,665.00	2,220.00	555.00	75
	Total Account	2,185.00	20,137.06	31,220.00	11,082.94	65
55100	LEAP GRANT					
64100	Engineering Services		330.00		-330.00	
	Total Account		330.00		-330.00	
55200	REAP GRANT					
64100	Engineering Services		330.00		-330.00	
	Total Account		330.00		-330.00	
57000	General Operating					
64100	Engineering Services	5,700.00	46,227.50	40,000.00	-6,227.50	116
64150	Legal Services	3,726.00	12,959.30	24,000.00	11,040.70	54
64152	SURVEYING SERVICES		1,466.00		-1,466.00	
64200	Accounting/Audit Services		21,950.00	26,600.00	4,650.00	83
64250	Insurance		13,839.30	56,000.00	42,160.70	

Combined Funds

Account Object	Description	----- Current Year -----				%
		Current Month	Current YTD	Budget	Variance	
64300	Software Licenses, Annual Fees and Tech Support	10,139.75	45,924.34	45,200.00	-724.34	102
65100	Office Utilities	1,662.75	12,999.73	16,080.00	3,080.27	81
65150	Shop/Yard Utilities	709.85	7,077.96	9,000.00	1,922.04	79
66100	Office Supplies & Expenses	403.12	4,430.36	7,500.00	3,069.64	59
66102	BILLING AND PAYMENT PROCESSING	118.00	25,673.30	34,550.00	8,876.70	74
66150	Office Equipment	178.46	5,104.22	20,000.00	14,895.78	26
66200	Building & Yard Repairs / Maintenance	3,092.35	3,336.75	10,000.00	6,663.25	33
66250	Small Tools & Consumables		1,104.57	5,000.00	3,895.43	22
66350	Outside services	8,879.00	26,500.48	31,000.00	4,499.52	85
67100	Education & Training		2,140.30	12,000.00	9,859.70	18
67150	Membership/Subscriptions	46.66	10,948.33	9,000.00	-1,948.33	122
67200	Permits & Licenses		6,433.87	14,150.00	7,716.13	45
67250	Travel, Meals & Entertainment	123.83	2,378.70	4,595.00	2,216.30	52
67300	Elections			5,000.00	5,000.00	
67350	Bank and collection fees		3,642.43	10,800.00	7,157.57	34
67400	Safety Training			1,000.00	1,000.00	
67550	LAFCo Operating Fees		2,620.09	2,900.00	279.91	90
69155	Propane			200.00	200.00	
	Total Account	34,779.77	256,757.53	384,575.00	127,817.47	67
58000	Field					
60100	Salaries & Wages	20,685.14	215,889.87	424,150.00	208,260.13	51
60200	Sick Time Buy Back			1,500.00	1,500.00	
61150	Standby Wages	485.53	4,533.78	6,500.00	1,966.22	70
61200	Reoccurring Overtime Wages	930.05	13,559.46	25,000.00	11,440.54	54
61250	Call-Out OT - Not VV	1,058.26	2,055.65	5,000.00	2,944.35	41
61351	Villa Verona Overtime	69.72	1,143.64	2,500.00	1,356.36	46
62100	Health Insurance	1,739.70	19,931.21	59,800.00	39,868.79	33
62150	HSA PAYABLE		6,458.23	7,500.00	1,041.77	86
62200	Dental Insurance	121.17	1,494.41	3,500.00	2,005.59	43
62250	Life Insurance	39.06	481.63	700.00	218.37	69
62300	Vision Insurance	770.00	770.00	5,000.00	4,230.00	15
62400	Deferred Comp 457	456.90	4,637.88	8,500.00	3,862.12	55
62450	CALPERS Contribution	1,933.03	60,691.38	86,910.00	26,218.62	70
62500	Workers Comp Ins.		6,101.16	23,535.00	17,433.84	26
62550	Payroll Taxes/Ins.	1,745.57	18,331.38	31,500.00	13,168.62	58
63500	Boots and Uniforms	603.34	742.58	5,050.00	4,307.42	15
63502	Boots& Uniforms-Broderson	300.00	549.60	550.00	0.40	100
63506	Boots & Uniforms - VICTORINO		456.75	550.00	93.25	83
63507	Boots & Uniforms - PETERSON			550.00	550.00	
63508	Boots & Uniforms - DAVIS		216.44	550.00	333.56	39
63509	Boots & Uniforms - MOENCH		308.51	550.00	241.49	56
63510	boots & Uniforms - WATSEN		357.23		-357.23	
64100	Engineering Services	-1,320.05				
64300	Software Licenses, Annual Fees and Tech Support	-2,045.00	2,000.00	11,500.00	9,500.00	17
65175	PUMP STATION UTILITIES	6,905.71	54,384.13	67,050.00	12,665.87	81
66200	Building & Yard Repairs / Maintenance		-148.41		148.41	
66250	Small Tools & Consumables	329.66	1,767.29	18,500.00	16,732.71	10
66300	Safety Supplies		2,499.68	10,000.00	7,500.32	25
66350	Outside services	95.00	5,348.00	5,000.00	-348.00	

Combined Funds

		----- Current Year -----				
Account Object	Description	Current Month	Current YTD	Budget	Variance	%
67100	Education & Training		110.77	7,500.00	7,389.23	1
67150	Membership/Subscriptions			7,500.00	7,500.00	
67250	Travel, Meals & Entertainment	55.74	214.39		-214.39	
67400	Safety Training		6,300.00	12,200.00	5,900.00	52
68100	Routine Operations & Maintenance - Sewer System	1,799.72	6,002.48	15,000.00	8,997.52	40
68125	REPAIRS AND MAINTENANCE ON PUMP STATIONS	1,325.75	8,898.51	133,500.00	124,601.49	7
68150	I & I Operations & Maintenance	138.15	138.15	10,000.00	9,861.85	1
68650	VV Operations & Maintenance		757.72	25,000.00	24,242.28	3
69100	Diesel Fuel	2,276.46	9,026.03	9,500.00	473.97	95
69150	Gasoline	3,052.04	11,408.79	18,000.00	6,591.21	63
69155	Propane		22.35	200.00	177.65	11
69250	Heavy Equipment Repairs & Maintenance	100.77	3,541.08	10,000.00	6,458.92	35
69300	Auto Repairs & Maintenance	566.38	6,958.52	10,000.00	3,041.48	70
	Total Account	44,217.80	477,940.27	1,069,845.00	591,904.73	45
59000	RIVER RANCH OROVILLE LLC					
64150	Legal Services		3,850.00		-3,850.00	
	Total Account		3,850.00		-3,850.00	
	Total Expenses	113,376.23	1,148,558.81	2,009,761.00	861,202.19	57
	Net Income from Operations	355,359.17	286,913.72			
	Other Revenue					
47000	Miscellaneous Revenue	277.20	2,314.70		2,314.70	
47100	Capacity Charge	9,554.00	110,094.00		110,094.00	
47150	Sewer Service Late Fees	-64.56	44,286.03		44,286.03	
47200	Interest		135,995.64		135,995.64	
47250	RD Surcharge	90,801.90	272,101.90	363,090.00	-90,988.10	75
47350	Current Sec Taxes		242,002.58	351,100.00	-109,097.42	69
47400	Current Unsec Tax		20,346.68	19,200.00	1,146.68	106
47450	Prior Unsec Tax		1,248.13	505.00	743.13	247
47475	SUPPLEMENTAL APPORTIONMENT		3,341.87	6,500.00	-3,158.13	51
47500	Other Taxes		1,693.67	3,000.00	-1,306.33	56
47821	Annexation Processing		612.00		612.00	
47871	SC-OR Regional Facility Charge	-26,552.00	56,356.62		56,356.62	
48000	GRANT REVENUE		44,079.50		44,079.50	
49000	Other Income		165.00		165.00	
	Total Other Revenue	74,016.54	934,638.32	743,395.00	191,243.32	126

Combined Funds

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Other Expenses						
81000	Capital Outlay					
66250	Small Tools & Consumables	-179.84				
66300	Safety Supplies	-907.33				
67500	Permits	-119.91				
81110	Equipment Purchase		79,292.11	360,000.00	280,707.89	22
81120	Capitalized Expenditure - Other		4,930.00		-4,930.00	
81200	District Projects-CIP	2,527.13	33,367.24	580,000.00	546,632.76	6
	Total Account	1,320.05	117,589.35	940,000.00	822,410.65	13
85000	Debt Service					
85200	Loan Principal			68,000.00	68,000.00	
85250	Loan Interest Expense		164,007.50	96,010.00	-67,997.50	171
	Total Account		164,007.50	164,010.00	2.50	100
87000	Other Expense					
74400	Depreciation			556,000.00	556,000.00	
	Total Account			556,000.00	556,000.00	
Total Other Expenses		1,320.05	281,596.85	1,660,010.00	1,378,413.15	17
	Net Income	428,055.66	939,955.19			

Claims

Check #	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99740	Clm E	30 CA PUBLIC EMPLOYERS' RETIREMENT S	13320.42	3/24	03/08/24	
-99739	Clm E	59 HSA BANK	1249.98	3/24	02/29/24	
-99738	Clm V	Check not processed in this period	0	/ 0	/ /	
-99737	Clm E	172 STRATTI	1950.00	3/24	03/15/24	
-99736	Clm E	172 STRATTI	1646.75	3/24	03/01/24	
-88855*	Pay P	2 ROBERT L BRODERSON	2234.15	3/24	03/08/24	
-88854	Pay P	21 DAVID GOYER	2684.31	3/24	03/08/24	
-88853	Pay P	4 KELLY J HAMBLIN	2025.57	3/24	03/08/24	
-88852	Pay P	11 ANNELYN A RACKLEY	560.00	3/24	03/08/24	
-88851	Pay P	19 VINCENT M VICTORINO	3083.69	3/24	03/08/24	
-88850	Pay P	24 JASEN WATSON	1942.49	3/24	03/08/24	
-88849	Pay P	CALPERS 457 CAL 457	1157.06	3/24	03/08/24	
-88848	Pay P	PERS CLASS CAL PERS CLASSIC	2466.35	3/24	03/08/24	
-88847	Pay P	PEPRA CAL PERS PEPRA	1493.77	3/24	03/08/24	
-88846	Pay P	CA TRAIN (ETT) EDD	1111.23	3/24	03/08/24	
-88845	Pay P	FIT EFTPS	5931.78	3/24	03/08/24	
-88844	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3700.55	3/24	03/08/24	
-88843	Pay P	AD&D LOPUD	655.68	3/24	03/08/24	
-88842	Pay P	2 ROBERT L BRODERSON	1964.87	3/24	03/22/24	
-88841	Pay P	21 DAVID GOYER	2684.31	3/24	03/22/24	
-88840	Pay P	4 KELLY J HAMBLIN	2014.21	3/24	03/22/24	
-88839	Pay P	16 ROBERT MARCINIAK	365.80	3/24	03/22/24	
-88838	Pay P	9 ANGELA D MASTELOTTO	365.80	3/24	03/22/24	
-88837	Pay P	11 ANNELYN A RACKLEY	536.66	3/24	03/22/24	
-88836	Pay P	17 RICHARD SALVUCCI	365.80	3/24	03/22/24	
-88835	Pay P	19 VINCENT M VICTORINO	2846.01	3/24	03/22/24	
-88834	Pay P	24 JASEN WATSON	1589.64	3/24	03/22/24	
-88833	Pay P	CALPERS 457 CAL 457	989.29	3/24	03/22/24	
-88832	Pay P	PERS CLASS CAL PERS CLASSIC	2466.35	3/24	03/22/24	
-88831	Pay P	PEPRA CAL PERS PEPRA	1148.89	3/24	03/22/24	
-88830	Pay P	CA TRAIN (ETT) EDD	851.02	3/24	03/22/24	
-88829	Pay P	FIT EFTPS	4938.70	3/24	03/22/24	
-88828	Pay P	HEALTH INS LAKE OROVILLE AREA PUD	3700.55	3/24	03/22/24	
-88827	Pay P	AD&D LOPUD	751.86	3/24	03/22/24	
23776*	Clm SC	12 AT & T	200.56	3/24	03/08/24	
23777	Clm SC	200 BARTLE WELLS ASSOCIATES	7220.00	3/24	03/08/24	
23778	Clm SC	202 BUTTE ROOFING COMPANY	3092.35	3/24	03/08/24	
23779	Clm SC	32 CA WATER SERVICE	76.49	3/24	03/08/24	
23780	Clm SC	46 DATATREE	99.00	3/24	03/08/24	
23781	Clm SC	48 DEL MAR EQUIPMENT	1157.23	3/24	03/08/24	
23782	Clm SC	79 MIRY'S CLEANING SERVICES	295.00	3/24	03/08/24	
23783	Clm SC	93 PACIFIC GAS & ELECTRIC	8676.45	3/24	03/08/24	
23784	Clm SC	115 SOUTH FEATHER WATER	33.11	3/24	03/08/24	
23785	Clm SC	119 STREAMLINE	249.00	3/24	03/08/24	
23786	Clm SC	139 VERIZON WIRELESS	733.28	3/24	03/08/24	
23787	Clm SC	201 ARAMARK	125.30	3/24	03/15/24	
23788	Clm SC	38 COMCAST	298.71	3/24	03/15/24	
23789	Clm SC	78 MINASIAN LAW	3726.00	3/24	03/15/24	

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

Claims

Check #	Check		Check Amount	Date		Notes			
	Type	Vendor/Employee/Payee Number/Name		Period	Issued				
23790	Clm SC	106 RECOLOGY BUTTE COLUSA COUNTIES	107.82	3/24	03/15/24				
23791	Clm SC	109 SAUERS ENGINEERING INC	5700.00	3/24	03/15/24				
23792	Clm SC	166 VALLI INFORMATION SYSTEMS, INC	118.00	3/24	03/15/24				
23793	Clm SC	999998 VINCENT M VICTORINO	770.00	3/24	03/18/24				
23794	Clm SC	11 ANSWERLINE COMMUNICATIONS	250.00	3/24	03/22/24				
23795	Clm SC	201 ARAMARK	32.94	3/24	03/22/24				
23796	Clm SC	39 COMER'S PRINT SHOP	59.54	3/24	03/22/24				
23797	Clm SC	70 LAKEVIEW PETROLEUM CO	5279.87	3/24	03/22/24				
23798	Clm SC	85 NORTHERN CA GLOVES	97.43	3/24	03/22/24				
23799	Clm SC	95 PARAMEX	95.00	3/24	03/22/24				
23800	Clm SC	115 SOUTH FEATHER WATER	75.18	3/24	03/22/24				
23801	Clm SC	162 SYNAPSE TECHNOLOGIES, INC	4150.00	3/24	03/22/24				
23802	Clm SC	133 UMPQUA BANK	3816.75	3/24	03/22/24				
23803	Clm SC	Check not processed in this period	0	/ 0	/ /				
23804	Clm SC	201 ARAMARK	69.14	3/24	03/29/24				
23805	Clm SC	17 BLUE SHIELD OF CA	6694.24	3/24	03/29/24				
23806	Clm SC	190 CANON FINANCIAL SOLUTIONS	178.46	3/24	03/29/24				
23807	Clm SC	38 COMCAST	318.20	3/24	03/29/24				
23808	Clm SC	194 GLOBAL OFFICE INC.	74.82	3/24	03/29/24				
23809	Clm SC	85 NORTHERN CA GLOVES	363.66	3/24	03/29/24				
23810	Clm SC	92 PACE SUPPLY CORP	492.81	3/24	03/29/24				
23811	Clm SC	115 SOUTH FEATHER WATER	24.42	3/24	03/29/24				
88290*	Pay P	23 TROY MOENCH	2283.99	3/24	03/02/24				
88291	Pay P	5 DARIN K KAHALEKULU	1969.42	3/24	03/08/24				
88292	Pay P	6 DEE G FAIRBANKS	365.80	3/24	03/22/24				
88293	Pay P	5 DARIN K KAHALEKULU	1969.42	3/24	03/22/24				
88294	Pay P	13 WILLIAM P SHARMAN	365.80	3/24	03/22/24				
88295	Pay P	AFLAC 125 AFLAC	26.26	3/24	03/22/24				
Grand Total # of Checks:			76	Total:	136524.99	Total Claims	72917.91	Total Payroll	63607.08

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 9, 2024

RE: Item No. 3 – Items Removed From Consent Agenda



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 9, 2024

RE: Item No. 4 - California Cooperative Liquid Assets Securities System (CLASS) Presentation

Mr. Jerry Legg will give a presentation to the Board regarding the investment opportunities with the California CLASS program.

Attachments included.

Recommended Action: **Discussion and possible direction to staff.**

Invest with California CLASS Prime!

Investing with California CLASS Prime could mean more for your local community.

Use the California CLASS Prime investment calculator to see just how much you could have earned.

Amount Invested

Start Date

End Date

You would have earned
\$4,309.97
 on your investment if you started on
February 1, 2024

California CLASS Investment Income Earned				
As of Date	Time	\$100K	\$1M	\$10M
Feb 1 - Feb 29	1 month	\$431	\$4,310	\$43,100
Sep 1 - Feb 29	6 months	\$2,773	\$27,731	\$277,308
Mar 1 - Feb 29	12 months	\$5,469	\$54,692	\$546,922

Months listed are in the years 2023/2024

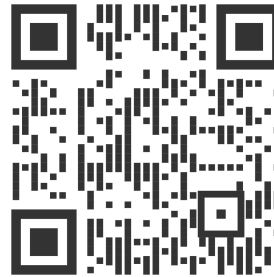
California CLASS Prime Daily Yields as of Month-End

Month	Year	Month-End Yield
February	2024	5.4375%
January	2024	5.4710%
December	2023	5.5508%
November	2023	5.5691%
October	2023	5.5540%
September	2023	5.5193%
August	2023	5.4663%
July	2023	5.4443%
June	2023	5.2651%
May	2023	5.1880%
April	2023	5.0425%
March	2023	4.9771%

For more information on both historical yields and annualized performance, visit

www.californiaclass.com/rate

or scan the below QR code:



Source: Public Trust Advisors® Data unaudited. Values presented may not add up precisely to absolute figures due to rounding. Performance results for California CLASS are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the California CLASS Prime Fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please review the California CLASS Prime Fund Information Statement before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** Please visit www.californiaclass.com/rates-disclaimer for more information.

What is California CLASS?

California Cooperative Liquid Assets Securities System (California CLASS) is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement by and among California public agencies. California CLASS offers public agencies a convenient method for investing in highly liquid, investment-grade securities carefully selected with the goal of optimizing yields while prioritizing safety and liquidity. The California CLASS Prime and Enhanced Cash funds help assist public agencies in strengthening and diversifying their cash management programs in accordance with the safety, liquidity, and yield hierarchy that provides the framework for the investment of public funds.

How is it governed and managed?

California CLASS is overseen and governed by a Board of Trustees. The Board is made up of public agency finance professionals who participate in California CLASS and are members of the Joint Powers Authority (JPA). The Board of Trustees has entered into an Investment Advisor and Administrator Agreement with Public Trust Advisors, LLC. Public Trust is responsible to the Board for all program investment and administrative activities as well as many of the services provided on behalf of the Participants.

How can we participate?

Enrolling in California CLASS is simple. Public agencies may become Participants simply by filling out the Participant Registration Form that can be found in the document center on the California CLASS website. Public agencies may submit the completed registration packet to California CLASS Client Services for processing at clientservices@californiaclass.com. To obtain account forms and fund documents, visit www.californiaclass.com/document-center/.

Sponsored By:



www.calcities.org



**California Special
Districts Association**
Districts Stronger Together

www.csda.net

CALIFORNIA CLASS FEATURES

As a California CLASS Participant, you have access to many convenient features:

- Same-day availability of funds in Prime Fund (11:00 a.m. PT cut-off)
- Contributions by wire or ACH
- Ratings of 'AAAm' & 'AAAf/S1'
- Portfolio securities marked-to-market daily
- Secure online access for transactions and account statements
- No redemption notices for Prime Fund
- Participant-to-Participant transactions
- Dividends accrue daily and pay monthly
- No maximum or minimum transaction limits
- No maximum or minimum investment requirements
- No transaction fees*
- Annual audit conducted by independent auditing firm**
- Dedicated client service representatives available via phone or email on any business day

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from California CLASS for such transactions.
**External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.



What are the objectives of California CLASS?

Safety

The primary investment objective of the California CLASS Prime Fund is preservation of principal. Both California CLASS portfolios are managed by a team of investment professionals who are solely focused on the management of public funds nationwide. The custodian for California CLASS is U.S. Bank, N.A.

Liquidity

When you invest in the California CLASS Prime Fund, you have access to your funds on any business day. You must notify California CLASS of your funds transaction requests by 11:00 a.m. PT via the online transaction portal. There are no redemption notices for the daily-liquid California CLASS Prime Fund. The California CLASS Enhanced Cash Fund is a variable NAV fund that provides next-day liquidity and requires a one-day notification of redemption.

Competitive Returns

California CLASS strives to provide competitive yields while adhering to the objectives of safety and liquidity. Participants can benefit from the investment expertise and institutional knowledge provided by the team of Public Trust professionals. The portfolio performance objective is strengthened by the knowledge of

California public agency cash flows that the Public Trust team possesses.

Ease of Use

To make cash management streamlined and efficient, California CLASS includes many features that make it easy to access account information and simplify record keeping. Participants can transact on any business day via the California CLASS Online Transaction Portal at www.californiaclass.com.

Flexibility

You may establish multiple California CLASS subaccounts. You will receive comprehensive monthly statements that show all of your transaction activity, dividend accruals, and yield summaries. These statements have been specifically designed to facilitate public sector fund accounting and to establish a clear accounting and audit trail for your records.

Legality

California CLASS only invests in securities permitted by California State Code Section 53601; permitted investments are further restricted to those approved by the Board of Trustees as set forth in the California CLASS Investment Policies.

Have Questions? Contact us or visit www.californiaclass.com for more information.



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Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Please review the California CLASS Information Statement(s) before investing. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the California CLASS Prime Fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please review the California CLASS Information Statement(s) before investing. Past performance is not an indication of future performance. No assurance can be given that the performance objectives of a given strategy will be achieved. Any financial and/or investment decision may incur losses. The California CLASS Prime Fund is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. The California CLASS Enhanced Cash Fund is rated by 'AAAF/S1' by FitchRatings. The 'AAAF' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

California CLASS Participant List February 2024

Counties

El Dorado County
Sonoma County Treasurer

Lake County

Municipalities

City of Artesia
City of Brentwood
City of Folsom
City of Fullerton
City of Kingsburg
City of Moreno Valley
City of Oroville
City of Santa Ana
City of Wasco
Town of Fort Jones

City of Beaumont
City of Farmersville
City of Fowler
City of Hemet
City of Lancaster
City of Morgan Hill
City of Porterville
City of Shafter
City of Williams
Town of Paradise

Other

California CLASS Enhanced Cash
CSDA Finance Corporation
Public Agencies Self-Insurance System
Special District Risk Management Authority

California Special Districts Association
League of California Cities
Special District Leadership Foundation
Tri-County Water Authority

Special Districts

Alameda County Mosquito Abatement District
Altadena Library District
Artesia Cemetery District
Banning Library District
Bell Canyon Community Services District
Bolin Fire Protection District
Cabazon Water District
Castroville Cemetery District
Channel Islands Beach Community Services District
Chico Area Recreation & Park District
Chino Basin Watermaster

Alpine Fire Protection District
Anderson Springs Community Service District
Atwell Island Water District
Beaumont Library District
Bighorn - Desert View Water Agency
Bonita Sunnyside Fire Protection District
Camarillo Health Care District
Central Fire District of Santa Cruz County
Chester Public Utility District
Chino Basin Water Conservation District
Clovis Veterans Memorial District

California CLASS Participant List February 2024

Coachella Valley Resources Conversation District	Coalinga - Huron Recreation & Parks District
Coastside Fire Protection District	Contra Costa Mosquito & Vector Control District
Copper Valley Community Services District	Corcoran Irrigation District
Corning Healthcare District	Costa Mesa Sanitary District
Crescenta Valley Water District	Del Puerto Health Care District
Delano Mosquito Abatement District	Desert Recreation District
Durham Irrigation District	East Orange County Water District
Emerald Bay Service District	Fallbrook Regional Health District
Georgetown Divide P.U.D.	Glenn County Resource Conservation District
Gold Mountain Community Services District	Goleta Sanitary District
Groveland Community Services District	Helendale Community Services District
Herlong Public Utility District	Hilmar County Water District
Humboldt Bay Municipal Water District	Humboldt Community Services District
Idyllwild Water District	Igo Ono Community Services District
Indian Valley Community Services District	Ironhouse Sanitary District
Kensington Police Protection and Community Services District	Kenwood Fire Protection District
Keyes Community Services District	La Puente Valley County Water District
Lakeside Fire Protection District	Las Gallinas Valley Sanitary District
Leucadia Wastewater District	Livermore Area Recreation and Park District
Los Alamos Cemetery District	Madera Irrigation District
Mariana Ranchos County Water District	Marina Coast Water District
Mark Twain Health Care District	McKinleyville Community Services District
Mendocino Coast Recreation and Park District	Mendocino County Waterworks District II
Mission Hills Community Services District	Mojave Water Agency
Murphy's Sanitary District	North County Fire Protection District, San Diego County
North Humboldt Recreation and Park District	North of River Sanitary District No. 1
Oceano Community Services District	Olympic Valley Public Service District
Orange County Cemetery District	Oxnard Harbor District
Palos Verdes Library District	Paradise Irrigation District
Paradise Recreation & Park District	Phelan Pinon Hills Community Services District
Pico Water District	Pine Grove Community Service District
Pleasant Valley County Water District	Pleasant Valley Recreation and Park District
Rainbow Municipal Water District	Rancho Murieta Community Services District

California CLASS Participant List February 2024

Rancho Santa Fe Fire Protection District	Resource Conservation District of Greater San Diego County
Rim of the World Recreation and Park District	San Antonio Basin Water District
San Diego County Citrus Pest Control District	San Gabriel Valley Mosquito and Vector Control District
San Mateo County Mosquito and Vector Control District	San Miguel Consolidated Fire Protection District
San Simeon Community Services District	Santa Cruz Port District
Santa Maria Public Airport District	Santa Ynez River Water Conservation District
Sierra Resource Conservation District	South Placer M.U.D.
Stockton East Water District	Tahoe - Truckee Sanitation Agency
Tahoe City Public Utility District	Temecula Public Cemetery District
Templeton Community Services District	Town of Discovery Bay - Community Services District
Trabuco Canyon Water District	Tracy Rural County Fire Protection District
Truckee Donner Recreation and Park District	Truckee Sanitary District
Truckee Tahoe Airport District	Turner Island Water District
Twentynine Palms Water District	Union Public Utility District
Vandenberg Village Community Services District	Vista Fire Protection District
Wallace Community Services District	Weott Community Services District
West Basin Municipal Water District	West County Wastewater District
Western Shasta Resource Conservation District	Williams Fire Protection Authority
Yuima Municipal Water District	

Total Participants: 156

Disclaimer: This participant list is being made public as a service to our participant base. The listed participants are active as of the end of the month.



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 9, 2024

RE: Item No. 5 - Request to Purchase Equipment

GM Goyer will present the quotation from Tomahawk Power for 1 each 3.6 HP Honda Vibratory Rammer Jumping Jack Tamper with Honda GRX120 Engine and 1 each 6.5 HP Honda Vibratory Reversible Plate Compactor Tamper with GX200 Engine.

Quotation Included – (Does not include sales tax.)

Recommended Action: A motion to approve the purchase of 1 each 3.6 HP Honda Vibratory Rammer Jumping Jack Tamper with Honda GRX120 Engine and 1 each 6.5 HP Honda Vibratory Reversible Plate Compactor Tamper with GX200 Engine in an amount not to exceed \$5,731.00.

Roll call vote.



Tomahawk Power LLC
 8925 Carroll Way C
 San Diego, CA 92121
 T: (866) 577-4476

Delivered To:
 Freight included in Quote

Tomahawk Power Quote					
Tomahawk Power Model	Description	2023 MSRP	2023 Unit Price	QTY	Total Pricing
TR68H + WHEELS	3.6HP Honda Vibratory Rammer Jumping Jack Tamper with Honda GXR120 Engine Impact Force 3,550	\$2,999.99	\$2,559.99	1	\$2,559.99
TPC170H	6.5 HP Honda Vibratory Reversible Plate Compactor Tamper with GX200 Engine	\$2,999.99	\$2,649.99	1	\$2,649.99
				Total	\$5,209.98

Equipment has 1 year total warranty. For unlisted items or more information, call Ian, at (619) 983-7828 or email ian@tomahawk-power.com



Manager's Report

To: Board of Directors
From: David Goyer, General Manager
Date: April 9, 2024
RE: Item No. 6 – SC-OR Report

Please see attached March 2024 minutes and flow reports for SC-OR (if available).

Attachments included.

Discussion only.

Memo



Date: March 11, 2024
To: JPA Members
From: Glen
RE: New sewer service charge rate schedule

At our special board meeting of February 28, 2024, the Commission adopted the Bartle Wells Associates rate study and 5-year fee schedule. Following are the monthly rates and when they will be effective for the next 5 years, beginning this year, July 2024, for all users.

<u>7/1/24</u>	<u>7/1/25</u>	<u>7/1/26</u>	<u>7/1/27</u>	<u>7/1/28</u>
\$24.49	25.71	27.00	28.35	29.77

Thanks.

Glen



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 9, 2024

RE: Item No. 7 – Board Members', Manager, and Staff Comments.

7.1 Field Operations Activity Report

The March 2024 Field Operations Activity Report is included for your review and discussion.

Information only, no action to be taken.

7.2 General Manger's Report

Progress reports:

- Developer's agreement Lincoln Family Apartments. Update only.
- MOU for the Mission Esperanza Project. Update only.
- 3520 Spencer Ave. Purchase of the property.
- Hildale Ave. Mainline extension.
- River Ranch Subdivision.

Information only, no action to be taken.

FIELD OPERATIONS ACTIVITY REPORT

MARCH 2024

Meetings and Compliance

- California State Water Resource Control Board: The District reported “ZERO” Sanitary Sewer Overflows for the month of March 2024 and Annual Facility Reporting started for April 1, 2024 deadline submission.
- Daily/Weekly/Monthly compliance and safety inspections at all District facilities including equipment and vehicles.
- Special District Risk Management Authority: Various on-line safety topics.
- Butte County Air Quality Management District: Emergency generators at all lift stations inspected for compliance and passed.

General Updates

- Oroville Rescue Mission Pallet Shelter: The Field Operations Crew began the lowering of the main line for this project. The line is being lowered from +/- 4 ft in depth to 10 ft to help facilitate grading issues. The 6” clay pipe is being upsized to 8” SDR-35 sewer pipe with new lower laterals and District clean-outs for all existing connections (5 in total) and one new additional connection for the temporary shower facilities.

New Permits and Connections, Estimates, Inquiries or Termination

- 205 Lariat Loop: New single family dwelling lateral permit.
- 2217 Wyandotte: Repair/Replace lateral permit.
- 4763 Lincoln Blvd: Lateral reconnection inquiry.

Lines Cleaned

- 4135 LF Cleaned with the Eco 900 Combo-Vac Truck.

CCTV Work

- No CCTV work to report.

Maintenance, Repairs and Misc

- General grounds maintenance at District office and Field Operations Building (formerly the El Medio Fire Station).
- Peterbilt Dump Truck- Batteries replaced.
- Shop storage cabinets moved to the Field Operations Building.
- District Board Room: Fluorescent light bulbs replaced.
- 3300lbs of scrap iron taken to recycling and 2500lbs of old clay pipe taken to the Neal Road Landfill for disposal.
- E-waste and old fluorescent light bulbs disposed of at proper facilities.
- Old manhole parts moved and reorganized in vacant lot.

- Accumulated brush pile from easements burned off.
- Las Plumas L/S: Both pumps de-ragged of debris.
- Bidwell Canyon L3 L/S: Both pumps de-ragged of debris.
- Materials hauled to the Oroville Rescue Mission Pallet Shelter jobsite.

Primary System Service Calls/O.T. Call Outs

- Service Calls- 3: Lateral issues on property, directed to call a plumbing contractor.
- O.T. Call Outs- Zero to report.

Villa Verona Service Calls/O.T. Call Outs

- Service Calls- 5: All tanks serviced and/or pumped.
- O.T. Call Outs- 3: All tanks serviced and/or pumped.

Fuel Consumption

- Gasoline: 338.6gals (Last Mo. 372.05gals)
- Diesel: 101.8gals (Last Mo. 472.5gals)

gals = gallons
L/F = Linear Feet
Ft = Feet
L/S = Lift Station
I&I = Inflow & Infiltration
O.T. = Overtime

Prepared By:
Vince Victorino
Field Operations Supervisor



Manager's Report

To: Board of Directors

From: David Goyer, General Manager

Date: April 9, 2024

RE: Item No. 8 – Future Agenda Items